



Fire, Life Safety, & Accessibility Grant Program

Funding to Help Make Your Building Safer and More Accessible!

The Redmond Urban Renewal Agency wants to be a partner in helping make your project successful! The Fire, Life Safety, & Accessibility Grant Program provides up to \$7,500 of funding for projects improve safety or accessibility to property in the Urban Renewal District (see map).

ELIGIBLE WORK INCLUDES: Installation of Knox Box (universal fire key box), alarm systems, sprinkler systems; improvement of visibility of natural gas shutoff valves; repair, replacement or alteration of sidewalks or other accessible pathways to and from property.

IMPORTANT: Complete the sections below, return the first three (3) pages of the application along with the project bids, IRS W-9 form, Deschutes County Property Ownership Report from DIAL, and State of Oregon Business Registry Report.

Please see Checklist items for "ALL PROJECTS" on Page 2.

Only complete applications will be considered. Work may only begin once an agreement with the Agency is approved and recorded.

NOTE: Name of applicant and mailing address must be the same on all applicable documents (submitted application, IRS W-9, Deschutes County Property Information (DIAL, Etc.).

APPLICANT INFORMATION:

Property "Owner of Record" per DIAL: _____

Primary Applicant or Contact's Name: _____

Property Address: _____ Tax Lot #: _____

Mailing Address: _____

Telephone Number: _____ Email: _____

BUILDING INFORMATION:

Year Built: _____ Historic Name(s): _____

PROJECT INFORMATION:

Total Project Costs: _____ Grant Request (up to 50% of project costs): _____



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Scope of Work: Check those eligible work aspects that apply. **Attach two (2) bids** from licensed contractors **for each portion of the project which is less than \$10,000** and **three (3) bids for any portion more than \$10,000.**

✓ All That Apply	Scope of Work	Estimated Cost
	Alarm Systems	\$
	Knox Box (Universal Fire Key Box)	\$
	Natural Gas Shut Off Valves	\$
	Repair, Replacement, or Alteration of Sidewalks or Other Accessible Pathways to & from Property	\$
	Sprinkler Systems	\$
Total		\$

CHECKLIST - CHECK ALL BOXES THAT APPLY TO YOUR PROJECT:

ALL PROJECTS MUST PROVIDE:

- Bids for proposed work: two (2) bids for work under \$10,000, three (3) bids for work over \$10,000
- W-9 form signed by property Owner of Record per Deschutes County DIAL
- Single-page copy from Deschutes County DIAL Ownership Report – <http://dial.deschutes.org>
- Single-page copy from State of Oregon Business Registry Report – http://egov.sos.state.or.us/br/pkg_web_name_srch_inq.login
- Current photo of building where improvements will occur

OTHER PROJECTS:

GAS VALVES:

- Note where shutoff valve will be placed on property

ALARM & SPRINKLER SYSTEMS:

- Proof of plan review by Redmond Fire District

SIDEWALK IMPROVEMENTS:

- Provide a site plan that demonstrates how project will improve accessible path of travel to property



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PROPERTY OWNER AUTHORIZATION:

I, _____ hereby authorize _____ to enter into the Fire, Life Safety, & Accessibility Grant Program as specified in the accompanying Application, on my property located at _____, which is within the City of Redmond's Urban Renewal District in order to construct improvements to the property.

I also agree to hold harmless the City of Redmond in the event of property damage or physical injury as a result of working on the aforementioned project.

I also understand that I will enter into a one-year contractual agreement for the project and that a five-year lien equal to the value of the proposed improvements will be imposed on the property.

Property Owner

Date

Notary - State of _____ County of _____

On _____, 20____, _____ personally appeared before me,
____ who is personally known to me
____ whose identity I proved on the basis of _____
____ whose identity I proved on the oath/affirmation of _____, a credible witness

to be the signer of the above document, and he/she acknowledged that he/she signed it.

Notary Public

CERTIFICATION BY APPLICANT:

The applicant certifies that all information provided given is true and complete to the best of their knowledge and belief. If the applicant is not the owner of the property, or if the applicant is an organization rather than an individual, the applicant certifies that he/she has the authority to sign and enter into an agreement to perform the proposed work.

Applicant Signature: _____ Date: _____



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IMPORTANT INFORMATION TO KNOW:

Qualifying Requirements:

- Eligible properties are commercial, industrial, or mixed-use live work buildings located in the Urban Renewal District. Multifamily properties with four or more units are also eligible.
- The City of Redmond will provide up to \$7,500 grant assistance per property with a 50% match required by the applicant for improvements.
- Program funding may be used one time per property unless the property has new ownership within five years since the last grant award and the proposed project brings the property to a higher standard of improvement.
- All projects must comply with the Redmond Development Code and be permitted appropriately through the Building Department.
- All applications shall demonstrate compliance with the Downtown Architectural Design Standards, if applicable, and shall be: in the public interest, encourage greater marketability of the district, and complement the existing historic downtown core, where applicable.
- Funds shall be subject to availability and allocated based on the following criteria: safety need on property, improvement of accessibility (sidewalk projects) relative to the City's 2017 A.D.A. Transition Plan, the economic development of the downtown urban renewal district, and readiness to proceed.

Taxes: City of Redmond taxes levied on the building and property described in this application must be paid to date. Additionally, since this program is a grant, the amount funded will generate an IRS 1099 form from the City of Redmond. Attach a completed w-9 form. Please consult your tax professional with any questions.

Items Needed for Reimbursement at End of Project:

- Contractor's Final Invoice (itemized description of work performed and materials used)
- Proof of Payment to Contractor (copy of check, bank statement, etc.)
- Pictures of Completed Project
- Site Inspection (conducted by City staff)

REDMOND DOWNTOWN URBAN RENEWAL DISTRICT MAP

(See Following Page)



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