



**CITY OF REDMOND**  
Community Development Department

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## **DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE**

### Meeting Minutes

Monday, January 9, 2012

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

**Advisory Members:** Chair Tory Allman, Vice Chair Steven Boothroyd, Robert Gomes, Ginny McPherson, Carol Nelson, Brad Smith, Ken Streater, Rachel Winkler (*absent:* Will Van Vactor)

**City Staff:** Heather Richards, *Community Development Director*; Jon Williams, *Economic Development Project Manager*; Cameron Prow, TYPE-*Write II*

**Visitors:** Trish Pinkerton, *Redmond Spokesman*

*(scribe CP's note: The minutes were created from an audio recording and notes taken at the meeting. The three digits after the motion title show the number of members voting in favor/against/abstaining.)*

### **CALL TO ORDER – INTRODUCTIONS**

Chair Allman called the meeting to order at 5:03 p.m. with a quorum present.

### **DISCUSSION AND ACTION ITEMS**

#### A. Discussion/Update

##### **1. Introduction of New DURAC Members**

All members present identified themselves and explained their interests in serving on DURAC.

##### **2. Election of Chair and Vice Chair**

**Motion 1** (8/0/0): Mr. Smith nominated Mr. Allman to serve as Chair for 2012. Mr. Allman agreed to serve. Ms. Winkler seconded the motion which passed unanimously.

**Motion 2** (8/0/0): Mr. Streater nominated Mr. Boothroyd to serve as Vice Chair for 2012. Mr. Boothroyd agreed to serve. Mr. Smith seconded the motion which passed unanimously.

##### **3. Update on Business Medical District Master Plan and Development Strategy**

Mr. Williams said that the consultant team will meet with property owners, stakeholders, and the advisory committee this week. He'll report on the results of those meetings at the next DURAC meeting. DURAC members Allman, Gomes, and Streater are serving on the advisory committee. DURAC members are welcome to attend the stakeholder and advisory committee meetings.

#### B. Action Items

##### **1. Approve DURAC 2012 Work Plan**

Mr. Williams presented (via PowerPoint) the 2012 work plan which incorporated discussion points from the December 2011 meeting. Ms. Richards explained the rationale behind scheduling studies and construction projects on parallel tracks.

**Motion 3** (8/0/0): Ms. Nelson moved that DURAC adopt the 2012 Work Plan as presented. Mr. Streater seconded the motion which passed unanimously.

## 2. Approve Temporary Worker Policy for Industrial Development Fund

Mr. Williams discussed (using PowerPoint) the rationale behind the proposed policies. Ms. Richards said that the purpose of the Industrial Development Fund is to create new permanent jobs (full-time equivalents). The policies recommended were proposed by the City's Human Resources Director following review of state law.

Following discussion of *business models*, DURAC members agreed **by consensus** to table discussion to their next meeting so staff can research similar provisions in the enterprise zone.

### C. Approval of Minutes

**Motion 4** (5/0/3): Mr. Smith moved that DURAC approve the minutes from the November 14, 2011, meeting as written. Mr. Streater seconded the motion which passed with Mr. Allman, Mr. Boothroyd, Ms. Nelson, Mr. Smith, and Mr. Streater voting in favor and Mr. Gomes, Ms. McPherson, and Ms. Winkler abstaining due to their absence from that meeting.

**Motion 5** (5/0/3): Mr. Streater moved that DURAC approve the minutes from the December 12, 2011, meeting as written. Ms. Nelson seconded the motion which passed with Mr. Allman, Ms. Nelson, Mr. Smith, Mr. Streater, and Ms. Winkler voting in favor and Mr. Boothroyd, Mr. Gomes, and Ms. McPherson abstaining due to their absence from that meeting.

**LIAISON COMMENTS** (None)

**CITIZEN COMMENTS** (None)

### STAFF COMMENTS

Mr. Williams welcomed new DURAC members Bob Gomes and Ginny McPherson.

Ms. Richards said that the Public Works Director position has been posted for two weeks. City Engineer Mike Caccavano is serving as interim director. Discussion is starting on the City's draft budget and goals for 2012. She will send these to DURAC for feedback via e-mail. The ice rink is popular with citizens of all ages, making attendance five times higher than expected. Downtown business owners are generally positive about the rink's impact and few complaints have been received. The Park District is proving to be a good partner in this community project.

### DURAC COMMENTS

Following discussion of the proposed agenda for the February 2012 meeting, DURAC members agreed **by consensus** to start the public workshop at 6 p.m. A short debriefing session will follow.

### ADJOURN

With no further business, Chair Allman adjourned the meeting at 6:12 p.m.

APPROVED by the Downtown Urban Renewal Advisory Committee and SIGNED by me this  
\_\_\_\_ 13th \_\_\_\_\_ day of \_\_\_\_\_ February \_\_\_\_\_, 2012.

ATTEST:

\_\_\_\_\_/s/ Tory Allman\_\_\_\_\_  
Tory Allman, Chair

\_\_\_\_\_/s/ Heather Richards\_\_\_\_\_  
Heather Richards, Community Development Director