



**REDMOND URBAN RENEWAL AGENCY**  
**CITY OF REDMOND**  
Community Development Department

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**DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE**  
**MINUTES**  
**June 13, 2016**

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

**Advisory Members Present:** Chair Don Crouch, Vice-Chair Edwin Danielson, Sam Blackwell, Paul Hansen, Tom Kemper, Trish Pinkerton, Gib Stephens (*absent: Brad Smith; 1 vacancy*)

**Youth Ex Officio:** David Purkey

**City Staff:** Chuck Arnold, *Economic Development/Urban Renewal Project Manager*; Jason Neff, *Deputy Director-Central Services/Budget Manager*; Ginny McPherson, *Assistant Project/Program Coordinator*; Cameron Prow, TYPE-*Write II*

**Council Liaison:** None

**Visitors:** None

**Media:** None

*(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

**CALL TO ORDER – INTRODUCTIONS**

Chair Crouch called the regular session to order at 5:03 p.m. with a quorum of members (6 of 8) present. Mr. Danielson arrived at 5:34 p.m. and Mr. Purkey at 6:40 p.m.

**V. DISCUSSION ITEMS**

B. Wayfinding Presentation

Ms. McPherson requested postponement of her presentation to the July meeting.

C. Property Assistance Program Update

Mr. Arnold reported 15 projects were started during the last quarter of 2015, 15 new projects kicked off in 2016, and there are probably another 10 in the queue. He attributed the increase in active projects (worth about \$300,000) to the City's improved marketing of this program. Highlights included Mr. Blackwell's project on 7<sup>th</sup> Street, El Rancho property (exterior, landscaping, painting), and the auto parts store on Evergreen Avenue (adaptive re-use). He promised a presentation on this program at the July or August 2016 meeting.

D. Member Replacement

Chair Crouch announced that Denys Middleton had resigned from DURAC. He requested committee assistance in recruiting someone to fill the vacant position. Anyone who wants to apply should request an application from City Recorder Kelly Morse.

Mr. Arnold asked when Mr. Middleton's resignation became effective as the vacant position has not yet been posted.

A. Financial Presentation

Mr. Neff presented a handout about the Redmond Urban Renewal Agency. Included in the handout were the background, purpose, fiscal year 2015-16 review, key metrics, fiscal year 2016-17 workplan, budget summary and detail.

Following discussion, DURAC members agreed that Mr. Neff's presentation was very helpful and recommended discussing at the July meeting what to include in the quarterly reports.

Chair Crouch closed the regular session and opened the executive session at 5:32 p.m.

**I. EXECUTIVE SESSION – REAL ESTATE**

Chair Crouch read aloud the following statement: Oregon Law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session. Under the provisions of the Oregon Public Meetings Law, the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.

Chair Crouch closed the executive session and re-opened the regular session at 6:25 p.m.

**II. MOTIONS AS A RESULT OF EXECUTIVE SESSION**

None.

**III. ACTION ITEMS**

None.

**IV. APPROVAL OF MINUTES**

None.

**CITIZEN COMMENTS**

None.

**STAFF COMMENTS**

Bike Corral: Mr. Arnold said the BPAC (Bicycle and Pedestrian Advisory Committee)/DURAC Subcommittee met. The bike corral BPAC originally proposed for the sidewalk in front of Green Plow Coffee is now proposed for installation in a vehicle parking stall in front of Green Plow. BPAC member Katie Hammer and Green Plow's owner, Ramona Sorensen, will talk with business owners on both sides of 6<sup>th</sup> Street between Forest and Cascade Avenues, using a survey form, and report what they learn to the subcommittee. The subcommittee will then determine and recommend next steps to moving forward.

Annual flower planting: Mr. Arnold commended Ms. McPherson's leadership in this annual project. Ms. McPherson said over 80 volunteers installed 1500-1600 plants in 3½ hours in 90° F. heat on June 4. Community Development staff finished the planting on June 9, 2016.

**DURAC COMMENTS**

DURAC members asked staff to inform them about business activity downtown *before* that information is released to the media. They also requested updates on the following properties (Mr. Arnold's responses are shown in parentheses):

- Family Recreation Center (potential operator not yet identified)
- Fireside Restaurant (Baldy's BBQ purchased)
- First National Bank (restaurant party interested)
- Parr Lumber (no new activity)
- Redmond Hotel (3 parties interested)

- Rite Aid (no new activity)
- Underdogs (new Relief Pitchers Sports Bar – grand opening on June 18, 2016)

Mr. Danielson said RAPRD (Redmond Area Park and Recreation District) set aside \$50,000 to hire a consultant in fiscal year 2016-2017 to study what could be done with a facility on 35<sup>th</sup> Street. He urged the City to start building a relationship with the YMCA (Young Men’s Christian Association) before hiring a consultant to study the proposed Family Recreation Center. Ms. McPherson explained the City would need to issue a Request for Proposals in order to discuss intentions.

Committee concerns included how RAPRD would fund a facility on 35<sup>th</sup> Street, impact on the proposed Family Recreation Center (amenities, programs) if RAPRD decided to develop a separate facility, adequacy of target client base, and the financial impact of keeping the proposed Family Recreation Center on the property tax rolls (for-profit) versus a nonprofit operation.

**ADJOURN**

Next meeting: Monday, July 11, 2016, 5 p.m.

With no further business, Chair Crouch adjourned the meeting at 6:48 p.m.

APPROVED by the Redmond Downtown Urban Renewal Advisory Committee and SIGNED by me this

25th day of August, 2016.

ATTEST:

/s/ Donald Crouch  
Donald Crouch  
Chair

/s/ Chuck Arnold  
Chuck Arnold  
Economic Development/Urban Renewal Project Manager