



PARKS COMMITTEE • AGENDA

September 21, 2016 (Wednesday) • 5:15 p.m.

Redmond Public Works • Transportation Conference Room
243 E. Antler

AGENDA

COMMITTEE MEMBERS

Gary Parks
Chair

Jenny O'Keefe
Vice-Chair

Bill Braly
Member

James Cook
Member

Richard Lance
Member

Linda Nolte
Member

vacant
Member

Vacant
Member

Angela Boothroyd
Council Liaison

CALL TO ORDER/INTRODUCTIONS

PUBLIC COMMENTS (Items not on Agenda)

ANNOUNCEMENTS

APPROVAL OF MINUTES

1. Approval of Minutes from July 27, 2016 Meeting

PRESENTATIONS

1. Bike Park Proposal
2. Centennial Plaza Planning Process

DISCUSSION/ACTION ITEM

1. Parks Master Plan Update and Selection of a Single Parks Committee Representative
2. Discuss the 2017 Parks Committee Work Plan

UPDATES

1. Quince Parks Improvements Update
2. Hathaway Overlook Park

COMMITTEE MEMBER UPDATES/COMMENTS

ADJOURN

Next Scheduled Meeting November 16, 2016

Meeting documents are available on the City's web site at www.ci.redmond.or.us

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REDMOND
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**Park's Committee – Meeting Minutes
July 27, 2016**

Redmond Public Works, Transportation Conference Room
243 E Antler Avenue, Redmond, Oregon

Committee Members Present: Vice Chair Jenny O'Keefe, James Cook, and Linda Nolte

Committee Members Absent: Gary Parks, Richard Lance

Youth Ex Officio: Vacant

City Staff: Annie McVay, *Parks and Public Works Administration Divisions Manager*; Curt Petersen, *Parks, Cemetery, & Building Maintenance Supervisor*, Diana Shamberger, *Public Works*, Keith Witcosky, *City Manager*, Bill Duerden, *PW Director*

Council Liaison: Angela Boothroyd

Visitors: Katie Hammer, *RAPRD*, Deborah McMahon, *City Planner*

Media: None

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER - INTRODUCTIONS

Jenny O'Keefe called the meeting to order at 5:15 p.m. with a quorum of members (3 of 5) present.

Committee members and staff introduced themselves.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Motion 1 (2/0/1): James Cook moved to approve the May 25, 2016, minutes as written, Jenny O'Keefe 2nd. Linda Nolte abstained and the motion was passed?

PRESENTATIONS

Katie Hammer, RAPRD came to the meeting to give their Parks and Recreation District Annual Presentation along with a PowerPoint which included an overview of some of the 150 to 200 individual programs that RAPRD coordinates including aquatic and non-aquatic programs offered every year. RAPRD has two main partners; City of Redmond for parks amenities, field reservations, Ice Rink, and the Activity Center on SW Canal along with the Redmond School District which provide coordination/amenities for before and after school programs including Camp Adventure Quest. They also try to partner with the Boys and Girls Club whenever possible. While working in coordination with their many partners they are able to share facilities and provide many community programs and youth activities i.e. swimming pool/programs, Aqua Wellness program just to name a few. For Youth Sports there has been a 15% increase in participation in semi competitive for 5th & 6th graders. Some of their highlights included their 4th of July celebration with about 1,500 in attendance which was a great success. In January 2015 they made some significant changes to their Aqua Wellness which is their water aerobics programs for seniors and persons with disabilities which resulted in a 20% increase in participation in the program. They have recently implemented a new program called the Hero Pass which recently received an unsolicited anonymous \$10,000 donation in December 2015. This money is slated as seed money for the Hero Pass-Veteran's Program. This would provide a 20% discount to Veterans for use at any RAPRD facilities/programs. This program provides RAPRD a great way of giving back to our veterans. For their Youth Sports League which is one of their largest recreation programs they have seen an increase of 15% registration in the last year that is for basketball and soccer. Most of those registrations have been with the younger ages.

One of their substantial goals is continuing to explore the possibility of developing the plans for a new recreation facility. However this would be a long range goal that will take years of planning and fund raising efforts. Another major goal would be to find sustainable funding for Hero Pass program and increasing their partnership with wellness.

Last fiscal year they processed 180 separate parks reservations. A chart was presented which graphed the percentage of permits for parks reservations with 50% for individual use, other reservations include Non- Profit, RAPRD, Schools, and Sports League. As an example the split out by day's reservation records showed by park that American Legion is the highest use reserved for over a 160 days per year and Sam Johnson is the highest reserved for use of the pavilion. Jennie asked if there was a fee for park reservations. Katie replied that there is a \$20 application fee that covers RAPRD staff time for making reservations along with a \$50 deposit. She also said that most people are respectful and deposits are returned if there is no damage to the park. If citizens are planning to have more than 100 in attendance or if planned activities include street crossings; citizens need to apply through CDD along with an increased use fee of \$75 and a deposit of \$250. Katie said that RAPRD will also help them through this reservation process. These are typically for major events, runs or walk-a-thons, etc. These kinds of events involve crossing streets with potential road closures involved. Currently almost all deposits are returned with attendees being very respectful of our parks. The possibility of increasing parks reservations fees is a complex and complicated process.

Annie McVay thanked Katie Hammer for RAPRD their partnership and participation with the city's parks.

DISCUSSION/DECISION ITEMS

- **Parks Master Plan and Dry Canyon Master Plan Processes**

Annie McVay said that although the update to the master plan has been in the works for several years there have been recent significant staffing changes downtown at city hall. The decision has been made to have the Parks Division take on the leadership role for both the Parks Master Plan and the Dry Canyon Master Plan along with great assistance from Deborah McMahan and the Planning Department. The task force groups will be getting together in late August to access where they are currently at in the process. The goal of the groups is to blend and roll the two plans together into one with the process being completed and approved by the end of next summer. The committee asked how they could be involved in the process. Annie is asking the group to work on a vision and mission statement for the master plan. This is a much needed element that is essential to the plan and would be a significant contribution. In addition, Linda Nolte and Richard Lance are already sharing a position on the task force as liaisons for the committee. They will enable the committee to get updates from Linda and Richard on how the master plans are progressing. At some point later in the process there might be a joint meeting planned for both the parks committee and task force. At the end of the process it will be up to the committee to review and recommend or not recommend approval of the master plan. Linda Nolte shared her thoughts on suggestions for the master plan.

- **Hathaway Overlook Park Overview**

This project was initially started 8 or 9 years ago to commemorate Paul Hathaway who was a council member who passed away. Plans were initially designed for a park on the SE side of Maple Ave Bridge. Parks will be adding approximately four (4) parking spots, shade trees, sitting structures and benches with the project to be completed by the end of this calendar year. Parks will be pursuing a different art exhibit because the initially planned one was located to the west traffic island because of the delay in completing the project. The committee also asked about the possibility of putting in a new staircase at that end of the canyon. Annie replied that because it's a still a priority but funding is lacking and will not happen in the foreseeable future.

- **Public Art Pieces at Sam Johnson and American Legion Parks**

The art pieces displayed in our parks are on a 2-year rotation plan. The first piece of art to be added is a large heart piece that will be placed at American Legion. Staff is still considering whether it's feasible to include lighting. Although it is not intended for kids to climb on there will be fall protection placed just in case. The second art piece is an abstract art structure that doesn't really have a definable shape and is made of metal that will be placed at Sam Johnson. Staff is hoping the new art piece will not be a target for graffiti but the artist has said it should be feasible to clean it if needed. The group commented that it's likely the city will get phone calls asking what the art structure is. This art piece is coming all the way from the east coast.

COMMITTEE MEMBER UPDATES/COMMENTS

Grant updates; the Homestead Canal Trail grant will be awarded to the city with the trail being completed from Maple all the way to Odem Medo. Staff is working on completing the plans with funds being available by this fall. The trail will be paved with 10 foot wide asphalt with 2 feet wide soft path on each side of the trail. The Bowlby Field grant is not going to be awarded. Unfortunately no ball field grants were awarded. Annie will evaluate if it is worthwhile to try again for the project next year depending on why we did not receive the grant. The Maple Avenue staircase was not a success either.

The final update is the Quince Park improvements with the idea of holding off on asking for construction bids until spring. Partly because city engineer staff are very busy with numerous projects and construction prices are currently very high. Annie will be summarizing the survey results, working up a draft concept and a graphic of what the design looks like. Parks will be using contact information gathered from the parks improvement survey to get that information out to citizens to keep them up to date on the project.

Curt gave a brief overview of how busy and successful our city parks have been over the summer with the many events. There were a lot of complements on the state baseball tournament with how nice our fields and facilities are. Baseball and softball are wrapping up for the season with soccer starting very soon.

With no further business Jenny O'Keefe adjourned the meeting at 5:15 p.m.
The next scheduled meeting is Wednesday, September 21, 2016.

APPROVED by and SIGNED by me this _____ day of _____, 2016.

ATTEST:

Gary Parks
Chair

Annie McVay
Parks/Public Works Administration Division(s) Manager



CITY OF REDMOND
Public Works Department
Parks, Facilities and Cemetery Division

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DATE: May 25, 2016
TO: Parks Committee
FROM: Annie McVay
SUBJECT: Discuss Committee Work Plan for 2017

Report in Brief:

The Committee is working to develop the 2017 Work Plan.

Background:

The Parks Committee develops an annual Work Plan to focus efforts. Through Committee discussions of its role and responsibilities, the Committee approved goals for 2016. These goals will be used to help filter and prioritize suggestions for the Work Plan.

Parks Committee 2016 Goals

- Develop policies that encourage environmentally sustainable parks.
- Facilitate and improve community input.
- Review and participate in the development of the Dry Canyon Master Plan.
- Advocate for park funding in the City budget process.
- Review and participate in the development of the 5 Year Project List/Plan
- Identify and build relationships with groups who have an interest in parks.

Key Accomplishments in 2016

- Working on Quince Park Improvements
- Developing Criteria for Neighborhood Parks (which has blended a bit with Park Planning Principles)

Several potential items have been identified in previous meetings. These include:

- Refining the Parks Project List
- Access Issues into the Dry Canyon and HOPE Playground

Discussion:

The Parks Committee can discuss if the Park Committee goals need updating and/or begin to discuss work plan items for 2017.

Priority Work Plan 2017

Parks Commission

Mission Statement: The Redmond Parks Commission acts in an advisory capacity to plan, develop and provide stewardship for City of Redmond's parks and open spaces while preserving natural areas and maximizing public enjoyment.

Action/Project Name	Brief Description	Council Goal	Date
Parks Master Plan Update	Coordinate with staff on the update to the Parks Master Plan.	3A; 6B,D	continual
Annual or Reoccurring Events:			
Council Update	Provide annual presentation to City Council		TBD
Annual Commission Tour	Participate in the Annual Park Tour		July
Capital Projects Budget Submission	Commission reviews the Parks Division Capital Projects Annual Budget		March
Parks Foundation Update	Update from the Parks Foundation on projects, programs, donations and activities		TBD
RAPRD Update	Update from the RAPRD on projects, programs and activities		
Tree Board Update	Update on Tree City and Arbor Week activities and Tree Board requirements		March
Development Update from Community Development Department (CDD)			TBD