



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
City Hall 716 SW Evergreen Avenue Conference Room A
September 22, 2016
4:30pm – 6:00pm

Agenda

| | | TIME | | ITEM | |
|--|---------------------------|---------|----------------------------------|--|---|
| RHLC MEMBERS | MEETING OBJECTIVES | | | | <ul style="list-style-type: none"> • Discuss display and timeline exhibit for new City Hall • Discuss walking tour brochure • Update on Downtown Historic District • Debrief on State Historic Preservation Office Training |
| | | | | | |
| Judy Fessler, Chair Trish Pinkerton, Vice Chair Tonia Cain Leaha Moon Shannon Farnsworth Rose Vacant Youth Ex Officio | PROPOSED AGENDA | 4:30 PM | | | CALL TO ORDER / INTRODUCTIONS |
| | | 4:30 PM | | | CITIZEN COMMENTS/LIAISON COMMENTS |
| | | 4:35 PM | | | ACTION ITEMS |
| | | | | | A. Approval of Minutes |
| | | | | | a. June 2, 2016 |
| | | | | | b. July 15, 2016 |
| | | | | | DISCUSSION ITEMS |
| | | 4:40 PM | | | A. Display/Timeline for Evergreen (Heather Cassaro) |
| | | 5:00 PM | | | B. Walking Tour Brochures (Charlie Rucker) |
| | | 5:25 PM | | | C. Downtown Historic District/MPD Update |
| 5:35 PM | | | D. Letter to Historic Homeowners | | |
| 5:40 PM | | | E. SHPO Training Debrief | | |
| 5:45 PM | | | | COMMISSIONER COMMENTS/ANNOUNCEMENTS | |
| 5:55 PM | | | | STAFF COMMENTS | |
| 6:00 PM | | | | ADJOURN | |

*Please note that these documents are also available on the City's website www.ci.redmond.or.us; click on City Government, hover on Commissions and Committees, click on Redmond Historic Landmarks Commission. You may also request a copy at City Hall from Scott Woodford at 541-923-7758 or Jackie Abslag at 923-7763.

Anyone needing accommodation to participate in the meeting must notify ADA Coordinator, at least 48 hours in advance of the meeting at 541-504-3036, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



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REDMOND HISTORIC LANDMARKS COMMISSION
MINUTES

June 2, 2016

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Trish Pinkerton, Vice-Chair Judy Fessler, Tonia Cain, Leaha Moon, Shannon Farnsworth Rose

Youth Ex Officio: Vacant

City Staff: Scott Woodford, *Associate Planner*; Cameron Prow, *TYPE-Write II*

Visitors: Garry Finley; Camden King, *City Council Liaison*

Media: None

(The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair Fessler opened the meeting at 4:36 p.m. with a quorum of commissioners (5 of 5) present.

CITIZEN COMMENTS – LIAISON COMMENTS

No comments were received from the public.

Chair Fessler welcomed Councilor King and said she and Mr. Woodford met with him today.

Councilor King summarized his background, interest in Redmond's history, and liaison role. He commended the commission's new program – This Place Matters – as a great way to expose the public to the value of historic preservation in the Redmond community.

DISCUSSION/ACTION ITEMS

A. Approval of Minutes

1. **March 31, 2016**

Motion 1 (5/0/0): Commissioner Pinkerton moved to approve the minutes of March 31, 2016, as written. Commissioner Moon seconded the motion which passed unanimously.

2. **April 28, 2016**

Motion 2 (5/0/0): Commissioner Pinkerton moved to approve the minutes of April 28, 2016, as written. Commissioner Cain seconded the motion which passed unanimously.

ACTION ITEMS

A. COID – Pilot Butte Segment – National Register of Historic Places Nomination

Mr. Woodford presented his staff report, summarizing the background and issues. Central Oregon Irrigation District has nominated a segment of Pilot Butte Canal that passes through the City of Redmond for National Register recognition. The nominated segment runs along NW Canal Boulevard from approximately NW Kingwood Avenue on the north to NW Dogwood Avenue on the south. COID's long-term goal is to pipe most of its irrigation ditches for water conservation and

operational efficiency. The nominated segment would also be piped, but COID is planning a large water feature to simulate the appearance of an open running ditch. The State Historic Preservation Office (SHPO) has requested comments before its June 16 public hearing. He invited COID staff to make a presentation to this commission as they did at a recent Council meeting but none attended today's meeting.

Commissioner concerns included easement width, pipe installation (buried or aboveground), location of pipe relative to existing canal, post-installation impacts (visual blight, canal aesthetics, landscaping, natural corridor, maintenance, security, adjacent developments, future infrastructure needs), construction timeline/build-out timeframe, starting location, and status of archeological artifacts. Commissioners asked Mr. Woodford to forward their concerns to SHPO.

Councilor King said COID's plan was expected to take 20-50 years to roll out.

B. Review of Preservation Month Events

- **May 14 – Hunt for History:** attendance (65), KTVZ coverage, event shut down an hour early due to weather. Mr. Woodford suggested extending this event to a self-guided tour. Redmond Chamber of Commerce and Green Plow Coffee Roasters have requested H4H brochures.
- **May 20 – Bungalow Heaven documentary:** attendance (10-12), positive viewer response, handouts/photos of Redmond bungalows provided by Commissioner Rose, question/answer session by Community Development Director Heather Richards, better promotion needed, change showtime from Friday afternoon to Saturday morning.
- **This Place Matters Photo Contest:** Mr. Woodford said posters showing results of the contest were displayed at the entrance to City Hall. Chair Fessler said Mona Sorensen (City receptionist) reported a lot of positive comments from visitors.
- **June 25-26 – Redmond Street Fair:** Chair Fessler said Ms. Sorensen (Green Plow owner) offered to display This Place Matters contest pamphlets/buttons at Green Plow on June 25.

C. Walking Tour Brochure Updates

Mr. Woodford said Communications Manager Heather Cassaro has been busy with other projects. She will talk with Charlie Rucker at Redmond Chamber about adding the City's "branding" and colors to the brochure. If he can't do this, she will. He said photos provided by Kathy Park were not useful due to their poor quality.

Commissioners Cain, Fessler, Pinkerton, and Rose discussed plans to research historic pictures at the Des Chutes Historical Museum in Bend with the hope of finding better-quality photos for the brochure. Vice-Chair Pinkerton expressed concerns about a quorum of commissioners being involved in this project. Mr. Woodford said the City would post an agenda about the research trip. He asked commissioners to e-mail suggested dates/times to him.

D. Discuss SHPO Training Opportunities

Commissioners requested training on how to "open the door" with the public, consistent messaging, coordinating SHPO training with Restore Oregon and other historic societies, creating a toolbox for residential landmark applications, and creating a homeowner packet (copy of Ms. Richards' October 19, 2012, letter and the "Myths of Historic Districts"). Recommended reading included *Politics of Historic Districts*. Commissioner Rose offered her SHPO and Restore Oregon contacts to Mr. Woodford. Following discussion, commissioners asked staff to schedule a SHPO training session in July or August 2016.

E. Discuss Methods to Submit Landmark Applications

Commissioners discussed strategies to encourage maintenance of locally designated historic resources (residential toolbox) as was done in Salem, Oregon. Concerns included revenue resources, home maintenance options (Habitat for Humanity), impact of new owners on historic resources, soft-sell outreach approach, impact of This Place Matters on generating interest in historic preservation, source for plaques on historic structures/sites, and the publicity value of the City's partnering with property owners to preserve locally designated historic homes.

Councilor King outlined ideas for helping historic homeowners understand more about their properties and their options for taking care of a piece of Redmond's heritage.

COMMISSIONER COMMENTS- – ANNOUNCEMENTS

Chair Fessler reported over 60 people attended last week's brainstorming session for the Evergreen cultural center (old Redmond Union High School gymnasium). She commended Leadership Redmond for their management of this event which was very productive and well run. She asked what was happening with the Odem Theater as the lava rocks on the front are gone. Mr. Woodford said he would check with Chuck Arnold, Economic Development/Urban Renewal Project Coordinator.

Ms. Rose requested an update on the Patrick Building. Mr. Woodford said he would check the status of the demolition permit.

STAFF COMMENTS

Mr. Woodford reported Ms. Richards hired Kerry Davis, Preservation Solutions, Inc., to finish the Streamline Modern context statement and write nominations for National Register recognition of the old Spokesman building, Evergreen gymnasium, and the World War II airport hangar. She will start this project in June 2016.

Summer events:

- June 15 – Rock Chucks in Public Places unveiling (Wild Ride)

Summer HLC meeting schedule:

- Friday, June 24, 9 a.m. – regular meeting (walking tour brochure update)
- Friday, July 15, 9 a.m. – regular meeting

ADJOURN

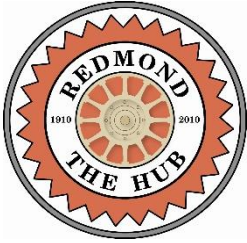
With no further business, Chair Fessler adjourned the meeting at 6:14 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2016.

ATTEST:

Judy Fessler
Chair

Scott Woodford
Associate Planner



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REDMOND HISTORIC LANDMARKS COMMISSION

MINUTES

July 15, 2016

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Judy Fessler, Vice-Chair Trish Pinkerton, Tonia Cain, Shannon Farnsworth Rose (*absent: Leaha Moon*)

Youth Ex Officio: Vacant

City Staff: Scott Woodford, *Associate Planner*; Cameron Prow, *TYPE-Write II*

Council Liaison: None

Visitors: None

Media: Aaron West, *BendBulletin.com*, *RedmondNewsToday.com*

(The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Fessler opened the meeting at 9:03 a.m. with a quorum of commissioners (4 of 5) present.

CITIZEN COMMENTS – LIAISON COMMENTS

None.

ACTION ITEMS

- A. Approval of Minutes
Ms. Prow said all minutes would be caught up by the next meeting.

DISCUSSION ITEMS

- B. Walking Tour Brochure Update
Commissioners reviewed content and images on the draft Heritage Walk brochure — Revisions 7/1/16. Concerns included photo selection criteria, crediting photo sources, and timeline for completion. Following discussion, commissioners agreed by consensus to the following changes which should be completed by July 22:

- **Commissioner Rose:** Check Redmond Museum website for better-quality photos. Convert color and sepia photos to black-and-white images and send to City staff.
- **General:** Prefer photos with people over photos of buildings alone. Add the photo source at the bottom of each image. Add photo of Josephine and Frank Redmond. Add “Did you know” comment about the Redmonds getting the railroad to switch locations of the tracks and canal so they could get water closer to their house. Make sure the City has a digital record of all photos and sources used in the brochure in addition to the brochure layout.
- **Chronological List of Buildings: #3 – Frances McCormack Allen House** – Crop out the newer truck shown. Start Sentence 4 with “They moved to Deschutes Junction between Redmond and Bend . . .” **First Presbyterian Church** – Increase number of asterisks to three.
- **All Commissioners:** Forward edits to Mr. Woodford as soon as possible.

- **Staff:** Present final draft at August meeting.

Mr. Woodford said he would get another estimate after the draft brochure was closer to completion.

C. Historic Resources MPD Update

Mr. Woodford presented a sample National Register of Historic Places Multiple Property Documentation Form recommended by Kerry Davis, Preservation Solutions, Inc. Ms. Davis suggested the MPD approach as being a cost-effective way to set the stage for additional sub-districts at a later time. She is working to finish the City's MPD application as part of her City contract which must be completed by June 30. She will be doing more fieldwork in Redmond including public meetings in September 2016. During his phone conversation with Diana Painter, State Historic Preservation Office (SHPO), she expressed concern that the number and type of properties the City planned for its application were too broad. She recommended the City restrict the focus to Streamline Modern.

Commissioners discussed the level of interaction between SHPO and the National Register, asking Ms. Davis to add page numbers to the application, this commission's role in advancing the MPD nomination, notifying property owners about the public meetings, and options for Ms. Davis to attend the September meeting (in person, special meeting date/time, video conference).

D. Review Letter to Homeowners of Older Homes

Commissioners reviewed a draft letter composed by Chair Fessler for sending to owners of historic properties. Changes suggested included replacing "choosing to locate" with "purchasing a home" and decapitalizing "Downtown Historic Neighborhoods" in Paragraph 1. Following discussion, commissioners agreed to table further discussion/review until the level of research needed to move this project forward was determined.

E. Consider Restore Oregon Endangered Building Nomination

Chair Fessler reported John Wondra, a freelance Portland writer, called her. He is working on a book about historic buildings around Oregon. He requested her input and the City's input on his article about endangered buildings in Redmond. He is currently interested in the Patrick (Medical Dental) Building and the Old Redmond Hotel. based on the commission's nominating these buildings in its 2015 Restore Oregon application.

Mr. Woodford said nominations could be submitted by either Redmond Historic Landmarks Commission or by individual citizens. Deadline for the application is on August 5, 2016.

Commissioners discussed recent information from Chuck Arnold regarding the Old Redmond Hotel, potential sites and properties at risk of being lost (Safeway Building) or that might qualify for the DeMuro Award (Evergreen Elementary/Redmond Union High School, Old Redmond Schoolhouse, Old Evergreen Elementary Gymnasium). The DeMuro Award honors historic rehabilitation projects in Oregon that exemplify creativity, quality, and community impact. The commissioners were unable to reach consensus on buildings to nominate for either "Oregon's Most Endangered Places" or the DeMuro Award.

COMMISSIONER COMMENTS – ANNOUNCEMENTS

SHPO Training: Chair Fessler requested an update on the SHPO workshop. Mr. Woodford said SHPO training was scheduled for Wednesday, August 10, 2016, 1-5 p.m. He has invited Chuck Arnold and Deborah McMahon to attend the training.

Community Development Director Vacancy: Commissioners requested an update. Mr. Woodford said Bruce Werner was serving as a City consultant until a new CDD director is on board.

Recommended Reading: Bill Schmickle's *The Politics of Historic Districts: A Primer for Grassroots Preservation, Oregon Main Street*, and a book about old theaters in Oregon being written by someone from Warner Pacific College.

Meeting Schedule: Commissioners discussed the need for a work session in August to finalize edits on the walking tour brochure. Mr. Woodford said he would check with City Recorder Kelly Morse on what Oregon Public Meetings Law requires (quorum, public notice, minutes). Commissioners agreed to discuss the meeting schedule again at their September 2016 meeting.

STAFF COMMENTS

Certified Local Government: Mr. Woodford reported speaking with Kuri Gill, SHPO, about CLG performance requirements. She asked to review proposed updates to Redmond's Historic Code before they're submitted to City Council to assure that SHPO standards are respected.

Deschutes Public Library System – Redmond Branch: Mr. Woodford reported the library is planning to expand and would use the same contractor hired for the Evergreen Elementary/Redmond Union High remodel to the new city hall. Commissioners questioned the level of protection for the original façade since the library is classified as a "Site of Historic Interest."

Historic Display at New City Hall: Mr. Woodford said City Communications Manager Heather Cassaro wanted to hold another memorabilia drive to gather more photos/oral histories about the building's prior uses. Commissioners discussed ways to make historic photos and oral histories available to the public.

Odem Theater: Mr. Woodford announced the interior of the old Odem Theater on 6th Street was being remodeled with the idea of reopening it as a theater. Commissioners expressed concern about the remodel respecting the historic façade of the building.

Pilot Butte Canal – National Register Nomination: Mr. Woodford said the state's letter outlined its concerns about the breadth of this nomination and suggested the application's scope be narrowed to federal irrigation projects.

Next meeting: August 2016: date and time to be determined

ADJOURN

With no further business, Chair Fessler adjourned the meeting at 10:53 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2016.

ATTEST:

Judy Fessler
Chair

Scott Woodford
Associate Planner