



REDMOND URBAN RENEWAL AGENCY
CITY OF REDMOND
Community Development Department

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DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE
MINUTES
November 14, 2016

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Advisory Members Present: Chair Don Crouch, Vice-Chair Edwin Danielson, Paul Hansen, Trish Pinkerton (*absent: Sam Blackwell, Tom Kemper, Brad Smith, Gib Stephens; 1 vacancy*)

Student Ex Officio: (*absent: David Purkey*)

City Staff: Chuck Arnold, *Economic Development/Urban Renewal Project Manager*; Troy Rayburn, *Program Assistant*; Jason Neff, *Deputy Director-Central Services/Budget Manager*; Keith Witcosky, *City Manager*; Cameron Prow, *TYPE-Write II*

Visitors: James Cook, Garry Finley

Media: None

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Crouch called the regular session to order at 5:02 p.m. without a quorum of members (4 of 8) present.

Chair Crouch closed the regular session and open the executive session at 5:07 p.m.

I. EXECUTIVE SESSION

Chair Crouch read aloud the following statement: Oregon Law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session. Under the provisions of the Oregon Public Meetings Law, the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.

Chair Crouch closed the executive session and re-opened the regular session at 5:17 p.m.

II. MOTIONS AS A RESULT OF EXECUTIVE SESSION

None.

III. DISCUSSION ITEMS

A. Update From BPAC on Bike Corral

Chair Crouch postponed this item to the next meeting.

B. 1st Quarter Financial Report

Mr. Neff presented (PowerPoint) the Downtown Urban Renewal Development Fund table, reviewed resources and expenditures, and explained the relationship between the Debt Service Fund and the Development Fund.

C. Business and Property Changes Memo

Mr. Arnold presented updates and color photos of new businesses (Lil' Southern Accent, Just Cut Juice Bar, Best Care), property transactions (Wild Ride, El Rancho, Landaker Building, Smoke Shop Building), and property improvements (La Fondita). Grant funds through the Property Assistance Program were made available in 2008 to help property owners convert nonconforming pole signs. As of November 2016, funds available for sign conversion have expired, leaving about 12 nonconforming signs which will now be moved into a code enforcement process.

D. Member Satisfaction Survey

Mr. Arnold reported the top three goals in the 50% of surveys returned were the Family Entertainment Center, Professional Business Medical District, and Midtown Plan and Redmond Hotel. One respondent emphasized the importance of making sure decisions are based on facts rather than emotions. He summarized ongoing dialogue.

Chair Crouch said everyone wanted to avoid analysis paralysis and continue moving forward.

E. DURAC Update to URA

Mr. Arnold summarized staff dialogue on meeting logistics, group organization, and agenda planning. Providing an annual report to the appropriate governing body will give each commission/committee an opportunity to get feedback on the work plan and budget for the next fiscal year.

Chair Crouch reviewed the PowerPoint he developed with Mr. Arnold which will be presented to the Redmond Urban Renewal Agency. Topics will provide an overview of DURAC activities and include the Downtown Urban Renewal Plan purpose, funding, property assistance program, loan and incentive programs, open space and beautification, and redevelopment opportunity fund projects.

CITIZEN COMMENTS

None.

STAFF COMMENTS

Mr. Arnold outlined progress on:

- New Member Recruitment: One member prospect will be interviewing with the mayor. Two other property and business owners and a community member are considering this opportunity.
- 5th Street/Greenwood Avenue: An RFP (Request for Proposals) is expected to be issued in January 2017 for the former Grant property. The consultant (N.A.I. Cascade) developing the RFP will also assist with marketing. Staff will follow up on leads. Council's recent change to the Business License Code to allow leasing of public property for short-term uses will take effect on November 15. At that time, the City will have an executed lease with a Christmas tree seller. The City is working with Grocery Outlet to resolve parking and access issues. Staff will work with Ryan's Produce to find another location after summer 2017.
- Professional Business Medical District: The stakeholder committee has disbanded after five years. He recommended reconvening the DURAC subcommittee but tabling discussion until the December 2016 meeting when Mr. Blackwell will (hopefully) be present.
- City Website: He invited members to visit the e-Notifications page and update their contact data and preferences for staying informed about City business.

- Key Employers: Data collected by the Oregon Employment Department for 2015 indicated 1,200 employers in Redmond who have 13,000 employees with annual payroll of \$487 million. Pay for those employees averaged \$37,000 per year.

Next meeting: Monday, December 12, 2016, 5 p.m.

DURAC COMMENTS

None.

ADJOURN

With no further business, Chair Crouch adjourned the meeting at 5:56 p.m.

APPROVED by the Redmond Downtown Urban Renewal Advisory Committee and SIGNED by me this
__12th__ day of __December__, 2016.

ATTEST:

_____/s/ Donald Crouch_____
Donald Crouch
Chair

_____/s/ Chuck Arnold_____
Chuck Arnold
Economic Development/Urban Renewal Project Manager