



PARKS COMMITTEE • AGENDA

January 18, 2017 (Wednesday) • 5:15 p.m.

Redmond Public Works • Transportation Conference Room
243 E. Antler

AGENDA

COMMITTEE MEMBERS

Gary Parks
Chair

Jenny O’Keefe
Vice-Chair

Bill Braly
Member

Ross Centers
Member

Richard Lance
Member

Nick Olson
Member

Vacant
Member

Council Liaison

CALL TO ORDER/INTRODUCTIONS

PUBLIC COMMENTS (Items not on Agenda)

ANNOUNCEMENTS

APPROVAL OF MINUTES

1. Approval of Minutes from November 16, 2016 Meeting

INTRODUCTION OF NEW MEMBERS

1. Oath of Office
2. Orientation to Parks Committee Processes and Structure

PRESENTATION

1. Development Update from Community Development Department
2. Overview of the Redmond Parks System and the Parks/Facilities/Cemetery Division

DISCUSSION/ACTION ITEM

1. Identify Potential Parks Committee Member to Participate in the Quince Park RFQ Evaluation
2. Discuss 2017/18 Budget Process and Potential Projects
3. Parks Master Plan Update
4. Discuss the 2017 Parks Committee Work Plan

UPDATES

COMMITTEE MEMBER UPDATES/COMMENTS

ADJOURN

Next Scheduled Meeting March 15, 2017

Meeting documents are available on the City’s web site at www.ci.redmond.or.us

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PUBLIC WORKS
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**Park's Committee – Draft Meeting Minutes
November 16, 2016**

Redmond Public Works, Transportation Conference Room
243 E Antler Avenue, Redmond, Oregon

Committee Members Present: Gary Parks, James Cook, Bill Braly, Richard Lance, Jenny O'Keefe

Committee Members Absent: None

Youth Ex Officio: Vacant

City Staff: Annie McVay, *Parks and Public Works Administration Divisions Manager*; Curt Petersen, *Parks, Cemetery, & Building Maintenance Supervisor*, Staci Black, *Public Works*, Scott Woodford, *Community Development*

Council Liaison: None

Visitors: Nick Olsen

Media: None

(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)

CALL TO ORDER - INTRODUCTIONS

- Gary Parks called the meeting to order at 5:16 p.m. with a quorum of members (5 of 5) present.
- Committee members and staff introduced themselves.

PUBLIC COMMENT

- None.

APPROVAL OF MINUTES

- **Motion 1** (3/0/2): James Cook moved to approve the September 21st, 2016, minutes with correction, Bill Braly 2nd. Richard Lance abstained and the motion was passed.

PRESENTATIONS

- **Redmond Parks Foundation Update** – Richard Lance gave an update and history of the foundation. Foundation was created to work on project approved by the City. “Wine Not Paint” event was a success and was a great fundraiser for the foundation. Another fundraiser is Fred Meyer Community Rewards Program, shoppers with a Fred Meyer rewards card can link their card to the foundation and every quarter funds are distributed.

DISCUSSION/ACTION ITEM

- **Consider Approval of the Trails Amenity Plan** – Copies were given out a couple months ago for review. Jim inquired if any significant changes were made since they were given a copy. Scott Woodford answered “no”. Scott gave an overview of the plan. The plan includes provisions for equestrian use to show there is a need for equestrian areas. That the plan would consider amenities for equestrian use on a case by case basis. This will serve as a guided for the planning process of newly development areas. Obsidian Trails is putting in a landscaped, multi-use path along the new development. This could be a standing for future projects. It includes the type of amenities along trails and walkways as a guideline. It can be used in the planning process once it is adopted.
Motion 2 (5/0/0): Gary Parks moved to approve the Trails Amenity Plan, Richard Lance 2nd. The motion was passed.
- **Parks Master Plan Update** – Bill Braly updated on the last few meetings. The group has been able to regroup and will be able to put together some great ideas to be presented to the Committee and City Council. Annie explained the scoring process used in selecting the consultant and why an out of town consultant scored higher.

There were 6 applicants, 3 were local from Central Oregon and 3 were from Portland. Conservation Technic, Inc. out of Portland was selected. Annie met with Steve Duh earlier today. Gave him an idea on what we are looking for. Mr. Duh will attend the next task force meeting as well as return in January to meet with stakeholders. He wants to do three or four mini sessions with a few people in each. He will have a strong focus on community involvement and has a website he uses for that involvement. As part of the Master Plan the consultant will compare us to other cities of our size, not just in the Oregon area, in other states. The Parks Master Plan will include the Dry Canyon Master Plan as well. Our goal is to have the Parks Master Plan adopted or in draft form by the end of 2017.

- **Discuss the American with Disabilities Transition Plan relating to Parks** – A consultant was hired to evaluate and take an inventory of all parks and buildings. They provided a comprehensive list of deficiencies. Everything was as a standalone item, not as a group. This list was taken and prioritized into a schedule with categories.
 - Maintenance Issues – Cost of less than \$5k and can be performed in house.
 - Small Capital – Cost between \$5k - \$25k
 - Large Capital – Cost above \$25k

Very few parks fall into the large capital category. Bowlby Fields and the Dry Canyon Trail do not include maintenance items. Instead of fixing smaller maintenance items, Dry Canyon Trail will have a complete overlay to address all barriers at once and the intent is to reconstruct all facilities at Bowlby.

- **Discuss the 2017 Parks Committee Work Plan** – Next year is an exciting time for the parks committee. We will be wrapping up some of our current projects and will have kind of an open slate of what we want to work on next. It will be great timing with the Parks Master Plan and a bigger community involvement on what is going on. In January we are going to have Jason come and give an overview of the budget. This will give everyone a better understanding of how we fit into the City budget. Community Development principal planner will come and give an over view of the development that is proposed in the City and how it relates to what they are proposing for Parks. Then we can start to tackle what we want to work and focus on as a committee in the next year. We can start to look at what we want to spend our next projects on. Quince Park will be wrapping up in the spring.

UPDATES

- **HOPE Playground Merry Go Round** – After meeting with the Kiwanis's it was determined that there may be a delay in the purchase of the merry-go-round. After a review of the numbers they are not as close as they thought they were. The location within the playground originally proposed may not be efficient. It was set to go into the existing poured in place surfacing between the cruiser and the sidewalk. We feel it will be too crowded. It was determined that if placed it would not leave much room. So, we are going to increase the footprint of the park. We have received a bid to do the poured in place surfacing of \$13,000.00. So our costs are increasing. But we are excited about this project. There is no doubt that the Kiwanis have done a great job. Some of the vandals that had vandalized HOPE Park were arrested and caught. As part of their process they have to apologize publicly at a City Council Meeting. We do not have the date yet.
- **Bike Park Proposal** – Annie has had several meetings with Trevor, and they both propose Homestead Park as the ideal location for the bike park. We want to have a public meeting, but they feel it would clean up the site, implementation would happen a lot quicker, a great use of the site. Trevor is working with a company that will be doing some mock drawings of what the track would look like in place. Along with some cost estimates. They are working on an official proposal and hear from the public.
- **Potential Dog Ordinance** – Seems to be an increasing problem and is one of those issues that is hard to figure how to manage. There is no easy answer. Background – The city has one designated dog park. Some dog owners are using any grassy enclosed area as a dog park. It is particularly problematic at Umatilla ball fields. There has been altercations between the dog owners and the little leagues. The grass is dying in areas and there is a lot of waste that is not being cleaned up. To start we have started to chain the gates open. The dog owners have cut the chains. The other area that has gotten problematic is the cemetery. People are using it in a very similar way. We actually have people that are holding dog obedience classes on the property. So we are considering a potential dog ordinance that there are no dogs allowed in the ball fields or the cemetery. We also do not know if the issues is having another ordinance or enforcing some of the laws we already have. We have talked with the Police Department and as helpful as they are they are under staffed. Citations can be issued by either code enforcement or the Police Department.

COMMITTEE MEMBER UPDATES/COMMENTS

ADJOURN

Gary Parks adjourned the meeting at 7:12pm

Next meeting is scheduled for January 18, 2017

APPROVED by and SIGNED by me this _____ day of _____, 2016.

ATTEST:

Gary Parks
Chair

Annie McVay
Parks/Public Works Administration Division(s) Manager

Parks Capital Improvement and Project List 2015-16

*** DRAFT * WORKING DOCUMENT * COSTS ARE ESTIMATED ***

NOTE: Rounded numbers used, Cost estimates are low confidence place holders

Park Upgrades	Description		SDC Eligible	Priority	Fiscal Year
#1 Park Upgrade: Quince	Update playground structures, improve amenities, potential new improvements/facilities/paths	\$200,000.00	No	1	2016-17
#2 Park Upgrade: Bowlby	Concession/Restroom/ADA/Parking Area	\$970,000.00	No	2	TBD
Park Upgrade: Kalama	Update playground structures, improve amenities, potential new improvements/facilities	\$400,000.00	No	3	TBD
Park Upgrade: Baker	Update playground structures, improve amenities, potential new improvements/facilities	\$400,000.00	No	4	TBD
Park Upgrade: Valley View	Update playground structures, improve amenities, potential new improvements/facilities	\$400,000.00	No	5	TBD

Total **\$2,370,000.00**

Park Upgrade Priority List original construction date, categories of existing conditions, neighborhood park usage, staff insights, Parks Committee (5 years provided out of 21 parks)

Planning/Site Design Projects	Description		SDC Eligible	Priority	Fiscal Year
#1 Quince Park Renovation	site design renovation of neighborhood park	\$15,000.00	No	1	2016/17
#2 Bowlby Site Design	update facilities/ADA compliance	\$10,000.00	No	2	2016/17
Central Dry Canyon	Spud Bowl Parking, New uses proposed in Master Plan, Dog Park,	\$20,000.00	Potentially	1	2017-18
Becky Johnson' property	Basic clean-up and start plan (full plan later)	\$10,000.00	Yes	2	2017/18

Total **\$55,000.00**

Large Scale Projects (>\$50k)	Description		SDC Eligible	Priority	Fiscal Year
Central Dry Canyon Implementation	Spud Bowl Parking, New uses proposed in Master Plan, Dog Park,	\$1,000,000.00	Potentially	2	TBD
Canyon Staircase	Maple Bridge Canyon Access (Staircase)	\$350,000.00	No	3	TBD
Sam Johnson Bathroom	Complete replacement	\$150,000.00	No	3	TBD
Canyon Trail	Overlay	\$150,000.00	No	5	TBD
American Legion	Phase 3- Basketball court- Volleyball	\$150,000.00	No	4	TBD
Hayden Toy Structure	replace toy structure	\$150,000.00	No	5	TBD
Fireman's Pond	Rebuild fishing piers, restroom, walking path	\$400,000.00	No	5	TBD
Homestead Canal Trail	Phase II Maple - Veteran, Phase III Vet - Odem Medo	\$650,000.00	Yes	2	TBD

Total **\$3,000,000.00**

Small Scale Projects (<\$50k)	Description		SDC Eligible	Priority	Fiscal Year
Skate Park	Resurface cement on going	\$15,000.00	No	1	TBD
Diamond Bar Ranch	Complete trails/fencing around park	\$10,000.00	No	5	TBD
All Parks	GPS Sprinklers systems and amenities	\$50,000.00	No	4	TBD
American Legion	Cement pad for bleachers	\$10,000.00	No	2	TBD
Diamond Bar Ranch	Complete trails/fencing around park	\$10,000.00	No	5	TBD
Fairhaven	Phase 2/Picnic Shelter	\$25,000.00	No	5	TBD
Umatilla Park	Basketball court	\$25,000.00	No	3	TBD
Security Cameras	Priorities - Umatilla, Sam Johnson, Becky Johnson	\$40,000.00	No	4	TBD

Total **\$185,000.00**

Grand Total \$5,610,000.00

DRAFT * WORKING DOCUMENT * DRAFT * WORKING DOCUMENT * COSTS ARE ESTIMATED *

Park Funding Sources

General Fund

\$200k/year for capital improvements

System Development Charges (SDCs)

\$300,00 /year varies with level of development (~\$125,000 paid to Dunn property debt service)

Grants, fundraising as available

With current funding, this list would take over 15 years to complete if everything held constant*

*will not hold constant



CITY OF REDMOND
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DATE: January 18, 2017
TO: Parks Committee
FROM: Annie McVay
SUBJECT: Discuss Committee Work Plan for 2017

Report in Brief:

The Committee is working to develop the 2017 Work Plan.

Background:

The Parks Committee develops an annual Work Plan to focus efforts. Through Committee discussions of its role and responsibilities, the Committee approved goals for 2016. These goals will be used to help filter and prioritize suggestions for the Work Plan.

Parks Committee 2016 Goals

- Develop policies that encourage environmentally sustainable parks.
- Facilitate and improve community input.
- Review and participate in the development of the Dry Canyon Master Plan.
- Advocate for park funding in the City budget process.
- Review and participate in the development of the 5 Year Project List/Plan
- Identify and build relationships with groups who have an interest in parks.

Key Accomplishments in 2016

- Working on Quince Park Improvements
- Developing Criteria for Neighborhood Parks (which has blended a bit with Park Planning Principles)

Several potential items have been identified in previous meetings. These include:

- Refining the Parks Project List
- Access Issues into the Dry Canyon and HOPE Playground

Discussion:

The Parks Committee can discuss if the Park Committee goals need updating and/or begin to discuss work plan items for 2017.

Priority Work Plan 2017

Parks Commission

Mission Statement: The Redmond Parks Commission acts in an advisory capacity to plan, develop and provide stewardship for City of Redmond's parks and open spaces while preserving natural areas and maximizing public enjoyment.

Action/Project Name	Brief Description	Council Goal	Date
Parks Master Plan Update	Coordinate with staff on the update to the Parks Master Plan.	3A; 6B,D	continual
Annual or Reoccurring Events:			
Council Update	Provide annual presentation to City Council		TBD
Annual Commission Tour	Participate in the Annual Park Tour		July
Capital Projects Budget Submission	Commission reviews the Parks Division Capital Projects Annual Budget		March
Parks Foundation Update	Update from the Parks Foundation on projects, programs, donations and activities		TBD
RAPRD Update	Update from the RAPRD on projects, programs and activities		
Tree Board Update	Update on Tree City and Arbor Week activities and Tree Board requirements		March
Development Update from Community Development Department (CDD)			TBD