



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
MINUTES

February 23, 2017

446 SW 7th Street, Redmond Chamber of Commerce Conference Room, Redmond, Oregon

Commissioners Present: Chair Judy Fessler, Vice-Chair Trish Pinkerton, Tonia Cain, Shannon Farnsworth Rose, Charles Rucker (*absent: Leah Moon; 1 vacancy*)

Youth Ex Officio: Karla Mora

City Staff: Scott Woodford, *Senior Planner*; Cameron Prow, *TYPE-Write II*

Visitors: Kerry Davis, *Preservation Solutions, Inc.*

Media: None

(The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Fessler opened the regular meeting of the Redmond Historic Landmarks Commission (HLC) at 4:32 p.m. with a quorum of commissioners (4 of 6) present. Commissioner Rose arrived at 4:35 p.m. after approval of the minutes.

CITIZEN COMMENTS

None.

ACTION ITEMS

A. Approval of Minutes

1. **January 26, 2017**

Motion 1 (4/0/0): Commissioner Pinkerton moved to approve the minutes of January 26, 2017. Commissioner Cain seconded the motion which passed unanimously.

DISCUSSION ITEMS

A. Downtown Historic District Meeting – Debrief

Chair Fessler invited commissioners to share their impressions of the public meeting held on February 21, 2017. Five owners of historic properties within the proposed Downtown Historic District attended that meeting.

Commissioners reviewed opportunities for additional outreach (old Odem Medo Theatre, February 24 Coffee Clatter at The Design Center), former uses of sites within the proposed boundary, attendee concerns, publicity opportunity (frequently asked questions with answers in the Chamber newsletter, meeting follow-up letter), National Register nomination schedule, and potential of aligning the Façade Improvement Grant Program with HLC concerns. Following discussion, commissioners agreed by consensus that staff should send a letter to historic property owners as soon as possible including a meeting synopsis, a better map, sample illustrations, and information about next steps in the review process.

Ms. Davis suggested options to consider in submitting a National Register nomination and re-visiting some noncontributing buildings/sites within the proposed district boundary. She is seeking clarification on the Proust Building (façade improvement lien) and state law (protecting National Register listings). She will send the draft nomination to both the City and the State Historic Preservation Office by March 1, 2017, for their review.

Mr. Woodford said the February 21 presentation was very informative. He has contacted Chuck Arnold, Economic Development/Urban Renewal Project Coordinator, regarding HLC concerns about the Façade Improvement Grant Program. He agreed to send a follow-up letter to owners of historic properties. Included with this letter will be a summary of the February 21 meeting and a better map. Commissioner Rucker volunteered to assist with map improvements.

B. Preservation Code Amendments – Work Session

Mr. Woodford summarized the background of the City's historic preservation code, historic preservation plan, and the review process needed to make changes.

Ms. Davis outlined the background of the Certified Local Government designation in Deschutes County. Her discussion covered resources (National Alliance for Preservation Commissions, Secretary of the Interior standards), explaining how/when to use the ratings sheet, carrots to encourage designation, and protecting designated properties (how next owner learns about designation, level of review commissioners are willing/able to do). She requested clarification on how the commission wanted to proceed: revise existing language and format or start fresh. She agreed to share code examples with the City. She asked commissioners to e-mail code change comments to Mr. Woodford, so he could forward them to her by March 30, 2017.

Commissioner concerns included solid definitions (historic building, historic resource), design review for major and minor alterations, demolition process, local vs. national designation, who issues plaques for locally designated historic properties (check with City Communications Manager Heather Cassaro), what the commission wants to achieve, what is reasonable for Redmond, empowering the City to protect historic resources, and balancing protection with politics.

Commissioner Rucker suggested scheduling a work session on the historic code update following the HLC's meeting with City Council.

C. 2017-2018 Work Plan – Review Draft

Mr. Woodford briefly reviewed the draft work plan and requested comments be e-mailed to him by March 9, so the work plan could be adopted at the March meeting.

Commissioner concerns included the impact of other plans and projects on the new work plan. Following discussion, commissioners recommended revising the timeframe for updating the preservation code from June 30 to September 30, 2017.

Mr. Woodford left the meeting at 6:30 p.m.

D. 2017 Preservation Month Updates

Mr. Rucker reported the Deschutes County Historical Society wanted to include Redmond preservation events (and possibly, tours of the new city hall) were included in their publicity.

Due to lack of time, Chair Fessler postponed the Hunt for History update to the March meeting.

E. Discuss Methods of Outreach with City Commissions

Due to lack of time, Chair Fessler postponed discussion of this topic to the March meeting.

COMMISSIONER COMMENTS – ANNOUNCEMENTS

Commissioner Cain said she picked up Heritage Walk brochures at the Redmond Museum today. Commissioners briefly discussed distribution outlets for the new brochures.

Ms. Davis said she liked the brochure’s format.

STAFF COMMENTS

Next meeting: Thursday, March 23, 2017, 4:30 p.m.

ADJOURN

With no further business, Chair Fessler adjourned the meeting at 6:32 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this 23rd day of March, 2017.

ATTEST:

 /s/ Judy Fessler
Judy Fessler
Chair

 /s/ Scott Woodford
Scott Woodford
Senior Planner