



CITY OF REDMOND
Community Development Department

716 SW Evergreen, Redmond OR 97756
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www.ci.redmond.or.us

REDMOND HISTORIC LANDMARKS COMMISSION
City Hall 716 SW Evergreen Avenue Conference Room A
Thursday, May 10, 2012
9:30 – 11:00 AM

Agenda

RHLC MEMBERS	MEETING OBJECTIVES	TIME	ITEM
Jack Nelson	PROPOSED AGENDA	9:30 AM	CALL TO ORDER / INTRODUCTIONS
Jane Schroeder		9:35 AM	DISCUSSION / ACTION ITEMS
Jo Anne Sutherland			A. Preservation Month Event - Art Moderne Brochure and Tout
Mike Thompson			B. Update on Projects 1. Old Redmond Schoolhouse 2. Certified Local Government Grant Application
			C. Historic Landmarks Review and Evaluation
			D. Approval of Minutes a. October 13, 2011 (<i>Exhibit 1</i>) b. November 10 2011 (<i>Exhibit 2</i>) c. December 1, 2011 (<i>Exhibit 3</i>) d. December 8, 2011 (<i>Exhibit 4</i>) e. January 12, 2012 (<i>Exhibit 5</i>) f. February 9, 2012 (<i>Exhibit 6</i>) g. April 12, 2012 (<i>Exhibit 7</i>)
		10:45 AM	LIAISON COMMENTS
		10:50 AM	CITIZEN COMMENTS
		10:50 AM	STAFF COMMENTS
			ADJOURN

*Please note that these documents are also available on the City's website www.ci.redmond.or.us; click on City Government, hover on Commissions and Committees, click on Redmond Commission for Art in Public Places. You may also request a copy at City Hall from Heather Richards at 923-7756 or Jackie Abslag at 923-7763.

Anyone needing accommodation to participate in the meeting must notify Mike Viegas, ADA Coordinator, at least 48 hours in advance of the meeting at 504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Wednesday, October 13, 2011

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Jack Nelson, Vice Chair Jo Anne Sutherland, Jane Schroeder, Phyllis Sturza, Mike Thompson

City Staff: Heather Richards, *Community Development Director*

Visitors: Shirlee Evans, *City Councilor*, Trish Pinkerton, *Redmond Spokesman*, Tamara McGarry

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after the motion title shows the number of members voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Nelson opened the meeting at approximately 9:30 a.m. with a quorum present.

DISCUSSION/ACTION ITEMS

A. Redmond Schoolhouse Recommendation

Ms. Richards said that this property is listed on the state inventory as being of historical interest but is not designated as a landmark. Criteria for designation will include historical integrity, age, and contribution to local history. Based on his assessment, Architect Don Stevens believes that this structure, including additions, has a lot of historical integrity.

Councilor Evans shared her thoughts on the historic status of this structure including its original use, age, and current condition. Impediments to preservation include the cost of repair and maintenance.

Commissioner concerns included *structural viability, historic integrity, historic landmark criteria, potential uses, repair and maintenance costs, access and parking, Deschutes County Historical Society interest in reinforcing the origins and character (chalkboards, bookcases, display cases), confirming length of school use, architectural value, physical improvements (screening, landscaping), preventing further deterioration, reducing fire hazard (removing weeds), Parks Commission's plan for the dry canyon, and value of preserving the site vs. the structure.*

Motion 1 (4/0/0): Chair Nelson moved that Redmond Historic Landmarks Commission direct the City Planning Department to begin the land use process to designate the Redmond Schoolhouse as a historic landmark. Commissioner Sturza seconded the motion which passed unanimously.

Motion 2 (4/0/0): Chair Nelson moved that Redmond Historic Landmarks Commission pursue the process by which resources will be dedicated to (1) preserving the short-term structural

viability of the Redmond Schoolhouse and (2) estimating the cost for long-term adaptive reuse of this structure. Commissioner Thompson seconded the motion which passed unanimously.

Commissioners agreed **by consensus** to recommend potential uses for this building in its current location that will be complimentary to the Parks Commission's plan for the dry canyon area.

Ms. Richards said she would consult with Public Works Director Chris Doty and other staff about how to structure the RHLC recommendation to the Parks Commission. Staff reports will be presented at the November 2012 meeting on the (1) application for historic resource land use designation, (2) construction cost estimates for site security and potential adaptive reuse, and (3) Parks Commission plans for the dry canyon.

B. Review of Redmond Historic Landmarks Inventory

Ms. Richards presented a list of properties to consider for local landmark designation (last updated in 1998) plus photographs and historical background for each property listed. She discussed decision-making processes, RHLC role, and potential funding sources. The state inventory lists 600 sites for Redmond. Staff are setting up a database and have requested assistance from the Deschutes County Historical Society. The Historic Preservation League of Oregon will be making a formal request for the RHLC to consider designating a property on Helmholtz that it considers one of the ten most endangered sites in the state.

Commissioners reviewed potential landmarks on a property-by-property basis to assist in determining which properties should remain on the list and which were missing. Discussion points included *resources for background information on individual properties*, *process for removing properties from the inventory*, and *properties worthy of listing on the National Register of Historic Places*. Properties reviewed: Fred Atkinson Building, Jessie Davenport-Butler Building, Burdick Building, Theron Boger Cottage, Presbyterian Community Church, Erick Brothers Store, McMickle House, Milton Odem House, Redmond Union High School (Evergreen Elementary School), Lou Smith House, New Redmond Hotel, Josephine Wilcox House, and World War II Airport Hangar. Other properties of historical interest, but not currently designated, included Allen House, J. F. Hosch House, Fritz Landacre Building, Alfred Munse House, and Old Redmond Schoolhouse.

Motion 3 (4/0/0): Commissioner Sturza moved that the Redmond Historic Landmarks Commission recommend that City Council remove the Burdick Building from the 1998 Redmond Landmark Inventory through a public hearing process. Commissioner Schroeder seconded the motion which passed unanimously.

Commissioners, **by consensus**, asked Ms. Richards to do further research on Redmond Union High School and the World War II Airport Hanger for discussion at the next meeting.

C. Approval of Minutes

Motion 4 (4/0/1): Commissioner Schroeder moved that the Redmond Historic Landmarks Commission approve the minutes from August 30 and September 14, 2011, as presented. Commissioner Sturza seconded the motion which passed unanimously.

LIAISON COMMENTS

Councilor Evans said that she was looking forward to attending more RHLC meetings as she has a lot to learn. This is a really important thing for the community.

In response to Council Evans' question, Ms. Richards explained the difference between the National Register of Historic Places and the local landmarks inventory. A May 2011 amendment to the

Redmond Development Code requires that landowners agree to having their properties listed on the National Register of Historic Places and/or the local landmarks inventory.

CITIZEN COMMENTS

Ms. Tamara McGarry discussed plans to open a women’s clothing store, stocked mostly by high-end consignments, on one side of her commercial building; the other side she has rented to a baby resale store called *Trendy Tots*.

STAFF COMMENTS (None)

COMMISSIONER COMMENTS (None)

ADJOURN

The next RHLC meeting is scheduled for 9:30 a.m., November 10, 2011.

With no further business, Chair Nelson adjourned the meeting at approximately 11:03 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2012.

ATTEST:

Jack Nelson
Chair

Heather Richards
Community Development Director



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Wednesday, November 10, 2011
City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Jack Nelson, Vice Chair Jo Anne Sutherland, Jane Schroeder, Phyllis Sturza, Mike Thompson

City Staff: Heather Richards, *Community Development Director*, Chris Doty, *Public Works Director*, James Lewis, *Economic/Long-Range Planner*

Visitors: Shirlee Evans, *City Councilor*, Corey Clark, *Century 21*; Trish Pinkerton, *Redmond Spokesman*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after the motion title shows the number of Commissioners voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Nelson opened the meeting at approximately 9:30 a.m. with a quorum present.

DISCUSSION/ACTION ITEMS

A. Old Redmond Schoolhouse – Update

Ms. Richards presented her staff report. This structure is listed in the Redmond comprehensive plan and posted on the State historic resources database as a "Site of Historical Interest." One of four buildings constructed on speculation during 1905-06, it was originally used as a schoolhouse for six months at a different location. It was moved to its current site (1429 West Antler Avenue) in the 1970s and used as a residence. Discussion is ongoing as to whether this building should be upgraded to a "Historical Landmark."

Mr. Doty discussed (via PowerPoint) the near-term utilization report on the North Central Dry Canyon Master Plan. Long-term uses being considered included improved access (roundabout), dog park, public restrooms, coffee shop, café, picnic pavilion, parking, community garden, and Frisbee disc golf course. He suggested asking the architects who reviewed Evergreen Elementary to review the schoolhouse property as to what should be preserved and what should be modernized, and to provide cost estimates for such work.

Mr. Clark explained his ideas for adaptive re-use of the schoolhouse to provide park amenities (coffee shop, patio with outside seating, Frisbee disc rental shop, restroom). This would increase community awareness of the historic value and enhance recreational use of the dry canyon area.

Commissioner concerns included *structural and façade integrity, regulatory restrictions on structural alteration, pedestrian and road access, relocation cost, public safety, City liability,*

appearance (building orientation), new foundation cost, potential uses (visitor center, community meeting place), economic viability, grant funding, when the Parks Commission would issue a Request for Proposal, timing of proposed infrastructure improvements, vandalism, and value of preserving the canyon in a less developed state.

Commissioners agreed **by consensus** to request that the City get a professional architectural assessment of the schoolhouse's historical and structural integrity, develop construction cost estimates, and research grant funding requirements.

Chair Nelson thanked Mr. Clark for his comments.

B. Redmond Development Commission Request for Feedback to Livability Recommendations

Ms. Richards said that the RDC was created to develop a strategic plan to create 10,000 new jobs in Redmond by 2030 and to specify the type of jobs desired.

Mr. Lewis presented the October 17, 2011, draft of the RDC Strategic Plan and summarized the work done by the RDC over the past two years. The overarching goal of the 20-year strategic plan is to make Redmond the first choice where people want to live, work, and play.

Commissioners generally agreed with the direction in which the RDC was proceeding.

Mr. Lewis asked Commissioners to e-mail additional comments to him.

C. Whited Farmstead – Landmark Designation Consideration

Carried over to December 8, 2011 meeting

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS (None)

COMMISSIONER COMMENTS (None)

ADJOURN

The next RHLC meeting is scheduled for 9:30 a.m., December 1, 2011.

With no further business, Chair Nelson adjourned the meeting at approximately 11 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2012.

ATTEST:

Jack Nelson
Chair

Heather Richards
Community Development Director



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Wednesday, December 1, 2011

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Jack Nelson, Vice Chair Jo Anne Sutherland, Jane Schroeder, Phyllis Sturza (*absent*: Mike Thompson)

City Staff: James Lewis, *Economic/Long-Range Planner*

Visitors: Shirlee Evans, *City Councilor*, Trish Pinkerton, *Redmond Spokesman*

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CALL TO ORDER – INTRODUCTIONS

Chair Nelson opened the meeting at approximately 9:30 a.m. with a quorum present.

DISCUSSION/ACTION ITEMS

Redmond Development Commission Goals, Strategies, and Actions Review

Mr. Lewis presented his staff report and said that the RDC is seeking community input on their Draft Strategic Plan. The intent is to build on what Redmond has and to fill the gaps over the next 20 years. Historic preservation has cultural value and also functions as an economic driver. He assured Commissioners that comment on this draft plan would be ongoing.

Chair Nelson handed out a list of Livability suggestions made by Vice Chair Sutherland for the *Safety* and *Entertainment* subsections and himself for the *Arts & Culture* subsection. Additional discussion raised the following points:

- * Change title of Livability Subsection III to "ARTS, HISTORY, and CULTURE."
- * Page 3, Section I, Goal B, Strategy 2 – Amend last bulleted item to read: "Support expansion of St. Charles Medical Center (Redmond), Bend Memorial Clinic, and other healthcare providers in Redmond."
- * What is the City's primary role under this plan? Is the City responsible for all coordination?
- * Many downtown merchants believe that the City cares more about getting new businesses that employ a lot of people than supporting current businesses.
- * Identify underrepresented economic segments in the community such as child care.
- * Viability of removing FAA patents.
- * Impact of Bend's Juniper Ridge and Pronghorn developments on Redmond's transportation system, Redmond Airport, and Redmond School District.
- * Don't overdevelop Redmond's Dry Canyon but retain as much open space as possible.
- * Support and encourage youth organizations.

- * Encourage expansion of Central Oregon Community College, Oregon State University, and other educational institutions.

Commissioners **by consensus** asked staff to check Deschutes County records for historic data on approximately 500 houses identified in Michael Hauser's inventory as potential historic resources. Also discussed was the need to do a better job of marketing historic resources (Heritage Walk) as low-cost entertainment activities, perhaps through an insert in Redmond utility bills.

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS (None)

COMMISSIONER COMMENTS (None)

ADJOURN

The next RHLC meeting is scheduled for 9:30 a.m., December 8, 2011.

With no further business, Chair Nelson adjourned the meeting at approximately 10:06 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2012.

ATTEST:

Jack Nelson
Chair

Heather Richards
Community Development Director



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Wednesday, December 8, 2011

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Jack Nelson, Vice Chair Jo Anne Sutherland, Phyllis Sturza
(absent: *Jane Schroeder, Mike Thompson*)

City Staff: Heather Richards, *Community Development Director*

Visitors: Jenny McKenzie; Trish Pinkerton, *Redmond Spokesman*

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CALL TO ORDER – INTRODUCTIONS

Chair Nelson opened the meeting at approximately 9:30 a.m. with a quorum present. Commissioners introduced themselves and summarized their backgrounds.

DISCUSSION/ACTION ITEMS

A. Old Redmond Schoolhouse – Update

Ms. Richards summarized pros and cons of designating 1429 West Antler Avenue, listed as a "Site of Historical Interest" in the Redmond Comprehensive Plan, as a local historic landmark. Based on an architectural feasibility analysis, it would cost \$125,000 to preserve and adaptively re-use the structure in its current site or \$182,000 to move and renovate it in a different location. The architect doesn't believe this building could qualify for National Register status, which it would need in order for the City to apply for a Preserving Oregon grant (\$7,000-\$25,000).

(off-microphone request from unidentified man to add something to the record)

Commissioner concerns included *funding, volunteer labor, timeline, access, vandalism, motivation for moving, criteria for re-use, long-term functionality and associated costs.*

Motion 1 (3/0/0): Vice Chair Sutherland moved that the Redmond Historic Landmarks Commission recommend preserving the Old Redmond Schoolhouse, cost permitting, and utilizing the structure as a vendor site within the North Central Dry Canyon Interim Master Plan, and preserving the site as one of historical significance. Commissioner Sturza seconded the motion which passed unanimously.

B. Whited Farmstead – Landmark Designation Consideration

Ms. Richards explained the landmark designation process, designation criteria, and how to fill out the Rating Sheet. Based on the Heritage Resources Redmond Intensive Level Survey he did in

2009, Michael Hall believed that the Kirk Whited Farmstead was eligible for local historic landmark designation and the National Register of Historic Places.

Commissioners discussed the *farmstead's architectural significance, Mr. Whited's personal significance to Oregon and the Redmond community, other structures built by Mr. Whited, impact of potential road improvements on Helmholtz, interpretive signage on the site, and pros and cons of historic designation for the property owner.*

Motion 2 (3/0/0): Vice Chair Sutherland moved that the Redmond Historic Landmarks Commission recommend that City Council designate the Kirk Whited Farmstead (house and barn at 2087 SW Helmholtz Way) as a Redmond Historic Landmark. Commissioner Sturza seconded the motion which passed unanimously.

C. Certified Local Government Status Application

Ms. Richards summarized advantages and disadvantages of this National Park Service program which is administered through the State Historic Preservation Office. CLG certification would give the City access to federal dollars to help fund Redmond's historic preservation program including research, surveys, National Register nomination preparation, and Commissioner training.

Commissioner concerns included the *City's ability to protect historic resources without the funding available through this program.*

Motion 1 (4/0/0): Vice Chair Sutherland moved that the Redmond Historic Landmarks Commission recommend that the City of Redmond apply for Certified Local Government status. Commissioner Sturza seconded the motion which passed unanimously.

LIAISON COMMENTS (None)

CITIZEN COMMENTS

Ms. McKenzie said she was formerly the Education and Outreach Director of the Working Wonders Children's Museum in Bend's Old Mill District, which closed three years ago. As the mother of six children, she is interested in developing a similar program in Redmond and is considering the First National Bank building as a potential site. Issues under consideration included developing a business plan, funding, programming, marketing, parking, and community support.

Commissioners suggested avenues to pursue and people to consult.

STAFF COMMENTS (None)

COMMISSIONER COMMENTS (None)

ADJOURN

The next RHLC meeting is scheduled for 9:30 a.m., January 12, 2012.

With no further business, Chair Nelson adjourned the meeting at approximately 10:11 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2012.

ATTEST:

Jack Nelson
Chair

Heather Richards
Community Development Director



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Wednesday, January 12, 2012

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Jack Nelson, Vice Chair Jo Anne Sutherland, Jane Schroeder
(absent: *Phyllis Sturza, Mike Thompson*)

City Staff: Heather Richards, *Community Development Director*; James Lewis, *Economic/Long-Range Planner*

Visitors: Mary Anne Schliep; Shirlee Evans, *City Councilor*; Trish Pinkerton, *Redmond Spokesman*

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CALL TO ORDER – INTRODUCTIONS

Chair Nelson opened the meeting at approximately 9:30 a.m. with a quorum present.

DISCUSSION/ACTION ITEMS

A. Project for Johnson Donation in Bob Whittier's Name – Discussion

Mr. Lewis said the RHLC received a \$1,000 donation from the Samuel Johnson Foundation in memory of Bob Whittier and his contributions to the community. Bob's daughter, Mary Ann Schliep, is interested in discussing potential projects.

Ms. Schliep was interested in preserving trees, Old Redmond Schoolhouse, and the skate park.

Commissioners discussed *funding, potential uses, adding historic amenities* (chalkboards from Evergreen Elementary), *Deschutes County Historical Society displays, integrity of foundation, and landscape design* (master gardener society or other community groups).

B. Identification of Landmarks to Evaluate from Heritage Resources Intensive Level Survey

Commissioner concerns included *survey recommendations, review criteria and process, status of State and National register listings for the Kirk Whited Farmstead, loss of historic properties/sites to redevelopment, historic integrity of resources under consideration, property owner input, adaptive re-use of historic properties* (adding nonhistoric property improvements such as a driveway or garage), *individual listings vs. historic districts, neighborhood character, regulatory impacts, impact of improvements to Helmholtz Way, Egleston House, Partner Drugstore, community identity, popularity of the ice rink, and economic development value.*

Commissioners, **by consensus**, asked staff to develop a formal process for initial contacts of property owners and report on the status of the Old Redmond Schoolhouse. Commissioners also

agreed to use the Whited property as a test case to refine RHLC's review process and to prioritize the properties listed on the survey.

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS

Ms. Richards summarized the grant application and City approval processes. Grants (\$2,500-\$5,000) are available through the National Trust for Historic Preservation. These funds must be used to develop projects for National Register nominations or for plans to help a community develop a comprehensive preservation program. Required matching funds may be available through the Certified Local Government Program (deadline February 24, 2012).

By consensus, Commissioners recommended that staff pursue grant funding opportunities in line with the RHLC Work Program for 2012.

COMMISSIONER COMMENTS (None)

ADJOURN

The next RHLC meeting is scheduled for 9:30 a.m., February 9, 2012.

With no further business, Chair Nelson adjourned the meeting at approximately 10:11 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2012.

ATTEST:

Jack Nelson
Chair

Heather Richards
Community Development Director



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Thursday, February 9, 2012

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Jack Nelson, Vice Chair Jo Anne Sutherland, Jane Schroeder
(*absent:* Mike Thompson, Phyllis Sturza)

City Staff: Heather Richards, *Community Development Director*; James Lewis, *Long-Range/Economic Development Planner*

Visitors: Shirlee Evans, *City Councilor*; Trish Pinkerton, *Redmond Spokesman*

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CALL TO ORDER – INTRODUCTIONS

Chair Nelson opened the meeting at approximately 9:30 a.m. with a quorum present.

DISCUSSION/ACTION ITEMS

A. Mapping Exercise to Identify District Study Areas

Chair Nelson said the goal for today's meeting was to continue a long-term process to describe and eventually designate properties in Redmond that are historically significant.

Mr. Lewis discussed the work needed to create a historic district versus designating sites individually and defined "contributing" and "noncontributing" structures or properties. Staff can assist with preparation of an inventory document based on Commissioners' input. Many sites are old, but is their historic integrity worthy of preservation?

Ms. Richards discussed benefits of historic designations such as bringing interest and investment to historic properties, neighborhood revitalization, increased property value, highlighting architectural themes, and create a sense of place.

Commissioner concerns included *cost-effective approach to protect historic buildings/sites*, *evaluation criteria for historic significance* (architecture, business uses, homes, important people, properties at risk due to redevelopment), *possible districts* (downtown, Dry Canyon, corridor), *barriers to listing properties* (regulatory impact, additional cost for maintenance/renovation), *benefits to listing properties* (tax break), *mapping ideas* (public survey, public tour, face-to-face visit with owners of properties proposed for inclusion, and *updating documentation* (1997 aerial map, Michael Hauser's inventory, Michael Hall's survey), and *impact of urban renewal district expansion*.

Commissioners identified the following buildings and areas for further consideration: Chadwick Building, First National Bank, medical area around Larch Avenue, 9th Street homes south of Black Butte Avenue, properties surrounding Evergreen School, Sam Johnson Park, and 7th Street south of post office.

B. Identification of Landmarks to Evaluate from Heritage Resources Survey

Ms. Richards/Mr. Lewis from Leadership Redmond Class of 2011/2012 will assist Historic Landmarks Commission on designation process for Historic District for Art Deco/Moderne structures. Need historic files and obtain base information for each building.

Commissioner concerns included

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS

Ms. Richards reported that she has approached City Manager David Brandt about supporting historic district planning efforts by reallocating some funds to match with a Certified Local Government grant.

The next meeting is scheduled for March 8, 2012, 9:30 a.m.

COMMISSIONER COMMENTS (None)

ADJOURN

With no further business, Chair Nelson adjourned the meeting at approximately 11:00 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2012.

ATTEST:

Jack Nelson
Chair

Heather Richards
Community Development Director



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Thursday, April 12, 2012

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Jack Nelson, Jane Schroeder, Mike Thompson (absent: *Jo Anne Sutherland, Phyllis Sturza*)

City Staff: Heather Richards, *Community Development Director*, Cameron Prow, *TYPE-Write II*

Visitors: Trish Pinkerton, *Redmond Spokesman*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after the motion title shows the number of Commissioners voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Nelson opened the meeting at 9:42 a.m. with a quorum present.

DISCUSSION/ACTION ITEMS

A. Update on Projects

1. Old Redmond Schoolhouse

Ms. Richards presented the April 2012 Request for Proposal for Park Concessions (in a historic structure) at North Central Dry Canyon Park. Proposals are due by April 25, 2012. To date, one party has expressed interest.

Commissioner discussion covered *reallocating \$1,500 in memorial contributions to cover cost of interpretive exhibits, internal vs. external access to restroom facilities, private-sector funding, tree preservation, master gardener support of landscaping needs, and keeping this facility in its current location.*

Chair Nelson said he would contact Commissioners Sturza and Sutherland regarding their interest in serving on the proposal selection committee.

2. Whited Farmstead, Barn, and Outbuildings

Ms. Richards requested postponement of this issue to the next meeting due to lack of resource materials.

3. Certified Local Government Status

Ms. Richards said that the State Historic Preservation Office has approved Certified Local Government status for Redmond, making it eligible to apply for historic preservation grants.

4. Certified Local Government Grant Application

Ms. Richards presented a copy of the CLG Grant Application for the 2012-2013 grant cycle. The City applied for a \$10,000 grant to help fund an intensive-level survey of 70 properties in the Downtown City Center and to hire a consultant to write the National Register Nomination for a potential commercial historic district.

C. Preservation Month Event

Ms. Richards said that she will contact Leadership Redmond regarding sponsorship of an Art Moderne walking tour during May 2012 for "Historic Preservation Month."

Commissioner concerns included *partnering with Deschutes County Historical Society and conducting oral interviews of longtime residents regarding potential historic resources*. Commissioner Schroeder agreed to share her list of potential interviewees with staff and other commissioners.

B. Historic Landmarks Review and Evaluation

Ms. Richards presented a list of 34 Redmond Properties to Consider for Local Landmark Designation, sample Rating Sheet, and indexes of Deschutes County properties (organized by *name* and by *address*). Staff are developing a database of historic properties and will provide copies of County records for the properties being rated by Commissioners

Ms. Pinkerton said that *Redmond Spokesman* archive files are available upon request.

Following discussion, Commissioners volunteered to rate the following properties and report their scores and rationale to the Landmarks Commission at the May 2012 meeting:

- * **Commissioner Schroeder** (6 properties): George Brewster House/Garage, Gibbs House, Walter Franks Building, Jessie Hill School, Central Oregon Cooperative Creamery, and J. F. Hosch House.
- * **Commissioner Thompson** (6 properties): John Roberts House, E. C. Parker Drug Store, George R. and Walter Hofstetter House, Methodist Church Manse, rock structure in the North Canyon Park, and East Whited Farmstead.
- * **Commissioner Nelson** (6 properties): John Tuck House, Arthur Tuck House, Homestead site (requested by the Deschutes County Historical Society), Roberts and Lynch Store, Redmond Spokesman Building, and Frederick Apartments.

Chair Nelson said he will consult Commissioners Sturza and Sutherland to identify the properties that they are willing to rate, and provide that information to staff.

D. Approval of Minutes

Chair Nelson postponed approval of the February 9, 2012, minutes until the May 2012 meeting to give staff time to fill in gaps due to technical difficulties with the audio record.

Motion 1 (3/0/0): Commissioner Schroeder moved that the Redmond Historic Landmarks Commission approve the March 8, 2012, minutes as presented. Commissioner Thompson seconded the motion which passed unanimously.

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS

Ms. Richards reported that she presented her annual update (progress report) to City Council on what the Landmarks Commission achieved in 2011. She recommended educating property owners and Councilors about advantages and disadvantages of historic designation to help reduce Council concerns about overregulation of private property.

COMMISSIONER COMMENTS

Chair Nelson asked if the historic designation on Michael Hauser’s house will be impacted by the new owner’s property improvements (new fencing).

ADJOURN

The next meeting is scheduled for 9:30 a.m., May 10, 2012.

With no further business, Chair Nelson adjourned the meeting at 11:04 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2012.

ATTEST:

Jack Nelson
Chair

Heather Richards
Community Development Director