



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
MINUTES

March 23, 2017

446 SW 7th Street, Redmond Chamber of Commerce Conference Room, Redmond, Oregon

Commissioners Present: Chair Judy Fessler, Vice-Chair Trish Pinkerton, Tonia Cain, Leaha Moon, Shannon Farnsworth Rose, Charles Rucker (1 vacant position)

Youth Ex Officio: Karla Mora

City Staff: Scott Woodford, *Senior Planner*; Cameron Prow, *TYPE-Write II*

Visitors: None

Media: None

(The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining. Agenda items in the minutes appear in the order they were discussed.)

CALL TO ORDER – INTRODUCTIONS

Chair Fessler opened the Redmond Historic Landmarks Commission (HLC) meeting at 4:39 p.m. with a quorum of commissioners (6 of 6) present.

CITIZEN COMMENTS

None.

ACTION ITEMS

A. Approval of Minutes

Motion 1 (6/0/0): Commissioner Pinkerton moved to approve the minutes of February 23, 2017, as written. Commissioner Rose seconded the motion which passed unanimously.

DISCUSSION ITEMS

A. 2017 Preservation Month Update

Commissioners reviewed progress on activities and identified tasks remaining to be done:

- **2nd annual This Place Matters Historic Photo Contest** (Commissioners Fessler and Rose): entry forms
- **3rd annual Hunt for History – Saturday, May 13, 2017, 10 a.m.-2 p.m.** (Commissioners Moon and Pinkerton, Ms. Mora): “hunt” questions
- **Publicity** (Commissioner Rucker, City Communications Manager Heather Cassaro): press releases, media outlets, updating City website and HLC Facebook page, posters, handbills, submission deadlines
- **Refreshments:** bottles of water, potential sponsor, Centennial Park café
- **Entertainment:** student roles, tours of the new city hall

- **Award/gift ideas:** mugs with City logo, Redmond logo stickers, buttons, Centennial Park magnets, crayons and coloring books, *Images of Redmond* book, gift certificates

B. Downtown Historic District Update

Mr. Woodford reported he and Chair Fessler made a presentation on the Historic Landmarks Commission at the City Council work session on March 21, 2017. Topics covered included national vs. local protection, proposed National Historic District, design review of historic properties, and enhancing the Façade Improvement Program grant regulations to better support the City's historic preservation program.

Following discussion, commissioners generally agreed to work on preparing recommendations to Council on ways to repair and remodel historic properties that would respect and protect their value.

C. 2017-2018 Work Plan – Adoption

Mr. Woodford presented his staff report which included the 2016-2017 adopted work plan (current fiscal year) and the 2017-2018 draft work plan (next fiscal year).

Commissioners reviewed the draft work plan and recommended the following changes:

- Educate Community About Historic Preservation Strategy – add “mini preservation workshops” and “plaques to identify designated historic properties” to Action; update Timeframe to “5/31/18.”
- Training Strategy – add “attend other trainings as available” to Action and update Timeframe to “6/30/18.”

Motion 2 (6/0/0): Commissioner Pinkerton moved to accept the 2017-2018 Work Plan Draft as amended. Commissioner Rucker seconded the motion which passed unanimously.

D. Preservation Code Amendments – Work Session

Mr. Woodford presented his staff report, existing City of Redmond Historic Preservation Code in Chapter 8 Development Regulations (Section 8.0820-0880, Appendix A – Rating Sheet, Appendix B – Design Review Guidelines for Alterations/Additions, Appendix C – Design Review Guidelines for New Construction), and information about historic code language from the National Alliance of Preservation Commissions provided by the City's consultant, Kerry Davis.

Commissioner concerns included environmental issues (lawns, windows), rating sheet, Secretary of the Interior's guidelines for alterations and additions, and encouraging owners to maintain their historic properties without compromising the integrity of the historic buildings.

COMMISSIONER COMMENTS – ANNOUNCEMENTS

Commissioner Rucker proposed using the May 25 meeting to conduct tours of the new city hall for those unable to attend the ribbon-cutting ceremony.

Vice-Chair Pinkerton said the May 9 joint meeting with City Council had been postponed to June 2017. She announced she would miss the May 25, 2017, meeting.

STAFF COMMENTS

Next meeting: Thursday, April 27, 2017, 4:30 p.m., in the new city hall (*tentative agenda:* May Preservation Month activities and historic code update).

ADJOURN

With no further business, Chair Fessler adjourned the meeting at 6:22 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this 4th day of May, 2017.

ATTEST:

/s/ Judy Fessler
Judy Fessler
Chair

/s/ Scott Woodford
Scott Woodford
Senior Planner