



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION

City Hall 716 SW Evergreen Avenue Conference Room A

Thursday, November 8, 2012

9:00 – 10:30 AM

Agenda

RHLC MEMBERS	OBJECTIVES	TIME	ITEM
Jack Nelson	PROPOSED AGENDA	9:00 AM	CALL TO ORDER / INTRODUCTIONS
Jane Schroeder		9:05 AM	DISCUSSION / ACTION ITEMS
Phyllis Sturza			A. Historic Landmark Designation Discussion with Property Owners
Jo Anne Sutherland			B. Approval of Minutes
			a. October 11, 2012
			b. October 25, 2012
Vacant		10:15 AM	LIAISON COMMENTS
		10:20 AM	CITIZEN COMMENTS
		10:20 AM	STAFF COMMENTS
			ADJOURN

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Anyone needing accommodation to participate in the meeting must notify Mike Viegas, ADA Coordinator, at least 48 hours in advance of the meeting at 504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Thursday, October 11, 2012

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Jack Nelson, Vice Chair Jo Anne Sutherland, Jane Schroeder, Phyllis Sturza (1 position vacant)

City Staff: Heather Richards, *Community Development Director*, Cameron Prow, *TYPE-Write II*

Visitors: None

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after the motion title shows the number of Commissioners voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Nelson opened the meeting at 9:03 a.m. with a quorum present.

DISCUSSION/ACTION ITEMS

A. Historic Landmarks Property Owner Discussions

Ms. Richards reported that the City received a poor response to the letter sent to owners of properties proposed for designation. Code requires a property owner's permission for consideration of the initial designation of historic building, structure, object, site, or district. Commission motions recommending designation should acknowledge whether the property owner approves. She suggested sending a second letter to owners including an approval form for signature and proposed dates for meeting with the Landmarks Commission. Commissioners could personally invite property owners to attend a Commission meeting to learn more about the designation process. Meeting packets would include a staff report, progress chart, and all property data available.

Council will hold a public hearing on November 13, 2012, to consider historic designation of three properties: **111 NW 8th Street** (John Roy Roberts House), **145 SW 6th Street** (now known as the George R. and Walter Hofstetter House), and **2036 NW Canal Boulevard** (Frank Redmond Homestead).

Commissioners discussed *the outreach process* (follow-up phone calls, who should contact which property owner, informing staff of contact results), *scheduling* (which owners to attend which meetings, number of owners per meeting, additional meetings needed), *walking tour* (plaques on designated houses), and *Commissioners receiving copies of correspondence to property owners*.

Motion 1 (4/0/0): Commissioner Schroeder moved that the Redmond Historic Landmarks Commission schedule evening meetings on October 25 and November 29, 2012, to allow

owners of properties proposed for historic designation to get information about the designation process prior to the Council public hearing on their property. Commissioner Sutherland seconded the motion which passed unanimously.

B. Approval of Minutes

Motion 2 (4/0/0): Commissioner Schroeder moved that the Redmond Historic Landmarks Commission approve the September 13, 2012, minutes as presented. Commissioner Sturza seconded the motion which passed unanimously.

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS

Ms. Richards said that she and Chair Nelson made a presentation to *Leadership Redmond* on the historic designation process. Ms. Richards said that Council loves the idea of a winter ice rink and nonwinter roller rink utilizing the same infrastructure, but wants the area to be larger. Staff concerns include redevelopment and maintenance costs, funding, and security. The City is in the process of hiring an associate planner to assist with the Landmarks Commission. Council's hiring process for a new City Manager is ongoing. Citizens who have questions or concerns about this process are welcome to communicate with Council. Commissioner Sturza and Vice Chair Sutherland expressed strong support for requiring the City Manager to live within the Redmond urban growth boundary.

COMMISSIONER COMMENTS

Chair Nelson reported attending and enjoying the Passport to the Arts event on September 29, 2012. He requested a commissioner recruitment package for someone he knows who is interested. Ms. Richards said that she has received no applications from prospective Commissioners.

Vice Chair Sutherland said that she handed out a lot of brochures at the "Passport" event and talked with one man after he took the walking tour. Ms. Richards said brochures are available at the Redmond Chamber of Commerce and staff is working to make them available at the Redmond Airport.

Commissioner Sturza requested an update on the Centennial Park café. Commissioner Schroeder noted that the Centennial Park water fountain has been very popular with children. Ms. Richards said that *One Street Down*, the concessionaire at Centennial Park, will not be renewing its lease. The City is working to get a new tenant, which is needed for public safety and security purposes.

Commissioner Sturza asked what the City is doing to protect the rock house in the Dry Canyon from vandalism. Ms. Richards responded that Public Works is researching ways to reduce vandalism.

Commissioner Schroeder left at 10:05 a.m.

ADJOURN

The next meeting is scheduled for 7 p.m., October 25, 2012.

Motion 3 (3/0/0): Commissioner Sutherland moved that the Redmond Historic Landmarks Commission adjourn. Commissioner Sturza seconded the motion which passed unanimously.

With no further business, Chair Nelson adjourned the meeting at 10:06 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2012.

ATTEST:

Jack Nelson
Chair

Heather Richards
Community Development Director



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Thursday, October 25, 2012

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Jack Nelson, Vice Chair Jo Anne Sutherland, Jane Schroeder, Phyllis Sturza (1 position vacant)

City Staff: Heather Richards, *Community Development Director*; Cameron Prow, *TYPE-Write II*

Visitors: Mary Bliven, Chancy Ball

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after the motion title shows the number of Commissioners voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Nelson opened the meeting at 7:06 p.m. with a quorum present.

DISCUSSION/ACTION ITEMS

A. Historic Landmarks Property Owner Discussions

Address: 511 SW 12th Street (now known as J. F. Hosch House)

Chair Nelson thanked Ms. Bliven for attending this meeting. He summarized the Commission's process in reviewing properties to assess suitability for historic designation.

Ms. Richards discussed how properties were selected for Commission review, resource materials, advantages and disadvantages of historic designation, types of designation, level of protection afforded by each type, how a property can be removed from designation, and types of alterations that a property owner of a designated property can make. Maintenance and painting are not regulated. Ms. Bliven's property is currently identified in the City's comprehensive plan as a "Site of Historic Interest." She emphasized that property owner permission for historic designation is required before City Council will hold a public hearing.

Ms. Bliven said she's been involved in this process since 1985. This house has the second flush toilet in Redmond and it still works. According to a letter she received from Michael Houser in January 2000, her property was designated as a "Site of Historical Interest" but that designation was removed in the new code. She reviewed the documents provided by City staff and requested that the City verify the name of the Hosch house (J. F., John F., or Jacob Frederick), replace the plaque mounted on her house if needed, and correct the spelling of her last name to "Bliven." She stated that she wanted to keep the "Site of Historic Interest" designation she currently has but did not want to seek a higher level of protection; however, she would be interested in being part of a historic district. She requested a copy of Commissioner Schroeder's evaluation.

Mr. Ball expressed concern about when the increase in property value associated with historic designation would take effect and how high the evaluation would go. Ms. Richards

responded that while *market value* was likely to increase following designation, the same would not be true for *tax-assessed value*. She recommended contacting Deschutes County Assessor Scott Langton for more detailed information about property values.

Commissioners agreed **by consensus** to add a third choice to the property owner letter (“not interested in Historic Designation; please don’t contact me in the future”) and to include a written statement from the county assessor about the potential impact of historic designation on property value.

Ms. Richards assured Commissioners that she will follow up with property owners who do not respond to the letter.

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS

Ms. Richards said that 404 East Forest Avenue (known as the “Alfred Munz House”) is listed in the comp plan as a “Site of Historic Interest” and should be added to the list of Redmond Properties to Consider for Local Landmark Designation. Two property owners have requested public hearings before City Council, one of whom is Jack Nelson. Property owners are scheduled to meet with the Landmarks Commission on November 8 (Audrey Cook, 451 NW 12th Street, “Cyril and Kathryn Meyers House”) and November 29 (Dennis and Naomi McClay, 640 SW Evergreen Avenue, “Central Oregon Cooperative Creamery”).

COMMISSIONER COMMENTS

Commissioner Schroeder reported that the owners of 1332 SW Evergreen Avenue (“George Brewster House/Garage”) have stated that they don’t want to participate in the Landmark designation process. She will follow up with them to make sure they know about the “Site of Historic Interest” option.

Chair Nelson requested that staff verify the street name in the address for the “Ira and Lillian Carter House” (650 SW 4th or 14th Street). He has spoken to a couple of property owners about the historic designation process, one of whom is Lisa Goad (342 SW Canyon Drive, “Roy Carpenter House”).

ADJOURN

The next meeting is scheduled for 9 a.m., November 8, 2012.

Motion 1 (4/0/0): Commissioner Sturza moved to adjourn. Commissioner Sutherland seconded the motion which passed unanimously.

With no further business, Chair Nelson adjourned the meeting at 8:04 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2012.

ATTEST:

Jack Nelson
Chair

Heather Richards
Community Development Director