



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
City Hall 716 SW Evergreen Avenue Conference Room A
Tuesday, August 30, 2011
4:00 – 6:00 PM

Agenda

RHLC MEMBERS

Jack Nelson

Jane Schroeder

Phyllis Sturza

Jo Anne Sutherland

Mike Thompson

PROPOSED AGENDA / MEETING OBJECTIVES

- Review of Commission Enabling Code and current Redmond Historic Preservation Program
- Discussion of Goals and Work Program

TIME	ITEM
4:00 PM	CALL TO ORDER / INTRODUCTIONS
4:05 PM	DISCUSSION / ACTION ITEMS <ul style="list-style-type: none"> A. Swearing in of Commissioners B. Review of Commission Enabling Code (Exhibit 1) C. Current Redmond Historic Preservation Program D. Discussion of Goals and Work Program E. Vote on Chair Person, Vice-Chair Person and Meeting Dates
5:30 PM	LIAISON COMMENTS
5:35 PM	CITIZEN COMMENTS
6:00 PM	STAFF COMMENTS
	ADJOURN

*Please note that these documents are also available on the City's website www.ci.redmond.or.us; click on City Government, hover on Commissions and Committees, click on Redmond Commission for Art in Public Places. You may also request a copy at City Hall from Heather Richards at 923-7756 or Jackie Abslag at 923-7763.

Anyone needing accommodation to participate in the meeting must notify Mike Viegas, ADA Coordinator, at least 48 hours in advance of the meeting at 504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.

REDMOND CITY CODE: CITY COMMISSIONS

Historic Landmarks Commission

2.590 Purpose.

1. The commission shall be known as the City of Redmond Historic Landmarks Commission.
2. The purpose of this commission is to preserve and promote Redmond's history and culture by:
 - A. Identifying, evaluating, and designating historic and cultural resources in the City of Redmond as landmarks;
 - B. Informing and educating the public on the historic and architectural significance of the designated landmarks;
 - C. Informing and educating the public on the value of preserving Redmond's historic and cultural resources; and
 - D. Soliciting grants and other resources to help promote, advocate and undertake preservation projects in the City of Redmond; and
 - E. any other activities that will help preserve and promote Redmond's history and culture.
3. Furthermore, the purpose of the commission is to:
 - A. Protect and enhance the City's attraction to residents, tourists and visitors and serve as a support and stimulus to business and industry;
 - B. Strengthen the economy of the City.
 - C. Stabilize and improve property values.

[Section 2.590 added by Ord. #2011-01 passed February 22, 2011]

2.591 Definitions.

1. "Architectural Significance" means that the structure and/or building or district:
 - A. Portrays the environment of a group of people in the era of history characterized by a distinctive architectural style;
 - B. Embodies those distinguishing characteristics of an architectural type;
 - C. Is the work of an architect or master builder whose individual work has influenced the development of the county; or
 - D. Contains elements of architectural design, detail, materials or craftsmanship which represent a significant innovation.
2. "Historic or Cultural Resource" means a historic or cultural site, building, structure, object, historic district, and their significant settings or any combination of these resources that are either listed or deemed eligible for listing on the National Register of Historic Places, or are within a historic district that is either listed or deemed eligible for listing on the National Register of Historic Places, and/or are designated by the Redmond City Council as part of the City's inventory of historic landmarks in the Redmond UGB, as described in the Comprehensive Plan.
3. "Historic Object" means a construction which is primarily artistic or commemorative in nature and not normally movable or part of a building or structure, e.g. statue, fountain, milepost, monument, sign, etc.
4. "Historical Significance" means that the structure and/or building or district:
 - A. Has character, interest or value as part of the development, heritage or cultural characteristics for the city, state or nation;

[Section 2.591 added by Ord. #2011-01 passed February 22, 2011]

2.592 Membership.

1. The commission shall consist of five members, appointed by the Mayor with the approval of the Council.
2. The commission shall be comprised of members with interest, knowledge, or competence in historic preservation to carry out the purpose and duties of the commission. Members shall be drawn from professionals in architecture, history, architectural history, planning, prehistoric and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines to the extent such professionals are available. Members shall reside within the Redmond School District 2J Boundary with a majority of the members residing in the city limits.
3. The commission, at its first meeting each year, shall elect a chairperson and vice-chairperson for a term of one year. A member may serve successive terms as chairperson or vice-chairperson. The chairperson or vice-chairperson shall have the right to take motions and vote on all matters before the commission. A majority of the commission may replace its chairperson or vice-chairperson with another member at any time during the calendar year.

[Section 2.592 added by Ord. #2011-01 passed February 22, 2011]

2.593 Terms of Office. Members shall serve for a term of four years. The terms shall be staggered so that no more than two terms expire each year.

[Section 2.593 added by Ord. #2011-01 passed February 22, 2011]

2.594 Quorum – Rules, Regulations, and Procedures.

1. Quorum. A simple majority of the seated members shall constitute a quorum to conduct official business.
2. Procedure. The rules of parliamentary law and practice as compiled in Robert's Rules of Order, Revised Edition, shall govern each commission.
3. Removal. A commissioner may be removed for cause by a majority vote of the Council. "Cause" includes missing three successive commission meetings without reason which is acceptable to the Council.

[Section 2.594 added by Ord. #2011-01 passed February 22, 2011]

2.595 Meetings. The Historic Landmarks Commission shall meet at least twice a year, and as required to conduct business in a timely fashion. Notice of the meetings shall be in accordance with applicable state law. Minutes, applications, staff reports, findings, and decisions of the Commission shall be maintained as public records in accordance with applicable state law.

[Section 2.595 added by Ord. #2011-01 passed February 22, 2011]

2.596 Duties and Powers. The Commission shall:

1. Receive request by any citizen, or may on its own motion make recommendations concerning identifying and preserving significant historic and cultural resources which the Commission determines to be of historical significance to the City, state or nation.

2. Develop or adopt a system, based on historic integrity and significance, for evaluating historic and cultural resources for potential designation as historic landmarks.
3. Notify all property owners of sites recommended for designation of such recommendation. The site will not be approved for a historic landmarks designation unless the property owners at the time of designation support the local designation of their property as a landmark.
4. Compile and maintain a current list (Redmond Historic Landmarks Inventory) of all historical and cultural resources within the City, the applicable tax lots and addresses, the date of landmark designation, and a brief description of the resource and reasons for inclusion.
5. Serve as a hearings body for matters concerning historical and cultural resources listed on the Redmond Historic Landmarks Inventory.
6. Periodically revise the Redmond Historic Landmarks Inventory by adding or deleting properties.
7. Undertake to inform the citizens of, and visitors to the City of Redmond, regarding the community's history and prehistory; promote research into its history and prehistory; collect and make available materials on the preservation of historic resources; provide information on state and federal preservation programs; document historic resources prior to their alteration, demolition, or relocation and archive that documentation; assist the owners of historic resources in securing funding for the preservation of their properties; and recommend public incentives and code amendments to the Redmond City Council.
8. Advise and make policy recommendations to the Redmond City Council and the Planning Commission on matters relating to historic preservation.
9. Perform such other duties relating to historical matters as the Redmond City Council may request.
10. Have authority to coordinate its activities with other city, county, state or federal agencies.
11. Have the authority to take steps as it finds necessary or appropriate to inform the public of its activities and purposes.
12. Adopt rules and regulations it finds necessary or appropriate to carry out these code provisions. Such rules and regulations shall be approved by the Redmond City Council.
13. Submit an annual report to the Redmond City Council.
14. Support the enforcement of all state laws relating to historic preservation.

[Section 2.596 added by Ord. #2011-01 passed February 22, 2011]