



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION

MINUTES

May 4, 2017

411 SW 9th Street, City Hall Conference Room 200, Redmond, Oregon

Commissioners Present: Chair Judy Fessler, Vice-Chair Trish Pinkerton, Tonia Cain, Shannon Farnsworth Rose, Charles Rucker (*absent: Leaha Moon; 1 vacancy*)

Youth Ex Officio: *absent – Karla Mora*

City Staff: Scott Woodford, *Senior Planner*; Cameron Prow, *TYPE-Write II*

Visitors: None

Media: None

(Agenda items appear in the order discussed. The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Fessler opened the regular meeting of the Redmond Historic Landmarks Commission (HLC) at 4:37 p.m. with a quorum of commissioners (5 of 6) present.

CITIZEN COMMENTS

None.

ACTION ITEMS

A. Approval of Minutes

1. **January 19, 2017**

Motion 1 (5/0/0): Commissioner Rose moved to approve the minutes of January 19, 2017, as written. Commissioner Pinkerton seconded the motion which passed unanimously.

2. **March 23, 2017**

Motion 2 (5/0/0): Commissioner Pinkerton moved to approve the minutes of March 23, 2017, as written. Commissioner Cain seconded the motion which passed unanimously.

DISCUSSION ITEMS

A. Downtown Historic District Update

Mr. Woodford summarized changes made to the nomination by Kerry Davis (City consultant) following comments from commissioners and Diana Painter from the State Historic Preservation Office. Though Ms. Davis included the buildings at 416 and 418 SW 6th Street in the nomination, she classified them “Noncontributing” structures even though Ms. Painter felt they were “Contributing.” He noted the façades on the buildings were not original materials but had been improved in 2007 through the City’s façade improvement grant program. He reported letters had been sent to property owners. The State review board will meet in Redmond on June 15 and is hoping to tour the downtown area.

Commissioner concerns included the impact of residential changes to the W. Franks Building at the corner of 5th Street/Evergreen Avenue, nomination timeline, and impact of the Downtown Overlay District on HLC protections. Chair Fessler requested copies of photos taken by Kerry Davis. Following discussion, commissioners agreed by consensus they wanted the Piggly Wiggly parking lot remain with the Piggly Wiggly store.

B. Preservation Month Planning Update

Commissioners reviewed progress on activities and identified tasks remaining to be done:

- **3rd annual Hunt for History (H4H) – Saturday, May 13, 2017, 10 a.m.-2 p.m.** (Commissioners Moon and Pinkerton, Ms. Mora): Commissioner Pinkerton requested feedback on the promotional brochure. Commissioners discussed adding a storybook version on the back of the brochure. Chair Fessler reported Ms. Mora was helping with brochure distribution.
- **2nd annual This Place Matters Historic Photo Contest** (Commissioners Fessler and Rose): Commissioner Rose discussed the photos she has posted on Facebook and storyboards and said single women had security concerns about submitting photos of their houses. Chair Fessler reported contacting all realtors. Commissioners generally approved the brochure layout and agreed to e-mail additional concerns to Chair Fessler and Mr. Woodford.
- **Publicity** (Commissioner Rucker, City Communications Manager Heather Cassaro): Commissioners suggested brochure distribution outlets (Cascade A&E, Coffee Clatter). Mr. Woodford suggested directly e-mailing past H4H participants about this year's event and notifying owners of historic properties on the H4H tour route prior to the event date.
- **Volunteers:** Chair Fessler said Ms. Mora recruited a Redmond Proficiency Academy student.
- **Refreshments:** bottled water.
- **Entertainment:** music.
- **Award/gift ideas:** adult and youth participants, buttons, stickers.
- **Setup/Teardown:** Potential to close off streets. Chair Fessler offered her van to store and move necessary materials/equipment between the new City Hall and Centennial Park. Commissioners reviewed the list of materials and equipment needed including cluebooks. Work group members agreed to meet at City Hall on Friday, May 12, 10 a.m.

Mr. Woodford passed around the "Heritage 2017 Excellence Award" which the City received for its work on the new City Hall.

Commissioner Rucker said he had offered to do a slide show of historic photos of the airport to help support Deschutes County historic preservation events.

C. Preservation Code Amendments Work Session

Mr. Woodford presented his staff report which included a recap of commissioner discussion at the February 23, 2017, meeting. He recommended commissioners e-mail grammatical changes to him. He will forward commissioner comments on desired code changes to Ms. Davis.

Commissioner discussion points:

- Request guidelines from Ms. Davis on types of code changes needed.
- What do we want to achieve with the historic code?
- How can we educate the public about the value of design review?

- Balance enforceability of new guidelines for buildings not included in a local historic district.
- Page 151, #7: Is historic integrity lost if building is moved? What are other consequences?
- Page 151, #11: Improve definitions for “Historic Resource” and “Historic District.”
- Page 152: Last line about designating structures is confusing.
- Page 153: #9 and clarifying designation of historic districts (national vs. local).
- Page 154, #5A: Clarify design review guidelines.

Straw Poll 1: Is it the will of the HLC to mandate design standards for properties within Redmond’s Downtown National Historic District? Commissioners unanimously (0/5/0) opposed this option.

Straw Poll 2: Is it the will of the HLC to provide design guidance for properties within Redmond’s Downtown National Historic District by recommendations? Commissioners unanimously (5/0/0) supported this option.

Commissioner Rucker said he intended to e-mail a summary of the existing code (what it covers and doesn’t cover) to Mr. Woodford for HLC review at the next meeting.

- D. City Historic Preservation Website Project Intro
Chair Fessler postponed discussion on this topic due to lack of time.

COMMISSIONER COMMENTS – ANNOUNCEMENTS

Commissioner Pinkerton said she would be absent from the May 25 meeting.

STAFF COMMENTS

Next meeting: Thursday, May 25, 2017, 4:30 p.m.

ADJOURN

With no further business, Chair Fessler adjourned the meeting at 6:40 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this 22nd day of June, 2017.

ATTEST:

/s/ Judy Fessler
Judy Fessler
Chair

/s/ Scott Woodford
Scott Woodford
Senior Planner