



**CITY OF REDMOND**  
Community Development Department

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**REDMOND HISTORIC LANDMARKS COMMISSION**  
**MINUTES**

**May 25, 2017**

411 SW 9<sup>th</sup> Street, City Hall Conference Room 200, Redmond, Oregon

**Commissioners Present:** Chair Judy Fessler, Shannon Farnsworth Rose, Charles Rucker  
(*absent: Vice-Chair Trish Pinkerton, Tonia Cain, Leaha Moon; 1 vacancy*)

**Youth Ex Officio:** Karla Mora

**City Staff:** Scott Woodford, *Senior Planner*; Cameron Prow, *TYPE-Write II*

**Visitors:** None

**Media:** Dave Morgan, *RedmondNewsToday.com*

*(Agenda items appear in the order discussed. The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)*

**CALL TO ORDER – INTRODUCTIONS**

Chair Fessler opened the regular meeting of the Redmond Historic Landmarks Commission (HLC) at 4:34 p.m. without a quorum of commissioners (3 of 6) present.

**CITIZEN COMMENTS**

None.

**ACTION ITEMS**

A. Approval of Minutes

1. **May 4, 2017**

Chair Fessler postponed approval of the May 4, 2017, minutes due to lack of a quorum.

**DISCUSSION ITEMS**

A. Downtown Historic District Update (June 15-16 public hearing)

Mr. Woodford presented a map of the City's proposed Downtown Historic District and color photos of some structures. The State Advisory Committee on Historic Preservation (SACHP) will meet in Redmond City Hall Room 207, 411 SW 9<sup>th</sup> Street, Redmond, Oregon, on June 15-16, 2017. He reviewed agenda topics for the two-day meeting. Of special note on the June 15 agenda: 9 a.m., SACHP tour of new City Hall and proposed Redmond Downtown Historic District; 1:15 p.m., review of the Redmond Downtown Historic District nomination to the National Register of Historic Places.

Commissioners suggested posting this event on the City website and requesting letters of support from citizens including property and business owners. Mr. Woodford agreed to check with Kerry Davis (City consultant) about the level of support she would like from the HLC.

B. Preservation Code Amendments Work Session

Commissioners reviewed the current Preservation of Historic Resources code and suggested the following changes for consideration at the June HLC meeting:

- *Section 8.0832*: Correct “require” to “required.”
- *Appendix A, Rating Sheet*: Explain how to use. Need more objective rating system, less ambiguity. Assess condition of exterior materials at time of designation and include photos for documentation. Encourage citizens to view the HLC as a resource.
- *Demolition at Site of Historic Interest*: Minimum number of days required for notice to HLC. The applicant, not the City, must prove financial hardship.
- *National Historic District*: Add note that City design guidelines don’t apply.
- *Definitions*: Define “major alteration” and “minor alteration.”
- *Minor alterations*: Specify responsibility as nonvisible staff review or leave to HLC discretion.
- *Section 8.0855*: Add design review guidelines to review criteria. Add 5.G – “Compliance with local design guidelines.”

**COMMISSIONER COMMENTS – ANNOUNCEMENTS**

Commissioner Rucker said a Klamath Falls museum partners with the community’s parks and recs department, the City, and other organizations to put on educational events that encourage people to use the museum. He discussed this with Annie McVay, City Public Works Department, and Katie Hammer, Redmond Area Park and Recreation District. He said Ms. McVay and Ms. Hammer were planning a similar event along a wagon road north and west of Redmond to help promote the Homestead Trail.

Mr. Woodford noted the Klamath Falls program has been very successful in getting the community to increase the property tax (twice) to help support the museum. Instead of trying to draw people into the museum, this program focuses on making museum exhibits more accessible outside the museum.

Mr. Morgan commented that a great website helped in publicizing events.

**STAFF COMMENTS**

None.

Next meeting: Thursday, June 22, 2017, 4:30 p.m.

**ADJOURN**

With no further business, Chair Fessler adjourned the meeting at 6:05 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this 22nd day of June, 2017.

ATTEST:

/s/ Judy Fessler  
Judy Fessler  
Chair

/s/ Scott Woodford  
Scott Woodford  
Senior Planner