



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
411 SW 9th Street, Conference Room 210
July 27, 2017
4:30pm – 6:00pm

Agenda

**RHLC
MEMBERS**

**Trish
Pinkerton,
Vice Chair**

**Tonia
Cain**

**Leaha
Moon**

**Shannon
Farnsworth
Rose**

**Charles
Rucker**

Vacancy

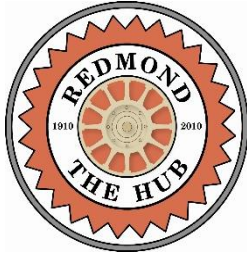
**Karla
Mora
Ex Officio**

TIME	ITEM
4:30 PM	CALL TO ORDER / INTRODUCTIONS
4:30 PM	CITIZEN COMMENTS
4:35 PM	ELECTION OF NEW CHAIR
4:40 PM	ACTION ITEMS A. Approval of Minutes a. June 22, 2017 (Exhibit 1)
4:45 PM	DISCUSSION ITEMS A. Window Restoration Workshop Planning B. Bob Whittier Donation Options C. Updates: Bungalow Reconnaissance Level Survey, Historic District, Code Amendments D. School Partnership Possibilities E. HLC Website Design
5:50 PM	COMMISSIONER COMMENTS/ANNOUNCEMENTS
5:55 PM	STAFF COMMENTS
6:00 PM	ADJOURN

Next Historic Landmarks meeting will be August 24, 2017

*Please note that these documents are also available on the City's website www.ci.redmond.or.us; click on City Government, hover on Commissions and Committees, click on Redmond Historic Landmarks Commission. You may also request a copy at City Hall from Scott Woodford at 541-923-7758 or Jackie Abslag at 923-7763.

Anyone needing accommodation to participate in the meeting must notify ADA Coordinator, at least 48 hours in advance of the meeting at 541-504-3036, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



DRAFT

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REDMOND HISTORIC LANDMARKS COMMISSION
MINUTES

June 22, 2017

411 SW 9th Street, City Hall Conference Room 200, Redmond, Oregon

Commissioners Present: Chair Judy Fessler, Vice-Chair Trish Pinkerton, Tonia Cain, Shannon Farnsworth Rose, Charles Rucker (*absent: Leah Moon; 1 vacancy*)

Youth Ex Officio: Karla Mora

City Staff: Scott Woodford, *Senior Planner*; Cameron Prow, *TYPE-Write II*

Visitors: Lee McFarland

Media: None

(Agenda items appear in the order discussed. The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Fessler opened the regular meeting of the Redmond Historic Landmarks Commission (HLC) at 4:33 p.m. with a quorum of commissioners (5 of 6) present.

CITIZEN COMMENTS

None.

ACTION ITEMS

A. Approval of Minutes

1. **May 4, 2017**

Motion 1 (5/0/0): Commissioner Pinkerton moved to approve the minutes of May 4, 2017. Commissioner Cain seconded the motion which passed unanimously.

2. **May 25, 2017**

Motion 2 (4/0/1): Commissioner Cain moved to accept the minutes of May 25, 2017. Commissioner Rucker seconded the motion which passed with Commissioners Cain, Fessler, Rose, and Rucker voting in favor, none opposed, and Pinkerton abstaining due to her absence from the May 25 meeting.

B. Use of Donated Money from Samuel S. Johnson Foundation in Honor of Bob Whittier

Commissioners discussed how the \$1,000 donation from Bob Whittier (acknowledged in the January 2012 minutes) should be invested. Suggestions included a window restoration workshop, training opportunities (speakers), plaques for historic buildings, and updating the HLC website. Discussion covered additional revenue resources (Certified Local Government grant), timeline for use, how and whether to charge a workshop fee, and need for more information.

Commissioners Rose, Rucker, and Pinkerton volunteered to serve on a subcommittee to research workshop topics, project locations (Presbyterian Church), costs (materials, installation), and participants (marketing). Mr. Woodford said he would assist with fiscal research.

Commissioners agreed by consensus to table further discussion on this topic to the July meeting.

DISCUSSION ITEMS

A. Preservation Code Amendments – Work Session

Mr. Woodford reviewed commissioner suggestions from the May 25, 2017, meeting:

- Ratings sheet – how to use, too vague, other/better examples, add Low, Medium, and High + Commissioner Rose’s definition of integrity.
- Assessment of exterior materials at time of designation.
- Application should include photos to document condition.
- Encourage citizens to reach out to the Historic Landmarks Commission about their expertise (public relations, letters to property owners).
- Demolition of Site of Historic Interest – need minimum time to notify HLC (10 days not enough; 30 days?).
- Local vs. National Historic District – clarify which rules apply.
- Add reference to National Historic District that design guidelines don’t apply.
- Minor alterations – nonvisible staff review or leave to discretion.
- Demolition – have applicant prove their hardship (applicant’s burden of proof).
- Craftsman Bungalow Multiple Property Designation – local district or national district, no financial benefit to homeowners, implement 50/50 match grant concept.
- Submit comments on design review guidelines to staff.

Additional comments from commissioners at this meeting:

- Section 8.0845 – add “local” (?) to “Designation of Historic District” title.
- Section 8.0855 – add design review guidelines to review criteria.
- Section 8.0870 – Signs/Plaques.
- Section 8.0875 – Redevelopment and Neighboring Improvement Projects.
- Page 160 – proportion/scale not worded well, don’t understand, relationship of solids to voids, windows to walls. Would photos of concept help? Add more objective criteria.

Commissioner Rucker recommended commissioners continue to review the City’s historic code and e-mail additional comments to Mr. Woodford as soon as possible.

Mr. Woodford said he would e-mail a photo of the flipchart ideas to commissioners.

COMMISSIONER COMMENTS – ANNOUNCEMENTS

Chair Fessler reported the results of her research into saving the former bus barn which more recently has housed the Boys and Girls Club, now located at Deschutes Avenue/11th Street. A private party has made an offer on this building. She will continue researching the possibility of moving the Munz house to the former bus barn site to provide a new home for the Redmond Museum. The Munz house is in poor condition and would be an expensive project.

Commissioner discussion included that the Munz house was where the German princess lived.

STAFF COMMENTS

Mr. Woodford announced he would be on vacation the last week of June and would return on July 5.

Next meeting: Thursday, July 27, 2017, 4:30 p.m.

ADJOURN

With no further business, Chair Fessler adjourned the meeting at 6:04 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day
of _____, 2017.

ATTEST:

Judy Fessler
Chair

Scott Woodford
Senior Planner