



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
MINUTES

January 25, 2018

Redmond City Hall, 411 SW 9th Street – Room 210, Redmond, Oregon

Commissioners Present: Chair Charles Rucker, Vice-Chair Trish Pinkerton, Tonia Cain, Leah Moon, Shannon Farnsworth Rose (*2 vacancies*)

Youth Ex Officio: Karla Mora

City Staff: Scott Woodford, *Senior Planner*; Cameron Prow, *TYPE-Write II*

Visitors: Camden King, *City Council Liaison*

Media: None

(Agenda items appear in the order discussed. The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Rucker called the regular meeting of the Redmond Historic Landmarks Commission to order at 4:30 p.m. with a quorum of commissioners (5 of 5) present.

CITIZEN COMMENTS

None.

ACTION ITEMS

A. Approval of Minutes

1. December 13, 2017

Motion 1 (5/0/0): Commissioner Pinkerton moved to approve the minutes of December 13, 2017, as presented. Commissioner Cain seconded the motion which passed unanimously.

2. December 20, 2017

Motion 2 (5/0/0): Commissioner Pinkerton moved to approve the minutes of December 20, 2017, as presented. Commissioner Moon seconded the motion which passed unanimously.

ELECTION OF CHAIR and VICE-CHAIR

Commissioner Rose nominated Commissioner Rucker to serve as Chair for calendar year 2018. Commissioner Rucker agreed to serve. Commissioners voted unanimously (5/0/0) for Commissioner Rucker.

Commissioner Rose nominated Commissioner Pinkerton to serve as Vice-Chair for calendar year 2018. Commissioner Pinkerton agreed to serve. Commissioners voted unanimously (5/0/0) for Commissioner Pinkerton.

DISCUSSION ITEMS

A. Historic Preservation Ordinance Amendment

Mr. Woodford reviewed comments on the December 19, 2017, version of the City of Redmond Historic Preservation Ordinance provided by Kerry Davis, Preservation Solutions (former City consultant), and Kuri Gill, Grants and Outreach Coordinator, State Historic Preservation Office. He also presented his staff memo dated January 25, 2018, and Ms. Davis's memo dated December 30, 2017.

Commissioners shared the following concerns:

- Print draft code language in a larger font size for readability.
- The City should go through the same process as private owners do when considering if a City-owned property should be listed on the Local Landmark Register.
- If exterior alterations can be viewed from a road, the proposed alterations should be reviewed by the Landmarks Commission before the alterations take place.
- Buildings owned by the City of Redmond should have interior alterations reviewed by staff and/or the Landmarks Commission. Follow the same logic for interior alterations as that used for exterior alterations.
- Check out the design review guidelines used by the City of Ashland, Oregon.

Councilor King outlined the liaison role approved by City Council. He requested clarification on the review process needed before demolition of a historic resource could take place.

B. 2018 CLG Grant Submittal Preparation

Mr. Woodford presented his January 25, 2018, memo on the purpose, background, possible uses for grant funds, and the grant application timeline. Redmond became a Certified Local Government in 2011. He reviewed how the City has utilized prior CLG grants. Fiscal impact to the City would be matching the amount of the CLG grant, which could be up to \$12,500 for the 17-month grant cycle ending in September 2019.

Commissioners suggested potential projects:

- Educational workshops, seminars, conferences (example: Oregon Heritage Conference)
- Create an online "app" of the HLC's walking tour brochure
- Pursue a Multiple Property submission
- Support historic tourism by educating the public about Redmond's commercial downtown historic district
- Send informational letters to owners of historic bungalows
- Increase frequency of Facebook postings (examples: "A year ago today . . .," "50 years ago today . . .")
- Pursue additional historic district designations (examples: Mid-Century Modern, Streamline Moderne)

Mr. Woodford asked commissioners to e-mail additional ideas to him before the next HLC meeting on the City's CLG application which is due by February 23, 2018.

C. May Preservation Month Planning

Chair Rucker reminded commissioners of prior discussions which leaned toward holding indoor events in May when Central Oregon weather might be unreliable and planning an interactive outdoor event later in the summer.

Commissioner suggestions covered:

- **Old Photo Contest:** Contestants identify current resources/sites from older photographs
- Partner with the City Parks Department on opening of the Homestead Canal Trail
- Partner with Central Oregon Irrigation District on providing historic information about canal segments within Redmond city limits
- Consider using Bob Whittier's \$1,000 donation to fund part of the "history walk" through the Centennial Park expansion area. Contact Troy Rayburn, City staff member, for cost estimates.

COMMISSIONER COMMENTS – ANNOUNCEMENTS

Commissioner Cain reported Redmond Museum's new business plan was recently completed with assistance from Steve Curley, director of the Small Business Development Center at Central Oregon Community College.

Mr. Woodford said he would forward museum-appropriate grant opportunities to Commissioner Cain and other commissioners.

Oregon Heritage Conference: April 11-13, 2018, Bend, Oregon

STAFF COMMENTS

Upcoming HLC meetings:

- Friday, February 2, 2018, 9 a.m. – workshop (code update, CLG application)
- Thursday, February 22, 2018, 4:30 p.m. – regular meeting

ADJOURN

With no further business, Chair Rucker adjourned the meeting at 6 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this 22nd day of February, 2018.

ATTEST:

/s/ Charles Rucker
Charles Rucker
Chair

/s/ Scott Woodford
Scott Woodford
Senior Planner