



REDMOND URBAN RENEWAL AGENCY
CITY OF REDMOND
Community Development Department

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DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE
MINUTES

January 8, 2018

Redmond City Hall, 411 SW 9th Street – Room 207, Redmond, Oregon

Advisory Members Present: Chair Donald Crouch, Vice-Chair Edwin Danielson, Neal Cross, Paul Hansen, Tom Kemper, Cheriee Perrine, Jay Willett (*absent: Kathryn Osborne, Gib Stephens*)

Student Ex Officio: Jenna Hall

City Staff: Troy Rayburn, *Program Specialist*; Keith Witcosky, *City Manager*; Cameron Prow, *TYPE-Write II*

Visitors: Tory Allman, *City Council Liaison*

Media: None

(Agenda items appear in the order discussed. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Crouch called the regular meeting of the Downtown Urban Renewal Advisory Committee (DURAC) to order at 5 p.m. with a quorum of members (7 of 9) present. Mr. Kemper joined the meeting via phone.

I. ACTION ITEMS

A. None

II. APPROVAL OF MINUTES

A. December 11, 2017

Mr. Hansen requested correction of the voting results for Motion 3 in the December minutes to reflect that he abstained from voting.

Motion 1 (7/0/0): Mr. Danielson moved to approve the minutes from December 11, 2017, as amended. Ms. Perrine seconded the motion which passed unanimously.

III. DISCUSSION ITEMS

A. Annual Agenda Planning

Mr. Rayburn reviewed proposed meeting topics for 2018.

Chair Crouch asked members who want to add a topic to contact him or staff. Ms. Perrine suggested adding results of the City parking study.

B. Work Plan Discussion

Mr. Rayburn reviewed the draft work plan for 2018-2019. He asked members to share questions or ideas about the next fiscal year with Chair Crouch or staff.

C. New Member Welcome, Orientation, and February 26 Training

Chair Crouch welcomed Jenna Hall, new Youth Ex Officio member. He urged all committee members to review the City of Redmond Committee/Commission Basics (revised January 9, 2017). The one-page sheet included information about public meeting laws, public record laws, conflict of interest, and council liaisons. He recommended everyone attend the training session on February 26, 2018.

Mr. Rayburn said Communications Manager Heather Cassaro would send out an invitation with information about what to expect at the training session. He noted a guest speaker from the state ethics commission would also be present.

D. Elect Chair and Vice-Chair

Chair Crouch opened nominations for **Chair** for 2018. Mr. Danielson nominated Mr. Crouch. Mr. Crouch agreed to serve if elected. Members voted unanimously (7/0/0) to reappoint Mr. Crouch as Chair for 2018.

Chair Crouch opened nominations for **Vice-Chair** for 2018. Mr. Crouch nominated Mr. Danielson. Mr. Danielson agreed to serve if elected. Members voted unanimously (7/0/0) to reappoint Mr. Danielson as Vice-Chair for 2018.

CITIZEN COMMENTS

Council Liaison Allman said he was glad to be back and that DURAC was one of his favorite groups.

STAFF COMMENTS

Mr. Rayburn urged all committee members to attend the February 26 ethics training session.

Project updates: **Wayfinding signs** have been installed and the program is closing. **Pole signs:** Information packets were sent to about 16 local businesses in the Downtown Urban Renewal District. All but five either took their pole signs down or have active pole-sign replacement permits with the Planning Department. Mr. Rayburn reported that Code Enforcement Officer Jacob Smith issued citations to the five remaining owners and was actively working with them toward solutions.

Mr. Witcosky said the February 26 ethics training session was also a volunteer celebration event, giving committee members the chance to meet other people who are helping to shape Redmond.

DURAC COMMENTS

Mr. Hansen presented written comments, entitled DURAC's Fundamental Responsibilities – Problems – Solutions, and recommended committee members consider these concepts prior to making decisions in 2018. Mr. Rayburn suggested discussing these concepts at the February meeting and said he would scan/e-mail a copy to Mr. Kemper the next day. Chair Crouch thanked Mr. Hansen for his efforts.

Chair Crouch reported he and Vice-Chair Danielson met with representatives of the Housing and Community Development Committee (HCDC). The HCDC representatives suggested redeveloping the former Grant property, now occupied by Ryan's Produce, with mixed-income residential units and commercial uses. Chair Crouch asked DURAC's Housing Subcommittee (Mr. Cross, Mr. Hansen, Mr. Kemper) to meet with HCDC leaders this week to explore the potential for a catalytic project on this property. He recommended reviewing results of that meeting at DURAC's February meeting.

Mr. Cross suggested all members tour blighted areas in Redmond (those DURAC has changed and those still needing improvement) to get a feel for what's on the ground at this time.

Next meeting: Monday, February 12, 2018, 5 p.m.

ADJOURN

With no further business, Chair Crouch adjourned the meeting at 5:25 p.m.

APPROVED by the Redmond Downtown Urban Renewal Advisory Committee and SIGNED by me this
__12__ day of March, 2018.

ATTEST:

/s/ Donald Crouch
Donald Crouch
Chair

/s/ Chuck Arnold
Chuck Arnold
Economic Development/Urban Renewal Project Manager