



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
MINUTES

February 22, 2018

Redmond City Hall, 411 SW 9th Street – Room 210, Redmond, Oregon

Commissioners Present: Chair Charles Rucker, Vice-Chair Trish Pinkerton, Shannon Farnsworth Rose
(*absent: Tonia Cain, Leaha Moon; 2 vacancies*)

Youth Ex Officio Absent: Karla Mora

City Staff: Scott Woodford, *Senior Planner*; Cameron Prow, *TYPE-Write II*

Visitors: None

Media: None

(Agenda items appear in the order discussed. The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Rucker called the regular meeting of the Redmond Historic Landmarks Commission (HLC) to order at 4:36 p.m. on Thursday, February 22, 2018, with a quorum of commissioners (3 of 5) present.

CITIZEN COMMENTS

None.

ACTION ITEMS

A. Approval of Minutes

1. **January 25, 2018**

Motion 1 (3/0/0): Commissioner Pinkerton moved to approve the minutes of January 25, 2018, as presented. Commissioner Rose seconded the motion which passed unanimously.

DISCUSSION ITEMS

B. May Preservation Month Planning

Chair Rucker shared information from the last Deschutes County May Preservation Month planning meeting. Planning committee members have not yet determined a county theme for this year's event. The theme for the historic preservation conference this year is "People, Place, Change." County planning committee members suggested holding the county kickoff event at City Hall during the first week of May. They requested details about what the City is doing and want to feature City Hall in their brochure about the kickoff event. The county planning committee has \$800 for promotion. Redmond Area Park and Recreation District (RAPRD) is planning an event at the Tetherow House.

Commissioners discussed what Redmond would gain from hosting the 2018 countywide kickoff event, potential dates (May 1, 2, 3, or 11), and promotional opportunities (City water bill, Redmond Chamber of Commerce, First Friday event). Commissioners previously decided not to do an outdoor event in May due to weather (temperature) uncertainty unless it aligned with another

community event on the same day. All commissioners agreed tours of City Hall would help increase public awareness of historic preservation and could also serve as HLC's May event. Other benefits were opportunities to talk about Redmond's new historic district and recruiting new HLC members.

Commissioner Rose said her recent post on Facebook requested old family photos with houses.

Chair Rucker said he would make the county poster again. He will reach out to City Communications Manager Heather Cassaro for scheduling ideas.

Mr. Woodford said preservation conference people were interested in details about restoration of the current city hall building.

A. 2018-2019 Work Plan

Mr. Woodford reviewed the status of tasks listed in the 2017-2018 work plan, goals and action steps from the City's historic preservation plan, and suggestions from Kerry Davis.

Commissioners discussed carrying forward unfinished items from the 2017-2018 work plan, surveying "kit houses," holding a historic preservation event in conjunction with opening of the historic Homestead Trail, partnering with the Redmond Museum on May Preservation Month activities, pursuing a multiple property designation for "Historic Residential Resources of Redmond," and recruiting new commissioners.

Mr. Woodford said he would present a draft 2018-2019 work plan based on today's discussion for commissioner review at the March meeting.

ACTION ITEMS (continued)

B. Historic Preservation Ordinance Code Amendments

Mr. Woodford reviewed the February 12, 2018, version of proposed changes to Redmond historic preservation code. Remaining highlighted items included minor and major alterations, types of commercial alterations, and scale of an addition compared to the primary resource (building).

Commissioner concerns covered user friendliness of including illustrations following the narrative part of the historic code, reviewing Ashland's historic preservation design guidelines, adding more and larger illustrations, increasing print size, and if example illustrations were copyrighted. Chair Rucker volunteered to draft a flowchart of the historic preservation review process.

Following discussion, commissioners agreed by consensus with the changes noted in the staff report and the addition of the flowchart. Chair Rucker recommended commissioners proofread the content and format of the updated code language prior to the March meeting.

Mr. Woodford said he would check on the copyright status of illustrations and present a new draft for commissioner approval at the March meeting.

COMMISSIONER COMMENTS – ANNOUNCEMENTS

Chair Rucker asked if there had been any conversations about the HLC forwarding the \$1,000 donation received from Bob Whittier to the Centennial Park Expansion Project and installing a plaque on the history walk. Commissioners discussed how the HLC could assure Mr. Whittier received credit for this donation without violating Park Department policy about memorial signage in City parks.

Commissioner Pinkerton pointed out Mr. Whittier's daughter requested purchase of a tree when she made the donation and that park policy allowed plaques on benches and near trees. Trees previously

