



CITY OF REDMOND
Community Development Department

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Bicycle & Pedestrian Advisory Committee Agenda
Redmond City Hall Conf. Room 200 - 411 SW 9th Street

Monday, July 9, 2018

4:00-4:45 PM

Agenda

BPAC MEMBERS

Fred Bray,
Chair

Katie Hammer,
Vice Chair

Scott
Bojanowski

Bill
Braly

Shirlee
Evans

Donald
Hundt

Hayes
McCoy

Justin
Peterson

Mike
Ricketts

Dave
Swift

Loryn Trail,
Ex Officio

Brook
Hewitt,
Student

| TIME | ITEM |
|-------------|---|
| 4:00 PM | CALL TO ORDER / INTRODUCTIONS |
| 4:05 PM | APPROVAL OF MINUTES a. May 7, 2018 (Exhibit 1) b. June 4, 2018 (Exhibit 2) |
| 4:15 PM | ACTION ITEMS A. None |
| 4:15 PM | DISCUSSION ITEMS A. Bike Repair Station Locations (Exhibit 3) |
| 4:30 PM | CITIZEN COMMENTS |
| 4:35 PM | COMMITTEE COMMENTS |
| 4:40 PM | STAFF COMMENTS |
| 4:45 PM | ADJOURN |

Next Meeting: August 6, 2018

The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or access@ci.redmond.or.us. Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.

**DRAFT**

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

MINUTES

May 7, 2018

Redmond City Hall, 411 SW 9th Street – Room 207, Redmond, Oregon

Committee Members Present: Chair Fred Bray, Vice-Chair Katie Hammer, Bill Braly, David Swift
(*absent: Scott Bojanowski, Shirlee Evans, Donald Hundt, Hayes McCoy, Justin Peterson, Mike Ricketts; 1 vacancy*)

Youth Ex Officio Absent: Loryn Trail

City Staff: Scott Woodford, *Senior Planner*; Mike Caccavano, *City Engineer*; Annie McVay, *Parks Director*; Keith Witcosky, *City Manager*; Cameron Prow, *TYPE-Write II*

Visitors: Ginny McPherson, *City Council Liaison*; Harrison and Thaddeus Swift

Media: Dave Morgan, *RedmondNewsToday.com*

(Agenda items appear in discussion order. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair Bray called the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) to order at 4:07 p.m., Monday, May 7, 2018, without a quorum of members (3 of 10) present. Mr. Swift arrived at 4:34 p.m., bringing the number of members present to 4 which was still not a quorum.

STAFF COMMENTS

Ms. McVay provided updates on two projects the Parks Department was working on:

- **Bike Pump Track:** The fund-raising goal is \$50,000. To date, she's received \$35,000 in cash donations and \$40,000 in-kind (\$15,000 asphalt mix and \$25,000 site preparation/drainage rock). Umpqua Bank, Trinity Bikes, and Mark's Auto Body donated a 2018 Parasteel Reserve 1.3 bicycle (value over \$1,500) for a raffle prize. She suggested having a booth at BPAC's "open street" event to sell raffle tickets. The raffle deadline will run to the "grand opening" day in early July 2018.
- **New Bike Repair Stations:** Leadership Redmond was trying for one bike repair station but got three. One will be located at the bike pump track (Hemlock Avenue/Canal Boulevard) when it's done and a second at American Legion Park next spring. She requested suggestions for a third location.

BPAC members discussed locations including 4th Street, fire station, and the Homestead Canal trail across from the Cascades East Transit hub. Chair Bray recommended tabling decision on this topic until the June meeting when a quorum of members might be present.

APPROVAL OF MINUTES

Due to lack of a quorum, Chair Bray postponed approval of the March 5 and April 2, 2018, minutes to the June 2018 meeting.

ACTION ITEMS

None.

DISCUSSION ITEMSA. Redmond Open Street Event Update

Mr. Woodford reported BPAC members (Mr. Braly, Ms. Hammer) were serving on the Redmond Streets Alive Subcommittee. Other members included Brian Potwin, *Commute Options*; Jim Cook; and Tyler, *Redmond Area Park and Recreation District (RAPRD)*.

1. **Traffic Control Plan:** Mr. Woodford reviewed road signage. Traffic control will be done by professional flaggers (7th Street and 11th Street) and intersection heroes.
2. **Neighborhood Communication:** BPAC members, following the April meeting, started knocking on doors of neighbors along the event route. Mr. Woodford recommended a follow-up visit closer to the event date.
3. **Marketing Plan:** Mr. Woodford presented an information sheet, marketing plan, and a copy of a newspaper article ("Redmond's 'quiet street' to provide safer riding for cyclists," *The Bulletin*, May 4, 2018). He outlined outreach efforts (website, social media, City newsletter, print and online community calendars, *GO Magazine*, schools, posters, handbills, banners). City staff – Heather Cassaro (design) and Mona Sorensen – are assisting with distribution. A Bike Walk Roll website is being created specifically for this event. Cross promotion is being done through the Juniper Invasion kickoff event (June 21, Wild Ride) and Redmond Street Fair (June 23-24).

Members suggested contacting *The Source Weekly* newspaper.

Ms. Hammer reported activity hubs would be provided by RAPRD (basketball hoops, lacrosse), Redmond Library, Commute Options, and high school bands (music). Mr. Woodford said he was hoping some homeowners would engage through garage sales or lemonade stands.

4. **Volunteer Plan:** Mr. Woodford reported no responses to his first invitation. He is inviting neighbors to help and has talked with someone from a local church. He spoke to Eric at Trinity Bikes and sent him an e-mail, but will contact him again as well as other local bike shops. Brian at Hutch's Bicycles is interested in perhaps doing a bike repair booth. He will re-send the invitation for volunteers and asked BPAC members to forward the invitation to their contact networks.

Ms. McVay reported speaking with Eric and Trevor at Trinity Bikes.

5. **Event Activity Path:** Mr. Woodford presented maps of the open-street and detour routes. Mr. Caccavano said green bike boxes would be painted on 5th and 6th Streets next week.
6. **Budget:** Mr. Woodford presented a budget showing expense estimates as of August 7, 2017, at \$3,440 for permits, insurance, traffic control, outreach/marketing, event day, and staff. Ms. Hammer reported the budgeted expenses were currently at \$5,000.

B. 4th Street Quiet Street – Review of Draft 1

Mr. Caccavano presented (PowerPoint) an aerial view of a segment of 4th Street proposed for a second “quiet street” route and reviewed results of a speed study of SW 4th Street at SW Cascade Avenue on May 9-11, 2017.

BPAC concerns included traffic diversion options, emergency response needs, signage, impact on parking inventory, temporary traffic-calming devices, right-of-way, potential alternate routes, safe bicycle and pedestrian crossings, impact of traffic signals on traffic volume and flow. Following discussion, members agreed to evaluate connections to the Homestead Trail during a bike ride on Wednesday, June 27, 10 a.m. (starting from the back door of City Hall).

CITIZEN COMMENTS

None.

COMMITTEE COMMENTS

None.

STAFF COMMENTS (continued)

Canal Boulevard: Mr. Caccavano provided an update on the street improvement project including utility installation, bike lanes, sidewalks, multi-use path between Salmon and Highland Avenues, and trail connections. Ms. Hammer said the contractor (Knife River) was e-mailing informative weekly updates and was good about answering questions.

South Highway 97 corridor project: Mr. Woodford reported two design concepts had been received: a multi-way boulevard and a traditional one with median/islands that would restrict left turns but allow U-turns. BPAC will have the opportunity to comment on potential impacts of these design concepts on bicycle and pedestrian access. The next round of stakeholder, steering committee, and technical advisory committee meetings will be held June 13-14, 2018.

Next BPAC meeting: Monday, June 4, 2018, 4 p.m. *Tentative agenda*: recommend location for Leadership Redmond’s 3rd bike repair station.

ADJOURN

With no further business, Chair Bray adjourned the meeting at 5:07 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this _____ day of _____, 2018.

ATTEST:

Fred Bray
Chair

Scott Woodford
Senior Planner

**DRAFT**

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

MINUTES

June 4, 2018

Redmond City Hall, 411 SW 9th Street – Room 207, Redmond, Oregon

Committee Members Present: Chair Fred Bray, Vice-Chair Katie Hammer, Scott Bojanowski, Bill Braly, Donald Hundt, Justin Peterson, David Swift (*absent: Shirlee Evans, Hayes McCoy, Mike Ricketts; 1 vacancy*)

Youth Ex Officio: Loryn Trail

City Staff: Scott Woodford, *Senior Planner*; Cameron Prow, *TYPE-Write II*

Visitors: Bruce Paris, Susan Pope

Media: None

(Agenda items appear in discussion order. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair Bray called the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) to order at 4:05 p.m., Monday, June 4, 2018, with a quorum of members (6 of 10) present. Mr. Hundt arrived at 4:27 p.m. after approval of the minutes.

CITIZEN COMMENTS

Ms. Pope passed out information cards and discussed benefits to a nonprofit bike registration program (<https://bikeindex.org>).

SWEARING IN OF NEW MEMBER

Chair Bray administered the Oath of Office to new member Justin Peterson.

APPROVAL OF MINUTES

A. March 5, 2018

B. April 2, 2018

Motion 1 (6/0/0): Ms. Hammer moved to approve the minutes of March 5 and April 2, 2018, as presented. Mr. Braly seconded the motion which passed unanimously.

ACTION ITEMS

None.

DISCUSSION ITEMS

A. Review Education Sign for Quiet Streets

Committee members reviewed the latest version. Suggestions included adding a skateboard icon and related narrative content. Other concerns included if it was legal to skate/skateboard on the street and where these signs should be installed. Following discussion, members agreed by consensus to accept Option 1b as presented.

Bike boxes: Mr. Woodford said “bike box” pavement markings would be installed for two-way traffic on Deschutes Avenue (“Don’t make green boxes a mystery,” *The Bulletin*, May 8, 2018). He was recently interviewed by Jeff, *Redmond Spokesman*, for an article in the next issue.

Members discussed how to use these new-to-Redmond pavement markings, effective ways to inform the public (contest to drive people to the City website and/or Facebook page, enclosure in City utility bills, BPAC booth at the 4th of July celebration at Deschutes County Fairgrounds), and the difference between bicycle crossings and bike boxes.

B. Redmond Open Street Update

Mr. Woodford outlined subcommittee planning efforts to make the June 23 event a success:

- **Date/Time:** Saturday, June 23, 12 noon-4 p.m.
- **Entertainment:** BPAC members suggested inviting local jazz bands from Redmond and Ridgeview High Schools and Mountain View High School (Bend) to perform.
- **Neighborhood Outreach:** Information packets were provided for members to use in contacting residents along Deschutes Avenue and on side streets adjacent to the route. Packets should be delivered within the next week (by Thursday, June 14).
- **Partners/Participants:** Redmond Police Department, Redmond Fire Department, Redmond Area Park and Recreation District, Commute Options, and Redmond Public Library. Mr. Woodford contacted Hutch’s Bicycles and Trinity Bikes but has not received a reply.
- **Promotion/Marketing:** Redmond Chamber of Commerce, The Bulletin, City website and Facebook page. Same day as the Redmond Street Fair.
- **Route:** Deschutes Avenue between 6th Street and Canyon Avenue will be closed to motorists during this event. A temporary bike corral will be set up at the 6th/Deschutes intersection.
- **Volunteers:** Need 32 “intersection superheroes” (16 per shift). He requested BPAC recruiting assistance. Chair Bray, Mr. Peterson, and Ms. Trail volunteered along with Mr. Paris (visitor).

BPAC members requested advance notice of the “air time” of Mr. Woodford’s interview by a local broadcast media outlet. Chair Bray said the path from Deschutes Avenue down to the Dry Canyon had helped open up the trail.

COMMITTEE COMMENTS

Chair Bray reported Parks Manager Annie McVay requested BPAC input at the May meeting on potential sites for a 3rd bike repair station. Members suggested the new Cascades East Transit (CET) hub, bike pump track, and north end of the Dry Canyon. Mr. Woodford said he would contact CET staff to determine their interest.

Following discussion about quorum availability on the regular first Monday meeting day, members agreed by consensus to move their July 2 meeting to July 9.

STAFF COMMENTS

Mr. Woodford provided informational packets for the Redmond Streets Alive event on June 23, 2018, and asked BPAC members to help distribute them within the next week.

Next BPAC meeting: Monday, July 9, 2018, 4 p.m. *Tentative agenda:* recommend a 3rd bike repair station to the Parks Department.

ADJOURN

With no further business, Chair Bray adjourned the meeting at 5:05 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this _____ day of _____, 2018.

ATTEST:

Fred Bray
Chair

Scott Woodford
Senior Planner



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EXHIBIT 3

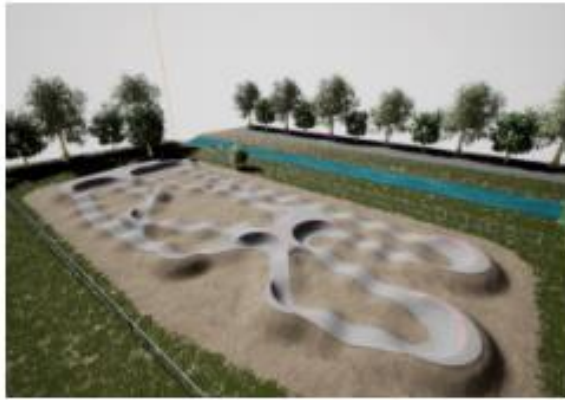
DATE: July 9, 2018
TO: Redmond Bicycle and Pedestrian Advisory Committee (BPAC)
THROUGH: Deborah McMahon, Planning Manager
FROM: Scott Woodford, Senior Planner
SUBJECT: Bicycle Repair Station Locations

Report in Brief:

Leadership Redmond has raised the funds to install three Bicycle Repair Stations around Redmond. One will be located at American Legion Park and the location of the other two need to be determined. Leadership Redmond has approached the Redmond BPAC asking for their recommendations. Previously, the BPAC had recommended the new Homestead Pump Park and the new Cascade East Transit Center and instructed staff to investigate with officials from each location on whether a station would work and be accepted there.

Discussion:

Staff contacted Annie McVay from the City Parks Department who is overseeing the fundraising and design of the new pump track located at Homestead Park between NW Canal Boulevard and US Highway 97. She was supportive of a bike repair station at this location and indicated that there was sufficient space to accommodate it. The exact location can be determined at a later time. See picture of the pump track and site plan below.

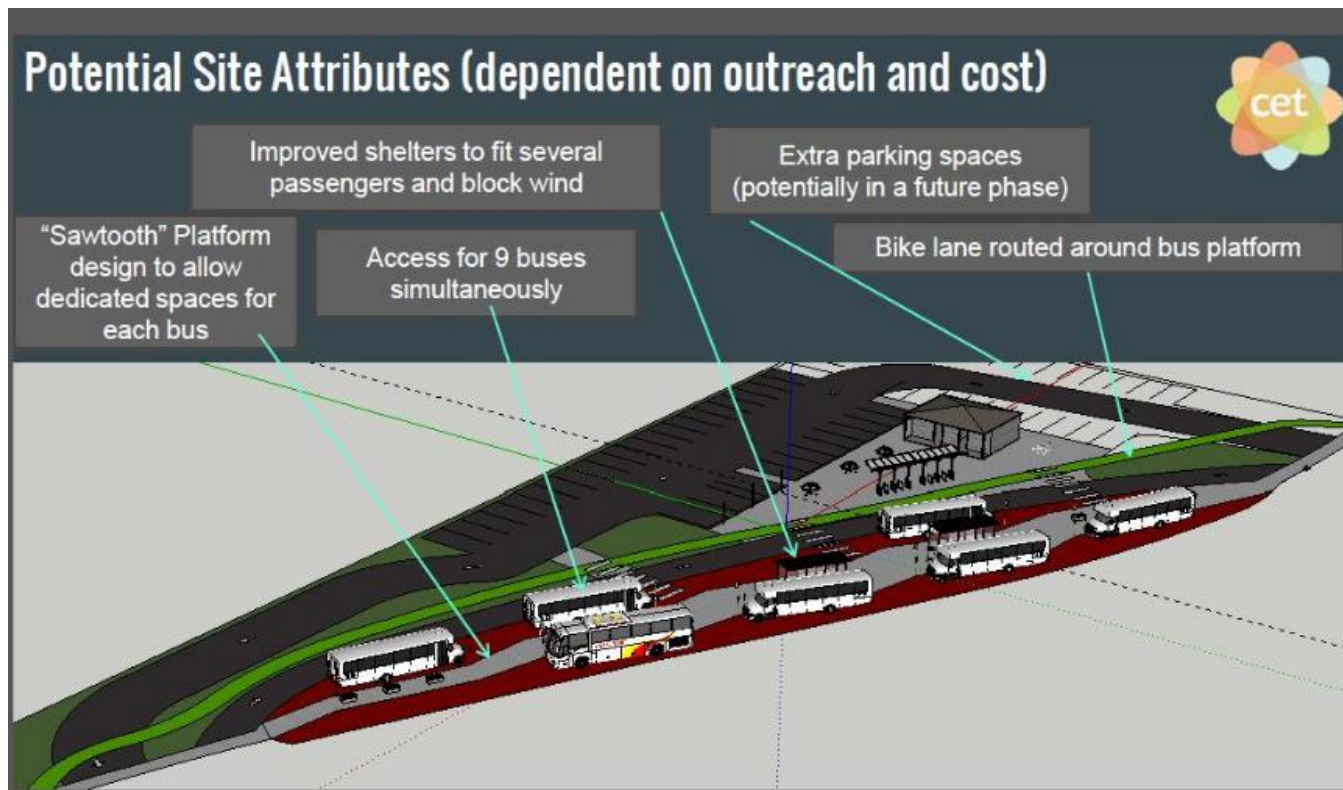


PUMP TRACK SITE LOCATION

The pump track will be built at Redmond's Homestead Park, located on the east side of the Highway 97 Bypass (on N. Canal Blvd near Hemlock). This site was chosen as it is an area in need of more developed park amenities and it provides safe & convenient access to the park for bikers.

Once the Homestead Canal Trail bike and pedestrian path construction is complete, the park will be easily accessible for residents from Odem Medo to Maple Ave.

Staff also contacted Cascade East Transit and they have expressed interest about locating a bike repair station at the new transit center located off SW Kalama Avenue. According to Andrea Breault, Transportation Planner for CEC, a bike repair station would complete the notion of the transit hub “for all users”. Further, she indicated that there is sufficient room on the platform to install it (more investigation will be needed regarding where the best placement within the facility). Below is a site plan showing the layout of the transit center.



Recommendation:

I move to recommend that the bike repair stations fund raised by Leadership Redmond be located at the Redmond Pump Track and Cascade East Transit Redmond Transit Facility.