



CITY OF REDMOND
Community Development Department

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BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE
MINUTES
May 7, 2018

Redmond City Hall, 411 SW 9th Street – Room 207, Redmond, Oregon

Committee Members Present: Chair Fred Bray, Vice-Chair Katie Hammer, Bill Braly, David Swift
(*absent: Scott Bojanowski, Shirlee Evans, Donald Hundt, Hayes McCoy, Justin Peterson, Mike Ricketts; 1 vacancy*)

Youth Ex Officio Absent: Loryn Trail

City Staff: Scott Woodford, *Senior Planner*; Mike Caccavano, *City Engineer*; Annie McVay, *Parks Director*; Keith Witcosky, *City Manager*; Cameron Prow, *TYPE-Write II*

Visitors: Ginny McPherson, *City Council Liaison*; Harrison and Thaddeus Swift

Media: Dave Morgan, *RedmondNewsToday.com*

(Agenda items appear in discussion order. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair Bray called the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) to order at 4:07 p.m., Monday, May 7, 2018, without a quorum of members (3 of 10) present. Mr. Swift arrived at 4:34 p.m., bringing the number of members present to 4 which was still not a quorum.

STAFF COMMENTS

Ms. McVay provided updates on two projects the Parks Department was working on:

- **Bike Pump Track:** The fund-raising goal is \$50,000. To date, she's received \$35,000 in cash donations and \$40,000 in-kind (\$15,000 asphalt mix and \$25,000 site preparation/drainage rock). Umpqua Bank, Trinity Bikes, and Mark's Auto Body donated a 2018 Parasteel Reserve 1.3 bicycle (value over \$1,500) for a raffle prize. She suggested having a booth at BPAC's "open street" event to sell raffle tickets. The raffle deadline will run to the "grand opening" day in early July 2018.
- **New Bike Repair Stations:** Leadership Redmond was trying for one bike repair station but got three. One will be located at the bike pump track (Hemlock Avenue/Canal Boulevard) when it's done and a second at American Legion Park next spring. She requested suggestions for a third location.

BPAC members discussed locations including 4th Street, fire station, and the Homestead Canal trail across from the Cascades East Transit hub. Chair Bray recommended tabling decision on this topic until the June meeting when a quorum of members might be present.

APPROVAL OF MINUTES

Due to lack of a quorum, Chair Bray postponed approval of the March 5 and April 2, 2018, minutes to the June 2018 meeting.

ACTION ITEMS

None.

DISCUSSION ITEMS

A. Redmond Open Street Event Update

Mr. Woodford reported BPAC members (Mr. Braly, Ms. Hammer) were serving on the Redmond Streets Alive Subcommittee. Other members included Brian Potwin, *Commute Options*; Jim Cook; and Tyler, *Redmond Area Park and Recreation District (RAPRD)*.

1. **Traffic Control Plan:** Mr. Woodford reviewed road signage. Traffic control will be done by professional flaggers (7th Street and 11th Street) and intersection heroes.
2. **Neighborhood Communication:** BPAC members, following the April meeting, started knocking on doors of neighbors along the event route. Mr. Woodford recommended a follow-up visit closer to the event date.
3. **Marketing Plan:** Mr. Woodford presented an information sheet, marketing plan, and a copy of a newspaper article ("Redmond's 'quiet street' to provide safer riding for cyclists," *The Bulletin*, May 4, 2018). He outlined outreach efforts (website, social media, City newsletter, print and online community calendars, *GO Magazine*, schools, posters, handbills, banners). City staff – Heather Cassaro (design) and Mona Sorensen – are assisting with distribution. A Bike Walk Roll website is being created specifically for this event. Cross promotion is being done through the Juniper Invasion kickoff event (June 21, Wild Ride) and Redmond Street Fair (June 23-24).

Members suggested contacting *The Source Weekly* newspaper.

Ms. Hammer reported activity hubs would be provided by RAPRD (basketball hoops, lacrosse), Redmond Library, Commute Options, and high school bands (music). Mr. Woodford said he was hoping some homeowners would engage through garage sales or lemonade stands.

4. **Volunteer Plan:** Mr. Woodford reported no responses to his first invitation. He is inviting neighbors to help and has talked with someone from a local church. He spoke to Eric at Trinity Bikes and sent him an e-mail, but will contact him again as well as other local bike shops. Brian at Hutch's Bicycles is interested in perhaps doing a bike repair booth. He will re-send the invitation for volunteers and asked BPAC members to forward the invitation to their contact networks.

Ms. McVay reported speaking with Eric and Trevor at Trinity Bikes.

5. **Event Activity Path:** Mr. Woodford presented maps of the open-street and detour routes. Mr. Caccavano said green bike boxes would be painted on 5th and 6th Streets next week.
6. **Budget:** Mr. Woodford presented a budget showing expense estimates as of August 7, 2017, at \$3,440 for permits, insurance, traffic control, outreach/marketing, event day, and staff. Ms. Hammer reported the budgeted expenses were currently at \$5,000.

B. 4th Street Quiet Street – Review of Draft 1

Mr. Caccavano presented (PowerPoint) an aerial view of a segment of 4th Street proposed for a second “quiet street” route and reviewed results of a speed study of SW 4th Street at SW Cascade Avenue on May 9-11, 2017.

BPAC concerns included traffic diversion options, emergency response needs, signage, impact on parking inventory, temporary traffic-calming devices, right-of-way, potential alternate routes, safe bicycle and pedestrian crossings, impact of traffic signals on traffic volume and flow. Following discussion, members agreed to evaluate connections to the Homestead Trail during a bike ride on Wednesday, June 27, 10 a.m. (starting from the back door of City Hall).

CITIZEN COMMENTS

None.

COMMITTEE COMMENTS

None.

STAFF COMMENTS (continued)

Canal Boulevard: Mr. Caccavano provided an update on the street improvement project including utility installation, bike lanes, sidewalks, multi-use path between Salmon and Highland Avenues, and trail connections. Ms. Hammer said the contractor (Knife River) was e-mailing informative weekly updates and was good about answering questions.

South Highway 97 corridor project: Mr. Woodford reported two design concepts had been received: a multi-way boulevard and a traditional one with median/islands that would restrict left turns but allow U-turns. BPAC will have the opportunity to comment on potential impacts of these design concepts on bicycle and pedestrian access. The next round of stakeholder, steering committee, and technical advisory committee meetings will be held June 13-14, 2018.

Next BPAC meeting: Monday, June 4, 2018, 4 p.m. *Tentative agenda*: recommend location for Leadership Redmond’s 3rd bike repair station.

ADJOURN

With no further business, Chair Bray adjourned the meeting at 5:07 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this

9th day of July, 2018.

ATTEST:

/s/ Fred Bray
Fred Bray
Chair

/s/ Scott Woodford
Scott Woodford
Senior Planner