



**PARKS COMMITTEE • AGENDA**

September 20, 2018 (Thursday) • 5:30 p.m.

Redmond City Hall, RM 207

411 SW 9<sup>th</sup> St, Redmond, OR 97756

## AGENDA

### COMMITTEE MEMBERS

Jenny O’Keefe  
*Chair*

Bill Braly  
*Vice-Chair*

Ross Centers  
*Member*

Emily Fitch  
*Member*

Richard Lance  
*Member*

Nick Olson  
*Member*

Vacant  
*Member*

*Council Liaison*  
Tory Allman

### CALL TO ORDER/INTRODUCTIONS

### PUBLIC COMMENTS (Items not on Agenda)

### ANNOUNCEMENTS

### APPROVAL OF MINUTES

1. Approval of Minutes from May 16, 2018 Meeting

### DISCUSSION/ACTION ITEMS

1. Discuss next priority projects and related funding.
2. Discuss potential park and field reservation fees.

### UPDATES

1. Bike Park Update
2. Baker Park Update
3. Homestead Canal Trail Update

### COMMITTEE MEMBER UPDATES/COMMENTS

### ADJOURN

*Meeting documents are available on the City’s web site at [www.ci.redmond.or.us](http://www.ci.redmond.or.us)*

Anyone needing accommodation to participate in the meeting must notify the City’s ADA Coordinator, at least 48 hours in advance of the meeting at 541-504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



city of  
**REDMOND**  
oregon

**PUBLIC WORKS**  
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Redmond, OR 97756  
**541.504.2000**  
Fax: 541.548.0253  
[www.ci.redmond.or.us](http://www.ci.redmond.or.us)

**Park's Committee – Meeting Minutes**  
May 16, 2018 (Wednesday) • 5:30 p.m.  
Redmond City Hall, RM 207  
411 SW 9<sup>th</sup> St, Redmond, OR

**Committee Members Present:** Nick Olson, Richard Lance, Ross Centers

**Committee Members Absent:** Emily Fitch, Jenny O'Keefe, Bill Braly, Vacant

**Youth Ex Officio:** Vacant

**City Staff:** Annie McVay, *Parks and Public Works Administration Divisions Manager*; Staci Black, *Public Works*; Bill Duerden, *PW Director*; John Hanson, *Parks Department*

**Council Liaison:**

**Visitors:** Katie Hamer, RAPRD, Marion Tripp,

**Media:** None

*(The 3 digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

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**CALL TO ORDER - INTRODUCTIONS**

- Quorum was not reached; therefore, this was not an official meeting and no actions were taken.

**PUBLIC COMMENT** (Items not on Agenda)

- None

**ANNOUNCEMENTS**

**PRESENTATIONS**

- None

**APPROVAL OF MINUTES**

- None

**DISCUSSION/ACTION ITEM**

- Discuss next priority projects and related funding.
- Develop Parks Committee Work Plan:

**UPDATES**

- Bike Park Update: On track to meet our fundraising goal.
- Baker Park Update:
- Homestead Canal Trail Update – The project has been broken into two separate contracts. The South Canal portion has been awarded and the other will be put out to bid in the next month. We are excited to be moving forward.
- System Development Charge Increase Update
- Staffing Changes in Parks, Facilities and Cemetery Division

**COMMITTEE MEMBER UPDATES/COMMENTS**

-

**ADJOURN**

Next meeting is scheduled for June 26, 2018.

APPROVED by and SIGNED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Jenny O'Keefe  
Chair

\_\_\_\_\_  
Annie McVay  
Parks/Public Works Administration Division(s) Manager

**Redmond Citywide Parks Master Plan**  
**20-Year Capital Improvements Plan**  
**2017-2037**

ID #	Class	Park Site	Project Description	Activity Code	Total Cost	Years 1-5	Years 6-10	Years 11-15	Years 16-20	Estimated % Attributable to Growth	Estimated SDC Eligible Costs	Balance of Funding Needed	Potential Funding Sources *
<b>Parkland Acquisitions</b>													
A-1	NH	Neighborhood Park	Acquire 3-5 acres - north of rte 126	A	\$600,000	\$600,000				71%	\$427,200	\$172,800	SDC, GF, G, D
A-2	NH	Neighborhood Park	Acquire 3-5 acres - north of rte 126	A	\$600,000	\$600,000				71%	\$427,200	\$172,800	SDC, GF, G, D
A-3	NH	Neighborhood Park	Acquire 3-5 acres - north of rte 126	A	\$600,000		\$600,000			71%	\$427,200	\$172,800	SDC, GF, G, D
A-4	NH	Neighborhood Park	Acquire 3-5 acres - north of rte 126	A	\$600,000			\$600,000		100%	\$600,000	\$0	SDC, GF, G, D
A-5	NH	Neighborhood Park	Acquire 3-5 acres - north of rte 126	A	\$600,000			\$600,000		100%	\$600,000	\$0	SDC, GF, G, D
A-6	NH	Neighborhood Park	Acquire 3-5 acres - north of rte 126	A	\$600,000				\$600,000	100%	\$600,000	\$0	SDC, GF, G, D
A-7	NH	Neighborhood Park	Acquire 3-5 acres - south of rte 126	A	\$600,000	\$600,000				71%	\$427,200	\$172,800	SDC, GF, G, D
A-8	NH	Neighborhood Park	Acquire 3-5 acres - south of rte 126	A	\$600,000		\$600,000			71%	\$427,200	\$172,800	SDC, GF, G, D
A-9	NH	Neighborhood Park	Acquire 3-5 acres - south of rte 126	A	\$600,000			\$600,000		100%	\$600,000	\$0	SDC, GF, G, D
A-10	NH	Neighborhood Park	Acquire 3-5 acres - south of rte 126	A	\$600,000				\$600,000	100%	\$600,000	\$0	SDC, GF, G, D
A-11	NH	Neighborhood Park	Acquire 3-5 acres - south of rte 126	A	\$600,000				\$600,000	100%	\$600,000	\$0	SDC, GF, G, D
A-12	COM	Community Park	Acquire 20-30 acres - north UGB	A	\$3,000,000		\$3,000,000			89%	\$2,682,000	\$318,000	SDC, GF, G, D
A-13	COM	Community Park	Acquire 20-30 acres - west UGB	A	\$3,000,000	\$3,000,000				89%	\$2,682,000	\$318,000	SDC, GF, G, D
A-14	COM	Community Park	Acquire 20-30 acres - southwest UGB	A	\$3,000,000			\$3,000,000		89%	\$2,682,000	\$318,000	SDC, GF, G, D
A-15	COM	Dry Canyon - North	Acquire various parcels	A	\$750,000	\$375,000	\$375,000			100%	\$750,000	\$0	SDC, GF, G, D
A-16	COM	Dry Canyon - Central	Acquire various parcels	A	\$750,000	\$150,000	\$225,000	\$375,000		100%	\$750,000	\$0	SDC, GF, G, D
A-17	COM	Dry Canyon - South	Acquire various parcels	A	\$750,000	\$150,000	\$225,000	\$375,000		100%	\$750,000	\$0	SDC, GF, G, D
A-18	SPEC	Special Use Park	Off leash dog area	A	\$250,000		\$250,000			100%	\$250,000	\$0	SDC, GF, G, D
A-19	SPEC	Special Use Park	Sport field complex	A	\$1,500,000	\$1,500,000				100%	\$1,500,000	\$0	SDC, GF, G, D
<b>Dry Canyon Park</b>													
	COM	Dry Canyon Gateways	Development of gateways in the master plan	D	\$2,000,000	\$500,000	\$500,000	\$500,000	\$500,000	75%	\$1,500,000	\$500,000	GF, SDC, G, FD
	COM	Central Dry Canyon Park	Add site planning, improvements and new uses/amenities (as proposed in master plan)	D	\$1,000,000		\$1,000,000			75%	\$750,000	\$250,000	GF, SDC, G, FD
U-1	COM	Bowlby Park	Concession/restroom/ADA/Parking area	R	\$1,000,000	\$1,000,000				0%	\$0	\$1,000,000	GF, G, FD
U-4	COM	Skate Park	Parking & entry improvements, including paths. Replace bike racks	R	\$38,000	\$38,000				0%	\$0	\$38,000	GF, G, FD
U-11	COM	Sam Johnson	Improvements to area - redesign access, parking, and bathrooms	R	\$500,000		\$500,000			0%	\$0	\$500,000	GF, G, FD
U-23	COM	Spud Bowl	Improve Spud Bowl parking	R	\$120,000	\$120,000				0%	\$0	\$120,000	GF, G, FD
D-3	COM	American Legion	Add basketball and volleyball courts (phase 3)	D	\$150,000		\$150,000			80%	\$120,000	\$30,000	GF, SDC, G, FD
U-7	COM	American Legion	Paved access paths & bleacher pads	R	\$40,000	\$40,000				0%	\$0	\$40,000	GF, G, FD
<b>Other City Parks &amp; Facilities</b>													
U-10	COM	Umatilla Park	Add basketball court & paved access trails. Expand playground.	D	\$65,000	\$65,000				0%	\$0	\$65,000	GF, G, FD
D-17		Becky Johnson Property	New park development	D	\$400,000	\$400,000				100%	\$400,000	\$0	GF, SDC, G, FD
D-10	NH	Baker Park	Add park trail, new rec. amenities & other improvements	D	\$400,000	\$400,000				20%	\$80,000	\$320,000	GF, SDC, G, FD
U-6	NH	Diamond Bar Ranch Park	Complete trails & fencing. Add small shelter, benches & surface drainage upgrades	D	\$175,000	\$175,000				0%	\$0	\$175,000	GF, G, FD
D-4	NH	Fairhaven Park	Add picnic shelter	D	\$140,000	\$140,000				0%	\$0	\$140,000	GF, G, FD
U-9	NH		Replace playground equipment, replace benches	R	\$75,000	\$75,000				0%	\$0	\$75,000	GF, G, FD
D-5	SPEC	Fireman's Pond	Add walking path	D	\$200,000	\$200,000				0%	\$0	\$200,000	GF, G, FD
U-8	SPEC		Rebuild fishing piers	R	\$150,000	\$150,000				0%	\$0	\$150,000	GF, G, FD
D-6	NH	Hayden Park	Add picnic shelter, internal trail, added rec amenities & other improvements	D	\$400,000		\$400,000			25%	\$100,000	\$300,000	GF, SDC, G, FD
D-7	NH	Kalama Park	Add shelter, add/replace playground & benches and new rec amenities	D	\$400,000		\$400,000			20%	\$80,000	\$320,000	GF, G, FD
U-12	Mini	Stack Park	Add access pathways; upgrade existing paving	R	\$110,000	\$110,000				0%	\$0	\$110,000	GF, G, FD
D-8	NH	Valley View Park	Add playground, add picnic shelter, extend park trail w/ overlook	D	\$300,000		\$300,000			40%	\$120,000	\$180,000	GF, SDC, G, FD
D-9	NH	West Canyon Rim Park	Add interior access paths. Add picnic shelter.	D	\$200,000		\$200,000			20%	\$40,000	\$160,000	GF, SDC, G, FD
D-1	SPEC	Bike Park	Develop Bike Park	D	\$400,000	\$400,000				100%	\$400,000	\$0	GF, SDC, G, FD

ID #	Class	Park Site	Project Description	Activity Code	Total Cost	Years 1-5	Years 6-10	Years 11-15	Years 16-20	Estimated % Attributable to Growth	Estimated SDC Eligible Costs	Balance of Funding Needed	Potential Funding Sources *
D-11	NH	New Park Development	Master plan and develop phase 1 of newly acquired park site	D	\$550,000		\$550,000			63%	\$344,850	\$205,150	GF, SDC, G, FD
D-12	NH	New Park Development	Master plan and develop phase 1 of newly acquired park site	D	\$550,000			\$550,000		63%	\$344,850	\$205,150	GF, SDC, G, FD
D-13	NH	New Park Development	Master plan and develop phase 1 of newly acquired park site	D	\$600,000			\$600,000		63%	\$376,200	\$223,800	GF, SDC, G, FD
D-14	NH	New Park Development	Master plan and develop phase 1 of newly acquired park site	D	\$600,000				\$600,000	63%	\$376,200	\$223,800	GF, SDC, G, FD
D-15	COM	New Park Development	Master plan and develop phase 1 of newly acquired park site	D	\$1,500,000		\$1,500,000			81%	\$1,212,000	\$288,000	GF, SDC, G, FD
D-16	NH	New Park Development	Master plan and develop phase 1 of newly acquired park site	D	\$650,000				\$650,000	63%	\$407,550	\$242,450	GF, SDC, G, FD
D-18	Trail	Dry Canyon Trail	Design/install complete wayfinding & signage system	D	\$75,000	\$75,000				0%	\$0	\$75,000	GF, G, FD
T-4	Trail	Homestead Canal Trail	Segments, Connections & Trailheads	D	\$2,000,000	\$500,000	\$500,000	\$500,000	\$500,000	30%	\$600,000	\$1,400,000	GF, SDC, G, FD
		Maple Bridge Canyon Access	Staircase development at Maple	D	\$350,000	\$350,000				30%	\$105,000	\$245,000	GF, G, FD
T-2	Trail	Trailheads & Linkages	Various locations	D	\$250,000		\$100,000	\$100,000	\$50,000	30%	\$75,000	\$175,000	GF, G, FD
T-3	Trail	Trail head/connections	Dry Canyon Trail connections	D	\$50,000	\$50,000				30%	\$15,000	\$35,000	GF, G, FD
		Systemwide	Renovation: Irrigation system upgrades	R	\$50,000	\$50,000				0%	\$0	\$50,000	GF, G, FD
		Systemwide	Renovation: Security cameras	R	\$40,000	\$40,000				0%	\$0	\$40,000	GF, G, FD
		Systemwide	Renovation: ADA & safety upgrades	R	\$50,000	\$15,000	\$15,000	\$10,000	\$10,000	0%	\$0	\$50,000	GF, G, FD
		Systemwide	Planning: Park master planning for land use subareas	D	\$40,000	\$10,000	\$10,000	\$10,000	\$10,000	100%	\$40,000	\$0	GF, SDC, G, FD
		Systemwide	Planning: Park Master Plan update	D	\$150,000			\$150,000		100%	\$150,000	\$0	GF, SDC, G, FD
		Systemwide	New park amenity: shade / picnic shelters	D	\$700,000	\$200,000	\$250,000	\$150,000	\$100,000	100%	\$700,000	\$0	GF, SDC, G, FD
		Systemwide	New park amenity: playgrounds	D	\$470,000	\$100,000	\$100,000	\$120,000	\$150,000	100%	\$470,000	\$0	GF, SDC, G, FD
		Systemwide	New park amenity: sport courts	D	\$310,000	\$100,000	\$80,000	\$80,000	\$50,000	100%	\$310,000	\$0	GF, SDC, G, FD
		Systemwide	New park amenity: Disc golf course	D	\$100,000	\$50,000		\$50,000		100%	\$100,000	\$0	GF, SDC, G, FD
		Systemwide	New park amenity: Off leash dog area	D	\$200,000	\$120,000	\$80,000			100%	\$200,000	\$0	GF, SDC, G, FD
		Systemwide	New park amenity: Climbing features	D	\$25,000	\$10,000	\$10,000	\$5,000		100%	\$25,000	\$0	GF, SDC, G, FD
					<b>\$37,173,000</b>	<b>\$12,458,000</b>	<b>\$11,920,000</b>	<b>\$8,375,000</b>	<b>\$4,420,000</b>		<b>\$27,223,650</b>	<b>\$9,949,350</b>	

**Activity Code**

- A Acquisition
- D Design / Development
- R Renovation / Repair

**Potential Funding Sources**

- GF General Fund
- SDC System Development Charges
- G Grants
- FD Fundraising / Donations

**NOTES:**

This CIP identifies planning-level cost estimates and does not assume the value of volunteer or other non-City contributions.  
Detailed costing may be necessary for projects noted.  
This CIP is not an official budget and intended as a guiding document for City staff in the preparation of departmental budgets.  
Funding sources noted represent those that may be viable given the specific project activities considered, and the order they are listed does not signify relevance.  
SDC Eligibility percentages are estimated and may be revisited/revised with a future Parks SDC rate study.

Priority Work Plan 2018

**Parks Committee**

*Mission Statement:* The Redmond Parks Committee acts in an advisory capacity to plan, develop and provide stewardship for City of Redmond's parks and open spaces while preserving natural areas and maximizing public enjoyment.

Action/Project Name	Brief Description
<b>Baker Park Improvement Project</b>	Coordinate with staff on the update to Baker Park
<b>Bike Park Fundraising and Construction</b>	Coordinate with staff on the bike park fundraising and construction
<b>Determine Priority Projects</b>	Discuss with staff the next priority projects to plan and fund.
<b>Ball Field and Park Reservation Fee Structure</b>	Research and update the fee structure for ball field and park reservations.
<b>Park System Development Charge Increase</b>	Coordinate with staff on a potential SDC increase.
<b>Food Truck Program (?)</b>	Research and develop a potential food truck program for the parks.
<b>Other (?)</b>	
<b><i>Annual or Reoccurring Events:</i></b>	
<b>Council Update</b>	Provide annual presentation to City Council
<b>Annual Committee Tour</b>	Participate in the Annual Park Tour
<b>Development Update</b>	Update from Community Development Department on proposed developments and impacts to parks.
<b>Parks Foundation Update</b>	Update from the Parks Foundation on projects, programs, donations and activities
<b>RAPRD Update</b>	Update from the RAPRD on projects, programs and activities
<b>Tree Board Update</b>	Update on Tree City and Arbor Week activities and Tree Board requirements
<b>Volunteer Program Update</b>	Update on the Parks Division Volunteer Program (Adopt-A-Park, events, etc.)