



**CITY OF REDMOND**  
**Community Development Department**

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**Bicycle & Pedestrian Advisory Committee Agenda**  
**Redmond City Hall Conf. Room 207 - 411 SW 9th Street**  
**Monday, November 5, 2018**  
**4:00-5:30 PM**  
**Agenda**

**BPAC MEMBERS**

**Fred Bray,**  
**Chair**

**Katie Hammer,**  
**Vice Chair**

**Scott**  
**Bojanowski**

**Bill**  
**Braly**

**Shirlee**  
**Evans**

**Donald**  
**Hundt**

**Hayes**  
**McCoy**

**Justin**  
**Peterson**

**Mike**  
**Ricketts**

**Dave**  
**Swift**

**Loryn Trail,**  
**Ex Officio**

**Brook**  
**Hewitt,**  
**Student**

<b>TIME</b>	<b>ITEM</b>
4:00 PM	<b>CALL TO ORDER / INTRODUCTIONS</b>
4:05 PM	<b>APPROVAL OF MINUTES</b> a. September 17, 2018 (Exhibit 1) b. October 1, 2018 (Exhibit 2)
4:15 PM	<b>ACTION ITEMS</b> A. None
4:15 PM	<b>DISCUSSION ITEMS</b> A. 4 <sup>th</sup> Street Quiet Street Design (Materials to be presented at the meeting) B. Review South US 97 Concepts (Materials to be presented at the meeting)
5:15 PM	<b>CITIZEN COMMENTS</b>
5:20 PM	<b>COMMITTEE COMMENTS</b>
5:25 PM	<b>STAFF COMMENTS</b>
5:30 PM	<b>ADJOURN</b>

**Next Meeting: December 3, 2018**



**DRAFT**

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## **BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE** **MINUTES**

**September 17, 2018**

Redmond Municipal Airport – Roberts Field  
2522 SE Jesse Butler Circle, Suite 17, Event Conference Room, Redmond, Oregon

**Committee Members Present:** Chair Fred Bray, Vice-Chair Katie Hammer, Scott Bojanowski, Hayes McCoy, Justin Peterson, David Swift (*absent: Bill Braly, Shirlee Evans, Donald Hundt, Mike Ricketts; 1 vacancy*)

**Youth Ex Officio:** *Vacant*

**City Staff:** Scott Woodford, *Senior Planner*; Mike Caccavano, *City Engineer*; Zachary Bass, *Airport Director*; Fred LeLacheur, *Airport Engineer*; John Roberts, *Deputy City Manager*; Cameron Prow, *TYPE-Write II*

**Visitors:** None

**Media:** None

*(Agenda items appear in discussion order. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)*

### **CALL TO ORDER – INTRODUCTIONS**

Chair Bray called the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) to order at 4:07 p.m., Monday, September 17, 2018, without a quorum of members present (5 of 10). Mr. McCoy arrived at 4:13 p.m., establishing a quorum (6 of 10).

### **APPROVAL OF MINUTES**

A. July 9, 2018

**Motion 1** (6/0/0): Ms. Hammer moved to approve the minutes of July 9, 2018, as presented. Mr. Swift seconded the motion which passed unanimously.

### **ACTION ITEMS**

None.

### **DISCUSSION ITEMS**

A. Redmond Airport Pedestrian and Bicycle Access

Mr. Bass presented (PowerPoint) an overview of Airport operations and suggested surveying Wi-Fi users about their potential use of bike paths on/near the airport. He offered a tour of the airport.

BPAC members discussed potential bike routes and trail connections (north-south, east-west), bike parking (security, covered), need for safer bicycle and pedestrian crossings of Highway 97 and the railroad tracks, possible connection through the old golf course property, potential overpasses across Highway 97 (Elkhorn, Quartz), and lack of bike racks at the fairgrounds.

# Exhibit 1

Mr. Woodford asked how biking infrastructure on Airport property would be funded and said no sidewalks existed between Airport Way and the Deschutes County Fairgrounds.

Mr. Caccavano suggested a multi-use path outside the security fence.

B. Review of 2018-2019 Work Plan Items

Mr. Woodford reviewed the work plan for fiscal year 2018-2019, provided a status report on Action items, and discussed related projects.

BPAC concerns included when educational signage on how to use “quiet streets” and “bike boxes” would be installed and how to get people through downtown safely.

Mr. Caccavano said the “quiet street” signage had been installed but was not easily visible. Mr. Woodford suggested adding information about “quiet streets” and “bike boxes” to the City utility bills and City website.

C. September Bike and Pedestrian Counts Discussion

Mr. Woodford said volunteers were needed to perform bicycle and pedestrian counts on Thursday, September 20, 3:30-5:30 p.m., and Saturday, September 22, 12 noon-2 p.m. He requested BPAC assistance in recruiting volunteers.

BPAC members suggested contacting Redmond Proficiency Academy to see if any high school students were interested.

## **CITIZEN COMMENTS**

None.

## **COMMITTEE COMMENTS**

None.

## **STAFF COMMENTS**

Mr. Caccavano provided updates on two projects:

- Pedestrian safety: Two portable driver feedback signs will soon be available to place temporarily in areas expressing concern about speeding and pedestrian safety (cost: \$5,000 each).
- South Canal Boulevard: When finished, Can will have left-turn lanes at busy intersections, curbs, sidewalks, bike lanes, stormwater collection system, new 12-inch and 18-inch water mains to replace aging pipelines, street trees, landscaping, and a bike/pedestrian path along Homestead Canal. The closure of Canal, work at the Obsidian Avenue/Canal intersection, and the start of school has made roads adjacent to schools busier than usual. The segment between Veterans Way and Quartz Avenue is expected to reopen in early November.

BPAC comments covered rideability of bike lanes along the reopened section of Canal between Odem Medo Road and the Yew Avenue roundabout and how gaps between elevated portions of the sidewalk and private property would be addressed. Mr. Caccavano said the bike lanes would be striped after final paving was completed. Adjustments are being made to address grade differences between sidewalks, driveways, and front yards.

Mr. Roberts introduced himself, summarizing his planning background in Colorado and Oregon (Wasco County, Hood River County). This is his second week on the job. He is excited to be here and attending different committee meetings. Everyone he’s met so far has been very helpful and friendly.

Next BPAC meeting: Monday, October 1, 2018, 4 p.m.

**ADJOURN**

With no further business, Chair Bray adjourned the meeting at 5:13 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

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Fred Bray  
Chair

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Scott Woodford  
Senior Planner



**DRAFT**

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## **BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE** **MINUTES**

**October 1, 2018**

Redmond City Hall, 411 SW 9<sup>th</sup> Street – Room 207, Redmond, Oregon

**Committee Members Present:** Chair Fred Bray, Vice-Chair Katie Hammer, Scott Bojanowski, Bill Braly  
(*absent:* Shirlee Evans, Donald Hundt, Hayes McCoy, Justin Peterson, Mike Ricketts, David Swift; **1 vacancy**)

**Youth Ex Officio:** *Vacant*

**City Staff:** Scott Woodford, *Senior Planner*; Steve Wilson, *Engineering*; Mike Caccavano, *City Engineer*;  
John Roberts, *Deputy City Manager*; Keith Witcosky, *City Manager*; Cameron Prow, *TYPE-Write II*

**Visitors:** Kevin Briggs

**Media:** None

*(Agenda items appear in discussion order. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)*

### **CALL TO ORDER – INTRODUCTIONS**

Chair Bray called the regular meeting of the Redmond Bicycle and Pedestrian Advisory Committee (BPAC) to order at 4:03 p.m., Monday, October 1, 2018, without a quorum of members present (3 of 10). Mr. Bojanowski arrived at 4:13 p.m. (4 of 10).

Chair Bray expressed concern about meeting quorums and asked staff how to assure a better commitment from members. Mr. Woodford said most members inform him if they can't attend a meeting.

Chair Bray requested BPAC assistance in recruiting new voting members and a new youth ex officio member. Anyone interested should contact Mr. Woodford.

### **APPROVAL OF MINUTES**

A. September 17, 2018

Due to lack of a quorum, Chair Bray postponed approval of the September 17, 2018, minutes to the next meeting.

### **ACTION ITEMS**

None.

### **DISCUSSION ITEMS**

A. 15<sup>th</sup> Street Bicycle and Pedestrian Improvements

Mr. Wilson provided (PowerPoint) an overview of improvements proposed for 15<sup>th</sup> Street between Highland and Obsidian Avenues. His presentation included the project scope, typical improvements, and roadway layout options. Staff plan to conduct a neighborhood meeting in late October 2018 and expect to start construction in summer 2019.

## Exhibit 2

Mr. Caccavano said the purpose of the planned pedestrian and bicycle improvements was to provide elementary and middle school students with safe routes to and from school. Mr. Woodford noted the City's current standard required property-tight sidewalks.

Mr. Roberts asked which of the three options presented was the most pedestrian-friendly.

BPAC concerns included staff initiating contact with Redmond School District prior to the neighborhood meeting, impact of the South Canal Boulevard improvement project on the 15<sup>th</sup> Street corridor, traffic flow during student drop-off and pickup times, timing of nearby residential development, and safe access to the Dry Canyon via a multi-use path. Following discussion, Mr. Bojanowski, Mr. Braly, Mr. Bray, and Ms. Hammer said they favored Road Layout Option 3.

### B. Bicycle and Pedestrian Count Results/Debrief

Mr. Woodford presented the Redmond Annual Bike Ped Count Summary which included September count results for 2014, 2015, 2016, 2017, and 2018. He suggested using this information to help make street crossings safer for pedestrians and cyclists.

BPAC members and staff reviewed the 2018 results. Comments and suggestions included:

- Thanks to staff for their assistance in manning count stations.
- Weather on Thursday was better than on Saturday.
- Add 22 cross-country runners to the 15<sup>th</sup> Street/Black Butte count.
- Lots of activity near the skatepark.
- Impact of moving Cascades East Transit hub from Redmond Public Library to Kalama Avenue.
- More pedestrians than bikers.
- Most bikers were male.
- Impact of curb extensions on biking safety.
- Providing pizza for volunteers (done in past years) might encourage more participation.

Mr. Witcosky suggested providing an overlay of ADA (Americans with Disabilities Act) and bike improvements on count locations when this information is shared with City Council.

### **CITIZEN COMMENTS**

Mr. Briggs said he was encouraged by seeing everyone working on the projects discussed at today's meeting and interested in bike advocacy.

### **COMMITTEE COMMENTS**

None.

### **STAFF COMMENTS**

- South Canal Boulevard improvements: Mr. Caccavano said a painted buffer was added between Timber Avenue and the Yew Avenue roundabout. Staff are adding buffers whenever they have a chance. Chair Bray reported the bike lanes work well in both directions.
- Homestead Canal Trail: Mr. Caccavano acknowledged the need for signage to inform bike riders the trail is now open to Highland Avenue. Chair Bray expressed concern about rider safety when entering the Homestead Canal Trail near Starbucks just north of Veterans Way. Mr. Caccavano said a rapid-flashing beacon will be installed at the paved connection between the transit station and the bike repair station. Additional details will be available at the next meeting.

## Exhibit 2

- Annual Pedestrian and Bicycle Counts: Mr. Roberts reported reaching out to Redmond Proficiency Academy. There might be an opportunity for the students to help in 2019, especially on Thursday.

Next BPAC meeting: Monday, November 5, 2018, 4 p.m.

### **ADJOURN**

With no further business, Chair Bray adjourned the meeting at 5:18 p.m.

APPROVED by the Redmond Bicycle and Pedestrian Advisory Committee and SIGNED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

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Fred Bray  
Chair

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Scott Woodford  
Senior Planner