



CITY OF REDMOND
Community Development Department

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REDMOND URBAN AREA PLANNING COMMISSION

Minutes

Tuesday, January 7, 2014

Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Evan Dickens, Vice-Chair Dean Lanouette, David Allen, Anne Graham, Bea Leach, Lori McCoy, Eric Porter

Youth Ex Officio Member Present: Jennifer Cort

City Staff: Heather Richards, *Community Development Director*; James Lewis, *Planning Manager*; Cameron Prow, *TYPE-Write II*

Visitors: Mayor George Endicott; Tory Allman, *City Councilor*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after the motion title show the number of Commissioners voting in favor/against/abstaining.)

I. CALL TO ORDER

Chair Graham opened the meeting at 7 p.m. with all Commissioners present.

Mayor Endicott administered the oath of office to new ex officio member Jennifer Cort.

Ms. Cort summarized her background, goals (marine biologist or geneticist), and interest in land use planning. She is a student at Redmond Proficiency Academy.

Ms. Richards explained the role, responsibilities, and obligations of ex officio members who may participate in discussions but cannot vote. Ms. Cort's term is one year.

V. COUNCIL LIAISON COMMENTS

Mayor Endicott reported attending a meeting of the Governor's Resilience Task Force in Tigard yesterday. This task force is looking at how Oregon would cope with a Cascadia event (earthquake and tsunami). Redmond has been listed as the #1 recovery site for the state. Chapter 4.10 of the Oregon Resiliency Plan has a land use component. Conversations have been initiated and are ongoing with Deschutes County and Redmond School District for potential use of their facilities. Though the fairgrounds could handle about 20,000 people, the Red Cross has indicated that 100,000 refugees would be more likely.

Commissioner concerns included transportation, public safety, emergency management, impact of land use regulations, and outreach to businesses such as Walmart (supplies).

II. ELECTION OF CHAIR AND VICE-CHAIR

Commissioner Porter nominated Commissioner Dickens to serve as Chair for 2014. Commissioner Dickens agreed to serve.

Commissioner Graham nominated herself to continue serving as Chair for 2014.

Commissioners Allen, Dickens, Lanouette, Leach, McCoy, and Porter voted in favor of Commissioner Dickens for Chair during calendar year 2014 and Commissioner Graham voted in opposition.

Commissioner Graham nominated Commissioner Lanouette to continue serving as Vice-Chair for 2014. Commissioner Lanouette agreed to serve. Commissioners voted unanimously in favor of Commissioner Lanouette as Vice-Chair for calendar year 2014.

Commissioner Graham passed control of the meeting to new Chair Dickens.

Chair Dickens thanked Commissioner Graham for her service to the Planning Commission as Chair in 2013.

III. CITIZEN COMMENTS (None)

IV. WORK SESSION

A. Discuss Planning Commission Work Plan for Fiscal Year 2014-2015

Mr. Lewis said the City budget process for FY 2014-15 is starting earlier this year than it has in the past. He presented the 2013-14 Planning Commission Work Plan, 2013-14 Community Development Department Work Plan, 2013-14 City Council Goals, The Redmond Development Plan, adopting ordinance for the Planning Commission, and a draft 2014-15 Planning Commission Work Program. He reviewed the draft 2014-15 work program which included comprehensive (comp) plan/development code amendments, long-range planning projects, review/recommendation of planning efforts underway, and a backlog of projects to be considered if time permits.

Commissioner comments on the proposed 2014-15 work plan included semantic editing and policy review/update of the City's comp plan, impact of a comp plan update on other City projects, disposition of past Planning Commission comments about needed comp plan amendments, usefulness of the current comp plan, Redmond's identity, higher-end housing in Redmond, maps of entitled and vacant lands (Residential Buildable Lands Inventory), impact of the Southwest Area Plan, and ideas for how the Planning Commission can assist in the comp plan update process.

Ms. Richards discussed performance metrics (minimum goals) established by City Council, FY 2013-14 projects expected to be done by July 1, 2014, relationship between the Planning Commission's work plan and the Community Development Department (CDD) budget, how City resources impact Commission goals, and the comp plan update process (advantages, cost, staffing, scale, process, feasibility, timing). Redmond is at the top of the list of communities needing periodic review, but due to budget cuts the State has put a moratorium on doing this now. DLCD (Oregon Department of Land Conservation and Development) intends to discuss this issue with the Oregon Legislature this fiscal year. Council will have to decide soon whether and when to move forward with a comp plan update. Policy suggestions previously provided by Planning Commissioners that are not issue-specific are part of the record and will be addressed when the comp plan is amended. She summarized the process and timeline for approval of the FY 2014-15 CDD budget and Planning Commission's FY 2014-15 work plan. Council begins its goal-setting process on February 11.

VI. APPROVAL OF MINUTES

Motion 3 (7/0/0): Commissioner Graham moved to approve the November 19, 2013, minutes as written. Commissioner Leach seconded the motion which passed unanimously.

VII. STAFF COMMENTS

Mr. Lewis itemized topics proposed for the next meeting: more detailed tasks and timelines for FY 2014-15 projects, comp plan discussion with analysis of budget and resources, higher-end housing discussion, and a more detailed calendar of remaining projects for FY 2013-14.

Ms. Richards reported that Council held public hearings in December 2013 and approved the 465-acre rezone and the TSP (Transportation System Plan) amendment that supported it. She asked Commissioners to consider changing their meeting schedule to accommodate Council's decision to hold its meetings at 6:30 p.m. on Tuesdays. Mr. Lewis explained how staff needs for research and document preparation may impact the Planning Commission's meeting schedule.

Following discussion, Commissioners decided to move their meetings to 6 p.m. on the 1st and 3rd Mondays of each month starting in February 2014.

Councilor Allman thanked Commissioners for their willingness to accommodate Council's new meeting schedule.

VIII. COMMISSIONER COMMENTS

Chair Dickens mentioned an interesting article in *The Bulletin* about the scarcity of available housing and wondered if Central Oregon will see a renewed demand for construction of new residential housing in 2014. Following a suggestion from Commissioner Graham, Chair Dickens directed that Commissioners introduce themselves to Ms. Cort and summarize their backgrounds.

In response to Commissioner Allen's question, Ms. Richards explained the difference between the Redmond Development Commission (RDC), Redmond Economic Development, Inc., Downtown Urban Renewal Advisory Committee, and Economic Development of Central Oregon. She summarized RDC's charter, membership, and activities to date. RDC's future role is under discussion. A proposal has been made that the chairs of each City Commission serve on the RDC to help move the overall vision forward. RDC wants to move forward with orphan projects, those not being addressed by other City commissions.

Mr. Lewis said the RDC is now meeting quarterly and is the primary commission that is monitoring the South Highway 97 Corridor Plan. He pointed out that all City commissions overlap. Changes proposed to the comprehensive plan by other commissions are reviewed by the Planning Commission before being forwarded to City Council.

Chair Dickens resigned as liaison to the Dry Canyon Advisory Committee due to his new role with the Planning Commission. He invited any Commissioner interested in serving as liaison to the DCAC (meetings: 3rd Wednesday, 6-8 p.m.) to notify staff.

Ms. Cort asked if it would be a good idea to get high school students involved in the Dry Canyon or other advisory committees. Ms. Richards responded that her facilitating student feedback during the comprehensive plan update process would be welcome.

IX. ADJOURN

The next meeting is scheduled for Monday, February 3, 2014, 6 p.m.

With no further business, Chair Dickens adjourned the meeting at 8:37 p.m.

APPROVED by the Redmond Urban Area Planning Commission and SIGNED by me this 24th
day of February, 2014.

ATTEST:

/s/ Evan Dickens
Evan Dickens, Chair