



CITY OF REDMOND
Community Development Department

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REDMOND URBAN AREA PLANNING COMMISSION
Minutes

Tuesday, January 15, 2013

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Anne Graham, Vice Chair Dean Lanouette, Bea Leach, Eric Porter, Evan Dickens, Lori McCoy, Gretchen Stauffer

City Staff: Heather Richards, *Community Development Director*; James Lewis, *Planning Manager*; Scott Woodford, *Associate Planner*; Kim Dickie, *Airport Manager*; Cameron Prow, *TYPE-Write II*

Visitors: None

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after the motion title shows the number of Commissioners voting in favor/against/abstaining.)

I. CALL TO ORDER

Chair Porter opened the meeting at 6:31 p.m. with a quorum present. Everyone present introduced themselves and provided information on their backgrounds and interests.

II. CITIZEN COMMENTS (None)

III. FIRST MEETING OF THE YEAR BUSINESS

A. Introduction/Swearing In of New Commissioners

Ms. Richards administered the oath of office to new Commissioners Dickens, Lanouette, McCoy, and Stauffer.

Chair Porter welcomed the new Commissioners.

B. Election of Chair and Vice Chair Positions

Motion 1 (7/0/0): Commissioner Porter moved to nominate Commissioner Graham to serve as Chair for calendar year 2013. Commissioner Graham agreed to serve. Commissioner Leach seconded the motion which passed unanimously.

Motion 2: Commissioner Graham moved to nominate Commissioner Porter to serve as Vice Chair for calendar year 2013. Commissioner Porter declined to serve and the motion failed for lack of a second.

Motion 3 (7/0/0): Commissioner Porter moved to nominate Commissioner Lanouette to serve as Vice Chair for calendar year 2013. Commissioner Lanouette agreed to serve. Commissioner Stauffer seconded the motion which passed unanimously.

Outgoing Chair Porter turned control of the meeting over to new Chair Graham at 6:45 p.m.

IV. WORK SESSION

A. Planning Commissioner Training

Staff presented meeting packet materials which included excerpts from the *Planning Commissioners Journal*, Nos. 24, 39, 48, 66, 70, and 86; Land Use Planning in Oregon – Redmond; and Oregon’s Statewide Planning Goals & Guidelines.

Ms. Richards summarized the core values and general principles of land use planning and staff and Commissioners’ roles in Redmond’s planning process. Commissioners may want to consider taking a field trip together to familiarize themselves with the community. She explained how the Planning Commission work program coordinates with Council goals to advance the City’s current and long-range projects. To improve project coordination and help the City manage its resources more effectively, the City is changing work programs to coincide with its fiscal year (July 1 through June 30) budget cycle. This planning process will begin on February 20 with the Council setting its goals and Departments proposing their annual work programs. Commission work programs will be proposed to Council on March 15. She will present her annual report to Council in April/May 2013. Budget planning for the next fiscal year will start on May 7.

Mr. Lewis discussed the basic premise and history of Oregon land use planning laws, statewide planning goals, land use development patterns in Redmond, and the difference between quasi-judicial and legislative decisions.

Chair Graham summarized the roles of Planning Commission and City Council in the land use review process.

Commissioner Porter discussed Notice 56 requirements.

V. CITY COUNCIL LIAISON COMMENTS (None)

VI. APPROVAL OF MINUTES

Motion 4 (3/0/4): Commissioner Leach moved to approve the December 4, 2012, minutes as written. Commissioner Porter seconded the motion which passed with Commissioners Graham, Leach, and Porter voting in favor and Commissioners Dickens, Lanouette, McCoy, and Stauffer abstaining due to their absence from the December 4 meeting.

VII. STAFF COMMENTS (None)

VIII. COMMISSIONER COMMENTS

Chair Graham summarized the typical meeting process, welcoming new Commissioners and thanking them for agreeing to serve. She requested that all Commissioners do their homework by reviewing packet materials before each meeting.

Commissioner Leach requested an update on the 465-acre industrial rezone project. Ms. Richards said that the Senate bill set up a process by which the City and property owners can negotiate with the state agencies to get the land rezoned. She summarized the review process to date. The City is currently negotiating with the Oregon Department of Transportation regarding mitigation for trips that will be generated from rezoning this land and bringing it inside the Redmond urban growth boundary.

Commissioner Porter welcomed the new Commissioners. He announced that Hayden Homes is offering tours of its new multi-family residential product (detached apartment units). This product is under consideration in Sisters for high-density, low-income development.

Vice Chair Lanouette reported attending a meeting at the high school last week.

Commissioner McCoy said she reviewed an online video by the Oregon Chapter of the American Planning Association that was very informative. She expressed interest in exploring ways to increase public attendance at Planning Commission meetings.

Commissioner Dickens said that training materials in the meeting packet were very helpful.

Commissioner Stauffer agreed that the packet materials were helpful.

IX. ADJOURN

Ms. Richards outlined the tentative agenda for the next meeting which will include ethics training by City Attorney Steven Bryant and discussion of the Planning Commission's 2012 work program.

With no further business, Chair Graham adjourned the meeting at 8:21 p.m.

APPROVED by the Redmond Urban Area Planning Commission and SIGNED by me this 19th
day of February, 2013.

ATTEST:

/s/ Anne Graham
Anne Graham, Chair