



CITY OF REDMOND
Community Development Department

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REDMOND URBAN AREA PLANNING COMMISSION

Minutes

Tuesday, April 3, 2012

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Vice Chair Will Van Vactor, Anne Graham, Bob Bleile, Katie McDonald, Stan Clark, Tory Allman (absent: *Eric Porter*)

City Staff: Heather Richards, *Community Development Director*; Cameron Prow, *TYPE-Write II*

Visitors: Karen Friend, *Cascades East Transit (CET)*; Scott Aycock, *Central Oregon Intergovernmental Council (COIC)*; Trish Pinkerton, *Redmond Spokesman*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after the motion title shows the number of members voting in favor/against/abstaining.)

I. CALL TO ORDER

Vice Chair Van Vactor opened the meeting at 6:32 p.m. with a quorum present. Commissioner McDonald arrived at 6:43 p.m.

II. CITIZEN COMMENTS (None)

III. ACTION/DISCUSSION ITEMS

B. Review Draft Transit Master Plan

Ms. Richards presented her April 3, 2012, staff report to facilitate discussion on the decision-making framework of this 20-year plan. The plan was created to comply with a state mandate when Redmond's population increased to 25,000. She reviewed (via PowerPoint) goals, history, methodology, demographics, current services, community needs, bus stops, ADA (Americans with Disabilities Act) guidelines, marketing, and service scenarios/trade-offs. Redmond cannot qualify for transit grants because City Council never adopted the 2009 draft TMP.

Mr. Aycock said COIC oversees transit for Deschutes, Jefferson, and Crook Counties and he handed out current Rider Guides. COIC is starting a regional transit planning process and will meet with ridership communities to determine current needs and service priorities. Data collected during the study will be shared with Redmond. COIC wants to stabilize its funding so it can spend more time on service delivery.

Ms. Friend, CET Manager and COIC Deputy Director, presented a CET Monthly Management Report. The report contained financial data and statistics on ridership, service delivery, safety/security, complaints/compliments, and customer service. COIC is looking for a cost-neutral way to improve service. Changing to a fixed-route transit system would increase ridership and reduce the cost of the 6,908 on-demand rides provided to Redmond in January 2012.

Ms. Richards suggested updating current conditions and ridership data before the TMP is added to the Redmond Transportation System Plan (TSP) and waiting until COIC finishes its study before starting a public hearing process. Adopting the draft TMP in summer 2012 would qualify the City to participate in the fall grant application process.

Commissioner concerns included *validity of the draft TMP's financial and ridership data, fares (urban vs. rural), funding, bus stop advertising, community needs, and review process timeline.*

Commissioners agreed **by consensus** that the draft plan should be updated with current operational data before being presented for public review.

A. Review Bicycle Refinement Plan

Ms. Richards presented her April 3, 2012, staff report. The BRP was drafted in 2011 by a team of graduate students to increase ridership by implementing strategic actions. A local Technical Advisory Committee recommended adopting the BRP as a reference document in the TSP Bicycle Master Plan. She reviewed the proposed amendments and timelines for implementation.

Following discussion of the *validity of bicycle ridership data, public safety (bike lane locations), action plan priorities, and cost estimates*, Commissioners agreed **by consensus** to schedule a public hearing on the draft Bicycle Refinement Plan for April 17, 2012.

IV. CITY COUNCIL LIAISON COMMENTS (None)

V. APPROVAL OF MINUTES

Motion 1 (5/0/1): Commissioner Allman moved to approve the February 7, 2012, minutes, subject to correcting Section VI, COMMISSIONER COMMENTS, as follows: "Commissioner McDonald asked about the type of disc golf baskets to be installed in the canyon." and "Commissioner Allman said that, as chair of the Downtown Urban Renewal Advisory Committee, he would attend the Council meeting when staff present DURAC's achievements for 2011." Commissioner Graham seconded the motion which passed with Commissioners Allman, Bleile, Graham, McDonald, and Van Vactor voting in favor and Commissioner Clark abstaining.

Motion 2 (3/0/3): Commissioner Allman moved to approve the February 21, 2012, minutes as written. Commissioner Graham seconded the motion which passed with Commissioners Allman, Graham, and Van Vactor voting in favor and Commissioners Bleile, Clark, and McDonald abstaining.

Motion 3 (3/0/3): Commissioner McDonald moved to approve the March 6, 2012, minutes as written. Commissioner Graham seconded the motion which passed with Commissioners Allman, Graham, and McDonald voting in favor and Commissioners Bleile, Clark, and Van Vactor abstaining.

VI. STAFF COMMENTS (None)

VII. COMMISSIONER COMMENTS

Commissioner Graham said that she would be absent from the April 17 meeting.

Commissioner McDonald said that the lack of sidewalks on Veterans Way east of Walgreen's is a public safety hazard for pedestrians and people in wheelchairs.

VIII. ADJOURN

With no further business, Vice Chair Van Vactor adjourned the meeting at 8:07 p.m.

APPROVED by the Redmond Urban Area Planning Commission and SIGNED by me this 15th day of May, 2012.

ATTEST:

/s/ Will Van Vactor
Will Van Vactor, Vice Chair