



PARKS COMMISSION MEETING MINUTES

Date and Time: 15 November 2011; 6:00 pm

Location: Redmond Public Works, Warehouse Training Room

Commission Members Present: Gary Parks; Cyndie Bell; Andy Hoffman; Richard Lance; Gordon Wiseman; Shirlee Evans, Council Liaison

Public Works Staff Present: Chris Doty, Public Works Director; Curt Petersen, Parks Operations Supervisor; Susan Bailey, Administration

Media/Others Present: James Lewis, Redmond Community Development; Katie Hammer, Executive Director, RAPRD; Trish Pinkerton, Redmond Spokesman; Several members of the public

CALL TO ORDER Parks called the meeting to order at 6:05 pm. The Commissioners, Council liaison and staff provided brief introductions. Bell stated that she will be resigning when her term ends December 31st. Parks noted moving the discussion regarding horses in the Canyon to the top of the agenda.

ANNOUNCEMENTS/UPDATES/PRESENTATIONS

Review Policy Regarding Horse Riding in the Canyon

Doty provided an update from the City Council noting public testimony at the Council meeting and the request from Council for the Parks Commission to hold a public hearing. Doty discussed options for a study regarding bridle trails in the Canyon and suggested a public hearing in December. Doty explained that he will prepare a staff report with study results and will do due diligence regarding other facilities across the country. Doty suggested that the Commission meet in January to discuss a recommendation for the City Council. The Commissioners agreed to the process and set a public hearing date for December 14th at 6:00 pm. The Commission will accept written testimony prior to the hearing date. Doty noted that he will release a staff report a week in advance of the hearing for public review.

PUBLIC COMMENTS

Jo Trenhaile read a letter that she submitted to the Commission as public testimony.

Bell noted that she is a proponent of horse activity in the City. Parks noted that the staff report will be available to all and that testimony can be provided in written form or via e-mail. Lance encouraged the members of the public to attend the public hearing.

The majority of the members of the public left the meeting.

ANNOUNCEMENTS/UPDATES/PRESENTATIONS

RDC Strategic Plan Goal Setting (James Lewis, CDD)

Lewis provided an overview of the Strategic Plan process noting the sections for open spaces and parks. Parks discussed his proposed changes referencing the 2030 Parks Master Plan Update. The Commission discussed professional development of projects, the intent of the plan and how to remain fiscally responsible throughout the planning process.

Lance stated that parks projects for the Urban Renewal District should go through the Parks Commission and that he would like to see more communication and coordination. Evans noted that the Parks Commission needs to be identified in the plan.

Lewis will summarize the comments provided and allow the Parks Commissioners to review. Lewis discussed the process for developing tasks and action items. Doty noted that we need to be able to maintain what we develop. Evans requested that the Parks Commission comments be included in the packet to the Council.

Lewis provided the dates for upcoming meetings regarding the Strategic Plan and invited the Commissioners to attend. Lewis left the meeting at 7:27 pm.

APPROVAL OF MINUTES

Approval of Minutes from 18 October 2011

Wiseman moved to approve the minutes from 18 October 2011, as written; Second by Lance. The minutes were approved by unanimous vote with Bell abstaining from the vote.

ANNOUNCEMENTS/UPDATES/PRESENTATIONS

Trails Presentation (Katie Hammer, RAPRD)

Hammer provided a presentation on the East Redmond Trail system. She explained that the multi-use trail system is a 6-8 mile loop that runs from Smith Rock to Bend with dedicated equestrian trails. Hammer provided the history of the trail development and noted the many project partners. Hammer discussed the next steps for the project and potential issues including paving Upas Road.

Parks Update (C. Petersen)

Petersen provided a brief review of parks activities throughout the past year. He noted the paving projects that were completed at the Dog Park and along the Canyon trails. Petersen highlighted the improvements and repairs that were completed over the summer and thanked the volunteer groups that assisted with several projects.

Update on Old School House (C. Doty)

Doty provided an update on the old school house and explained that the Landmarks Commission is planning to designate the house as an historical landmark. Doty discussed the repurposing of the house in the same area and suggested that the City issue an RFP to move the house. Doty explained that utilizing the house as vendor space could be a near-term use that would preserve the building. Evans clarified that the Landmarks Commission currently designates the building as a "building of historic interest."

DISCUSSION/DECISION ITEMS

Signage/Advertising Policy

Doty reviewed the Field Advertising Policy with the changes recommended from the last meeting. He indicated that the policy is ready for approval and can be turned over to the Parks Foundation to proceed with the sale of ad space.

Bell made a motion to approve the Field Advertising Policy (PW700) as written; Second by Wiseman. The policy was approved by unanimous vote.

FUTURE AGENDA ITEMS

- 1. North Canyon Master Plan Considerations/Canyon Access Plan**
- 2. City Code Update for Parks**

ADJOURN

The next meeting is scheduled for 14 December 2011, and will be the public hearing regarding horses in the Canyon. The next regular meeting will be 17 January 2012 at the Public Works facility at 243 E. Antler.

There was no further business and the meeting was adjourned at 8:12pm.

APPROVED by the Parks Commission and SIGNED by the Chairperson this 17th day of

January, ~~2011~~ ²⁰¹²

Gary Wachs
Chairperson