



PARKS COMMISSION MEETING MINUTES

DRAFT

Date and Time: 20 September 2011; 6:00 pm

Location: Redmond Fire Station, Conference Room

Commission Members Present: Gary Parks, Cyndie Bell; Richard Lance; Shelly Neal; Shirlee Evans, Council Liaison

Public Works Staff Present: Chris Doty, Public Works Director; Curt Petersen, Parks Operations Supervisor; Susan Bailey, Administration

Media/Others Present: Trish Pinkerton, Redmond Spokesman

CALL TO ORDER Parks called the meeting to order at 6:00 pm.

PUBLIC COMMENTS *(Items not on the Agenda)*

There were no public comments given at this time.

APPROVAL OF MINUTES

Approval of Minutes from 16 August 2011

Lance moved to approve the minutes from 16 August 2011, as written; second by Bell. The minutes were approved by unanimous vote.

ANNOUNCEMENTS/UPDATES

Parks Update (C. Petersen)

Petersen noted that the summer events in the parks are wrapping up and that *Music in the Canyon*, *Music on the Greens*, and *Munch and Movies* were successful events. Petersen explained that the paving project at Hayden Park was completed and that the gravel parking lot and path are now paved. He reviewed other completed paving projects including Rimrock Drive from Sam Johnson and the overlay from Bowlby Field to the High School. Petersen indicated that they will be adding signage at Rimrock to prevent vehicular traffic from accessing the trail. Lance suggested that traffic access on the trails be reviewed.

Petersen commented that the shade structure at the Dog Park is complete and that he has gotten positive feedback on the bark chips. He explained that Stack Park has been cleaned up and all of the dead wood has been removed; this wood has been chipped and utilized in the Dog Park. Doty noted the two types of chips at the Dog Park and explained that the chips in the middle portion of the park are certified chips. Petersen said volunteers are assisting with spreading the bark chips and that his crew is mowing the Dog Park every 2-3 weeks.

North Central Canyon Master Plan Update

Parking

The parking lot at the Dog Park is underway. Doty noted that the Public Works Transportation Division staff is working on the project to meet the weather deadline and budget.

Disc Golf

Doty explained that the disc golf course has been laid out and that some of the holes that are close to the trail will be relocated. Ryan Lane will review the course plan with the Commission before finalizing it and setting up the permanent course.

Doty explained that there has been interest in repurposing the Eggleston house. Evans noted that both the Landmarks Commission and the Historical Society have expressed interest in the house. The historical value of the house will be determined and the house could potentially be moved from the site. Evans and Neal will meet with Petersen to look at the house. Pinkerton stated that the Landmarks Commission has had a structural engineer look at the house.

Flex Funds-Maple Staircase Grant Opportunity

Doty explained the Flex Funds program administered through ODOT and that the funding supports non-highway related transportation projects. He stated that the previous grant funding received from ODOT was for the construction of the Pumice Avenue staircase and the design of the Maple Bridge staircase.

Doty reported that the grant application being submitted this October is for the construction of the Maple staircase. The project will also include a way-finding and signage component that incorporates a citywide bicycle trail network as discussed in the Bicycle Refinement Plan. Doty explained that the staircase will be 10 feet wide with several switchbacks to meet the slope.

Jeff Komer Resignation from Commission

Parks stated that Jeff Komer has resigned from the Commission. He is relocating outside of the area and will not be able to serve on the Commission. Parks thanked him for his service. Doty stated that the City Recorder will be notified and that the vacant position will be advertised. Lance noted that Komer was also on the Parks Foundation and that there would be a vacancy on the Foundation Board as well.

DISCUSSION/DECISION ITEMS

Signage/Advertising Policy

Doty explained that there are several opportunities for signage. He noted that this may be a good partnership opportunity for the Parks Foundation. He suggested preparing a policy and partnership guidelines for the Foundation. Parks asked if there were any restrictions or things that City Code did not allow and Doty explained that there are some exemptions that will apply and that he will get clarification.

Bell stated that she would like to see the City supply the signs to maintain consistency of the look, size and material. Doty questioned the cost of replacing vandalized signs. Evans suggested that signs contain business logos but no telephone numbers. Doty clarified that signage would be for sponsorship activities, and banners would be suited for specific events. Doty suggested that the policy provide clarification for benefactors and advertisers. Parks noted that the policy should include guidelines for memorial plaques.

The Commission discussed having the Parks Foundation oversee the sign policy as a mechanism for revenue generation. Lance will propose the concept to the Foundation for consideration.

Doty will prepare a policy that addresses signs for benefactors specific to projects, sign sizes and types, foundation administration, memorial benches, etc. The policy will also clarify what can be used for signage such as fences, medians, dog waste holders, etc.

Future Agenda Items

1. North Canyon Master Plan Considerations/Canyon Access Plan
2. City Code Update for Parks

The Commission viewed a music video that was made at Centennial Park.

The next meeting is scheduled for 18 October 2011. The meeting will be held at the new Public Works facility at 243 E. Antler.

There was no further business and the meeting was adjourned at 7:21 pm.

APPROVED by the Parks Commission and SIGNED by the Chairperson this _____ day of
_____, 2011.

Chairperson