



## PARKS COMMISSION MEETING MINUTES

**DRAFT**

Date and Time: 18 October 2011; 6:00 pm

Location: Redmond Public Works, Administration Conference Room

Commission Members Present: Gary Parks; Andy Hoffman; Gordon Wiseman

Public Works Staff Present: Chris Doty, Public Works Director; Curt Petersen, Parks Operations Supervisor; Susan Bailey, Administration

Media/Others Present: James Lewis, Redmond Community Development; Katie Hammer, Executive Director, RAPRD; Trish Pinkerton, Redmond Spokesman

**CALL TO ORDER** Parks called the meeting to order at 6:05 pm.

### PRESENTATION

#### *Redmond Development Commission Strategic Plan (James Lewis)*

James Lewis of the City's Community Development Department stated that the draft of the Redmond Development Commission Strategic Plan is ready for public review and comment. Lewis explained the context and intent of the plan as well as its history and the timeline for the public review process. Lewis gave an overview of the plan's components as asked the Commission to review the plan and focus on parks related goals. Lewis asked that the Commission provide feedback including the development of tasks relating to the action statements in the plan by the next meeting.

### **PUBLIC COMMENTS** *(Items not on the Agenda)*

There were no public comments given at this time.

### **PUBLIC WORKS TOUR**

The Commission toured the new Public Works administrative and warehouse buildings.

### **APPROVAL OF MINUTES**

#### *Approval of Minutes from 20 September 2011*

Hoffman moved to approve the minutes from 20 September 2011, as written; second by Wiseman. The minutes were approved by unanimous vote.

### **ANNOUNCEMENTS/UPDATES**

#### *Parks Update/North Central Canyon Master Plan Update (C. Petersen)*

Petersen stated that the Dog Park parking lot was complete and that he has been getting good feedback. Petersen explained that the disc golf course was undergoing a few changes and that some of holes were being redirected away from the trail. Petersen noted that reservations for the parks have slowed down and that they are starting to winterize the facilities including restrooms and sprinkler systems.

Doty stated that he was interviewed by the Bulletin for an article on the Dry Canyon.

**DISCUSSION/DECISION ITEMS**

Signage/Advertising Policy

Doty distributed a copy of the proposed sign policy for field advertising in the parks and noted that multiple policies may be required to meet all the of signage issues. Doty noted that the policy follows the City code regarding advertising in fenced areas. The Commission reviewed the policy and Doty stated that they would work with the Redmond Little League. Doty suggested delegating some of the responsibilities regarding size, color, etc. to the Parks Foundation and City Staff. Doty explained that the Parks Foundation could utilize the signage as a fund raising opportunity. The Commission discussed criteria for signage and agreed that signage needed to be appropriate and not pertain to adult content, offensive material or be political in nature. Doty suggested that signs be made of corrugated plastic and Petersen suggested removing signs in the off-season to prevent vandalism.

Doty explained that any fees would need to be reviewed by Council and approved on the City's fee schedule. Doty noted that he will have CDD review the OSPR zone policy to verify that field signage is not prohibited in this zone. The Commission discussed staff implementation of logistics for sign colors and locations. Parks noted that he would like to have the Commission updated on new advertisers. Parks suggested that the Commission review the policy for discussion next month and asked that staff add a disclaimer regarding objectionable content. Doty noted that he will prepare additional advertising policies that address benefactors and other signage issues.

Commissioner/Staff Comments

Doty noted that Canyon access is more critical than the North Master Plan and that developing a wayfinding mechanism for bicyclists should be included.

Parks tasked the Commission with reviewing the RDC plan and asked staff to forward the draft plan via e-mail to absent Commissioners. Wiseman commented that the RCAPP created 2-5 tasks per action item on the strategic plan that related to art. Doty noted the importance of having the capacity to maintain what we build. The Commission agreed that tasks need to be action oriented and develop collaborative relationships.

The Commission discussed the vacant position on the Parks Commission and Parks Foundation; both positions have been advertised. Doty noted that the Landmarks Commission is still evaluating the Eggleston house and would prefer to leave the house at its current location. Doty explained that permanent Pickleball court lines have been painted on the courts at Valley View and that the courts are being used.

Future Agenda Items

1. North Canyon Master Plan Considerations/Canyon Access Plan
2. City Code Update for Parks

Next meeting: Comments on Strategic Plan, Trails Presentation (Katie Hammer)

Doty stated that the Pumice Staircase Project has been awarded and that construction will start the beginning of next year. He noted that the Maple Staircase design was also underway.

The next meeting is scheduled for 15 November 2011, at the Public Works facility at 243 E. Antler.

There was no further business and the meeting was adjourned at 7:55 pm.

APPROVED by the Parks Commission and SIGNED by the Chairperson this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Chairperson