



**CITY OF REDMOND**  
Public Works Department

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## **PARKS COMMISSION** **Minutes**

Wednesday, December 19, 2012

Warehouse Training Room, Redmond Public Works, 243 East Antler Avenue, Redmond, Oregon

**Commissioners Present:** Chair Gary Parks, Jerry Boysen, Linda Nolte, Richard Lance, Thomas Holt  
(absent: *Cyndie Bell, Gordon Wiseman*)

**City Staff:** Bill Duerden, *Public Works Director*; Curt Petersen, *Park Operations Supervisor*;  
Perry Brooks, *Parks Planner*; Susan Bailey, *Public Works Administration*; Cameron Prow,  
*TYPE-Write II*

**Visitors:** Katie Hammer, *Redmond Area Park and Recreation District (RAPRD)*

*(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.  
The three digits after a motion title shows the number of Commissioners voting in  
favor/against/abstaining.)*

### **CALL TO ORDER**

Chair Parks opened the meeting at 6:01 p.m. with a quorum present and reminded Commissioners of when their terms expire. Commissioners introduced themselves.

**PUBLIC COMMENTS** (None)

**ANNOUNCEMENTS** (None)

### **APPROVAL OF MINUTES**

**Motion 1** (3/0/2): Commissioner Lance moved to approve the October 17, 2012, minutes, subject to deleting Katie Hammer from the list of Visitors present. Commissioner Boysen seconded the motion which passed with Commissioners Boysen, Lance, and Parks voting in favor and Commissioners Holt and Nolte abstaining due to their absence from that meeting.

### **UPDATES/PRESENTATIONS**

#### 1. Parks Division Update

Mr. Petersen summarized the annual vandalism report presented at the October 2012 meeting for the benefit of new Commissioners Holt and Nolte. He thanked the Redmond Police Department for increasing support in response to his e-mail message. Painting on signs and littering has decreased tremendously in the last couple of months. Activities that bring people into the park tend to discourage the mischief-makers.

Mr. Duerden said the police chief has reported no evidence of gang activity in Redmond. Staff will be updating security cameras in American Legion, Quince, and Sam Johnson Parks.

Commissioner concerns included *relationship with Redmond Police, signs and areas targeted, and vandalism impacts on Park equipment and landscaping design.*

## 2. Parks Planner Update

- a. Sam Johnson Park:** Mr. Brooks reported that mothers asked City Council in March 2012 to upgrade play equipment to avoid exposing children to lead paint. Friends of Sam Johnson Park was formed to advocate for rebuilding the park for use by citizens of all ages including those with disabilities. Commissioners viewed the video, posted on the Friends of Sam Johnson Park Facebook page, which he has been using to enhance fund-raising efforts. The City, Redmond Kiwanis Foundation, St. Charles Foundation, Betsy Johnson Family, Veterans of Foreign Wars, and Bank of the Cascades have contributed a total of \$173,500. Staff will apply for grants from Oregon Parks and Recreation Department (OPRD), Meyer Foundation, and others to help meet the Phase 1 funding goal of \$500,000. The draft amenities plan calls for new playground equipment, Smith Rock Playground, ADA (Americans with Disabilities Act)-accessible flooring, and basketball courts in summer 2013. All money received by the City or Redmond Kiwanis Foundation is tax-deductible. Anyone interested should contact him.
- b. Survey Question Review:** Mr. Brooks presented a draft Community Survey. He requested that comments be e-mailed to him by January 6-7, 2013, as he will be seeking approval from the RAPRD board on January 8. The goal is to get information that will aid in updating the RAPRD Master Plan and Dry Canyon Master Plan. The survey will be marketed in a variety of venues: City utility mailing in January 2013, online Survey Monkey, e-mails to RAPRD facility users, print advertisements (swim center and City buildings), media releases, information card mailer, staff e-mail prompts, and alerts on City and RAPRD websites.

Mr. Duerden said that the City owns and maintains parks within the city limits; RAPRD handles reservations and provides all recreational and aquatic programming. The new data will be added to that from earlier surveys to facilitate park planning and management.

Commissioner Nolte suggested *adding a web link to the information card.*

## 3. Grant Update

**OPRD Grant:** Ms. Bailey reported that Council has accepted the OPRD grant for the Homestead/Pilot Butte Canal trail. Parks staff are working with OPRD to update the City's application to allow paving of that trail.

**State Transportation Improvement Program:** Mr. Duerden explained how the STIP has been changed to fund projects on a *Fix-It* or *Enhance-It* basis. The Parks Department has applied for \$740,000 to fund Dry Canyon Trail improvements (stairway under Maple Avenue Bridge, overlook, paving sewage treatment plant access road, paving trail segments to Sam Johnson Park and American Legion Park, and relocating a Sam Johnson trail).

Mr. Brooks summarized the Downtown Urban Renewal Advisory Committee's involvement in the Homestead Trail project. DURAC agreed to add up to \$880,000 to pave and do other improvements if the project were expanded from Maple Avenue to Veterans Way and proposed reallocating \$150,000 of the OPRD grant to extend and pave the trail between Maple and Quince Avenue. Expanding this project will facilitate moving people between residential areas and the downtown commercial businesses. Staff submitted a letter of intent to OPRD to pave a trail

segment between Veterans and Odem Medo. The Parks Department should hear by June 2013 if its January 2013 application has been approved.

Mr. Duerden provided an overview (PowerPoint) of the Homestead/Pilot Butte Canal trail project. Staff have discussed changing the name to one that better reflects the Redmond area. Staff have proposed setting up a Bicycle and Pedestrian Advisory Committee in February 2013. One of BPAC's goals would be to help the City with designing highway crossings and trail alignments.

Mr. Brooks discussed staff efforts to be more proactive in engaging the media.

Commissioners suggested a *public naming contest* (educate, publicize, energize the community), *expanding media outlets* (utility bills, updating City website and Facebook page, e-mail contact list from naming contest, Survey Monkey), and *ADA accessibility to the Dry Canyon*.

## **DISCUSSION/ACTION ITEMS**

### 1. Code Revisions

Mr. Duerden summarized the review process by the Parks Commission, staff, and City Attorney.

Chair Parks presented draft code revisions recommended by the subcommittee (Commissioners Boysen, Parks, and Wiseman) to Sections 2.380, 2.382, 2.384, 2.385, 2.386, 2.388, 2.390, 2.392, 2.394, 2.396, 2.397, 2.398, 2.399, 3.603, 3.605, 3.613, 5.312, 5.314, and 5.315. He asked Commissioners to e-mail their comments/suggestions to Mr. Brooks.

Ms. Hammer said she would appreciate review of parking requirements and park classifications.

### 2. Schedule Parks Foundation Joint Meeting; Determine Objectives

Chair Parks said that presentations from the Parks Foundation and RAPRD would help current and new Commissioners understand the roles and responsibilities of each group. He requested that Commissioners contact him or Commissioner Lance with topic suggestions.

Mr. Brooks recommended using this opportunity to discuss the Dry Canyon Master Plan. Staff are working to get this plan adopted by City ordinance by June 30, 2013. He has discussed the possibility of a February 2013 meeting with the RAPRD board.

### 3. Bicycle Refinement Plan/BPAC Formation

Mr. Duerden outlined areas that would benefit from BPAC assistance: Homestead/Pilot Butte Trail alignment and crossing designs, BRP implementation, Dry Canyon access points, Dry Canyon master-planning process, identifying and signing bike (multi-use) boulevards, developing a trails master plan (crossings, more east-west trail connections), funding, and coordination with the Deschutes County BPAC.

Commissioner concerns included *adding the equestrian community to nonmotorized trail users*, *new 2020 Parks Master Plan*, and *BPAC recruitment process*. Commissioner Boysen volunteered to serve on the Redmond BPAC.

Chair Parks reported that Commissioner Boysen sent photos to him and Ms. Bailey in November 2012 about an ad hoc bike area at the end of Hemlock Avenue.

Ms. Hammer summarized the history of this area. The property is owned by Deschutes County and includes a mountain biking/hiking trail system. Community members developed a jumping area seven years ago. RAPRD is currently working to develop a structured plan for that area.

**COMMISSIONER COMMENTS**

Commissioner Lance said the Parks Foundation is working on tee box signage in the Disc Golf Park. This park is in use now and has benefited from a lot of volunteer time and support from the City.

**STAFF COMMENTS**

Mr. Duerden said that a new Council liaison has not yet been appointed.

**PUBLIC COMMENTS (None)**

**FUTURE AGENDA ITEMS**

Chair Parks suggested that Commissioners consider adding the items listed below to their 2013 Work Plan:

1. Dry Canyon Master Plan Considerations
2. Master Plan Update
3. Strategic Plan Goals and Tasks
4. Memorial Bench and Advertising Policies
5. Review of Redmond Parks Foundations Bylaws and Grant Process

**NEXT SCHEDULED MEETING**

Wednesday, January 16, 2013

**ADJOURN**

With no further business, Chair Parks adjourned the meeting at 7:15 p.m.

APPROVED by the Redmond Parks Commission and SIGNED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

ATTEST:

\_\_\_\_\_  
Gary Parks, Chair