



PARKS COMMISSION MEETING MINUTES

Date and Time: 19 June 2012; 6:00 pm

Location: Redmond Public Works, Warehouse Training Room

Commission Members Present: Gary Parks; Jerry Boysen; Richard Lance; Gordon Wiseman; Shirlee Evans, Council Liaison

Public Works Staff Present: Bill Duerden, Director of Public Works; Heather Richards, Director of Community Development; Susan Bailey, Administration

Media/Others Present: Katie Hammer, Executive Director, RAPRD; Trish Pinkerton, Redmond Spokesman

CALL TO ORDER

Parks called the meeting to order at 6:09pm.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Approval of the minutes was postponed due to lack of a quorum.

ANNOUNCEMENTS

None.

UPDATES/PRESENTATIONS

1. Sam Johnson Park Play Structure Update (H. Richards)

Richards gave an update on the Sam Johnson Park programming. She explained that there have been two concept meetings to date. Richards reviewed the history of the park and explained that the project takes into consideration the "whole park," not just the play structure. She stated that the Kiwanis would like to participate in the Sam Johnson project for their 75th anniversary project. Richards reviewed the RFI process noting that the project scope and budget need to be defined.

Boysen asked what the directive from City Council was regarding playground programming to establish Sam Johnson Park as a premiere community park. Wiseman arrived at 6:20pm.

Richards explained the programming for various age ranges and having the park customized for Redmond. She stated that a consultant will be hired to develop three concept illustrations. Richards explained that they will need to go through a public process and clarify fund raising efforts. Richards stated that she received a proposal today and hopes to have final designs by mid or late August. Parks noted elements are consistent with the Master Plan. Lance noted that he would like to have dialogue with other groups, and Richards stated that she can provide monthly updates from the stakeholder meetings.

Lance expressed concerns about parking. Boysen noted concerns limiting the use of the park facility by compromising the lawn area, as well as any neighborhood issues. Wisemen noted utilization, return on investment and maintenance costs. Evans asked about utilization numbers at the similar parks in Bend.

Richards will send stakeholder meeting notifications to the Commissioners. Hoffman is currently on the stakeholder committee.

2. Schoolhouse RFP Update (B. Duerden/H. Richards)

Duerden briefly discussed the schoolhouse RFP and future plans for the structure in the TE-OBPAC grant.

3. ODOT TE-OBPAC Grant Update (B. Duerden/H. Richards)

Duerden discussed the TE-OBPAC grant noting that 160 projects were submitted and that 60 will get chosen. He explained that our submission proposes connecting trails and utilizing streets with less traffic. Duerden stated that the project includes the Maple Avenue staircase and the use of the schoolhouse as a bicycle hub. He noted that we should know in July if our grant was successful.

4. Parks Division Update (C. Petersen)

The Parks Division Update was deferred due to Petersen's absence.

5. Council Presentation Update (B. Duerden)

Duerden reviewed the presentation to the City Council on July 24th. The Commission had no changes to the presentation.

DISCUSSION/ACTION ITEMS

1. Parks Tour (B. Duerden/G. Parks)

The Commission decided to postpone the tour until August. Parks noted that he would like to tour the RAPRD trail system and other RAPRD projects. The Maple staircase should also be on the tour.

2. Memorial Bench Policy (B. Duerden)

Parks discussed the memorial bench program noting that we have no policy in place or standardized procedure when people inquire. Wiseman would like to see the Commission establish protocols. Parks noted the Bend policy for memorial benches. Staff will prepare a draft policy that will focus on memorial benches for the next meeting. Evans noted that locations be identified so that areas where amenities are utilized will be part of the policy.

APPROVAL OF MINUTES

1. Approval of Minutes from 17 April 2012

Lance made a motion to approve the minutes as written; Second by Boysen with a correction to the first page, item 3, changing the word "limiting" to "retaining." The minutes were unanimously approved by vote.

FUTURE AGENDA ITEMS

- 1. City Code Update for Parks**
- 2. Signage and Advertising Policies**
- 3. North Canyon Master Plan Considerations/Canyon Access Plan**
- 4. Strategic Plan Goals and Tasks**

COMMISSIONER/STAFF/PUBLIC COMMENTS

Bailey to follow up with Shelly Neal regarding position on Commission.

ADJOURN

The next meeting is scheduled for Thursday, July 12th, 2012 at the Public Works facility at 243 E. Antler.

There was no further business and the meeting was adjourned at 7:20pm.

APPROVED by the Parks Commission and SIGNED by the Chairperson this 22nd day of

August, 2012.



Chairperson