



PARKS COMMISSION MEETING MINUTES

Date and Time: 17 April 2012; 6:00 pm

Location: Redmond Public Works, Warehouse Training Room

Commission Members Present: Gary Parks; Cyndie Bell; Jerry Boysen; Richard Lance; Gordon Wiseman; Shirlee Evans, Council Liaison

Public Works Staff Present: Bill Duerden, Director of Public Works; Curt Petersen, Parks Operations Supervisor; Susan Bailey, Administration

Media/Others Present: Katie Hammer, Executive Director, RAPRD; Bob Gilbert and Dan Edwards, Trails Representatives

CALL TO ORDER

Parks called the meeting to order at 6:10pm.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

1. Approval of Minutes from 19 March 2012

Lance made a motion to approve the minutes as written; Second by Wiseman. The minutes were unanimously approved by vote.

ANNOUNCEMENTS

1. Earth Day

Lance noted that Earth Day is this Saturday and that raffle tickets are still available. Evans gave an overview of the Earth Day event and the Community Garden project sponsored by RAPRD. Evans thanked the Commissioners for their help with the Earth Day event. Bell discussed security and problems with deer at the community garden. Evans explained some of the garden policies and noted the first year of operation will determine future policies. Petersen highlighted the Earth Day volunteer clean-up activities.

UPDATES/PRESENTATIONS

1. Schoolhouse RFP Review

Parks noted the RFP document contained in the meeting packet and asked for comments. Lance asked about restroom hours and if they would be open during park hours, not just business hours. Parks suggested that restrooms be open additional hours. Petersen suggested that portable restrooms with timers could be used if needed. Duerden cited that the pre-proposal conference is tomorrow. Wiseman inquired about the distribution process for the RFP. Duerden explained that there was an article in the paper and Evans noted the City website. Parks asked for a volunteer from the Commission to help with review of the proposals and Boysen volunteered.

2. Parks Update

Petersen gave an overview of the Arbor Week activities, Easter egg hunt and traveling Little League events. Petersen explained that the paving at the Pumice staircase will be starting soon. Petersen reported on vandalism at West Canyon Rim, Diamond Bar and American Legion parks.

3. Sam Johnson Park Play Structure- RFI/RFP Status

Petersen explained that a Request for Information has gone out for the play structure at Sam Johnson. Parks asked about any opportunities to move the play structure to another area in the park. Petersen noted moving the pathways and accommodating areas for different age groups. Boysen asked about retaining the grass area and Petersen stated that they will try to preserve grass areas in the plan. The group discussed input from

several user groups and breaking the project into phases to facilitate funding opportunities. Lance indicated the need for the Commission to review the final plan.

4. Runner's Path Request

Bob Gilbert explained that there are several flags in the Dry Canyon marking the planned pathway. Gilbert reviewed the condition of current trails and the extent to which he proposes to build new trails. Gilbert's hope is to create trails that people will stay on. Parks asked about conflicts with the disc golf course and Gilbert clarified that he will re-evaluate that area. Duerden asked about east side trails interfering with private property and Gilbert noted that he has looked at the property lines. After additional discussion, Gilbert will clarify his proposal and focus on a middle trail for runners and bikers. Lance noted that Gilbert could proceed with the middle trail and work with the City regarding an east side trail. Gilbert stated that he would like to complete the trail before July.

5. Master Plan Refresher

Parks reviewed the parks guidance documents and noted that they are professionally produced documents that guide our activities. Parks explained that the Master Plan was created after the UGB was moved and that there are national standards for park amenities. Parks discussed the proposed level of service standards and reviewed the location of current parks and trails. He noted the survey from the 2030 Master Plan regarding the use of parks and the things that people wanted most. He referred to the Bike Plan and stated that all the plans are available to the Commissioners on CD.

DISCUSSION/ACTION ITEMS

1. Council Presentation (G. Parks)

Parks reviewed the presentation and noted that the Commission is scheduled to present at the April 24th morning Council session.

FUTURE AGENDA ITEMS

- 1. City Code Update for Parks**
- 2. Signage and Advertising Policies**
- 3. North Canyon Master Plan Considerations/Canyon Access Plan**
- 4. Strategic Plan Goals and Tasks**

Lance inquired about priorities for future agenda items. Wiseman noted that the Arts Commission is looking into memorial fund raising with bricks and tiles and suggested that the two groups work together.

COMMISSIONER/STAFF/PUBLIC COMMENTS


ADJOURN

The next meeting is scheduled for Tuesday, May 15th, 2012 at the Public Works facility at 243 E. Antler. Parks, Bell and Boysen have conflicts and will not be able to attend.

There was no further business and the meeting was adjourned at 7:35pm.

APPROVED by the Parks Commission and SIGNED by the Chairperson this 19th day of

June, 2012.



Chairperson