



**PARKS COMMISSION • MEETING MINUTES**

20 March 2013 (Wednesday) • 6:00 p.m.

Redmond Public Works • Warehouse Training Room

---

**Parks Commissioners Present:** Vice-Chair Richard Lance, Jerry Boysen, Thomas Holt, Linda Nolte, Gordon Wiseman (*Gary Parks*: ; 1 position vacant)

**City Staff:** Curt Petersen, *Park Operations Supervisor*; Susan Bailey, *Public Works Administration*; Heather Richards, *Community Development Director*; Cameron Prow, *TYPE-Write II*

**Visitors:** Ginny McPherson, *Council Liaison*; Katie Hammer, *Redmond Area Park and Recreation District (RAPRD)*; Solomon Kaleialoha, *Redmond Commission for Art in Public Places (RCAPP)*; Jack Nelson, *Redmond Historic Landmarks Commission (HLC)*; Cynthia Claridge, Dale Dishman, and Leslie Foley, *Leadership Redmond*

*(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title shows the number of Commissioners voting in favor/against/abstaining.)*

**CALL TO ORDER**

Vice-Chair Lance opened the meeting at 6:04 p.m. with a quorum of Parks Commissioners present.

**PUBLIC COMMENTS** (None)

**ANNOUNCEMENTS**

Arbor Week: April 7-13, 2013. Mr. Petersen announced that plantings will take place in seven areas including Bowlby Park fields, Homestead Park, Umatilla Park, wastewater treatment plant, and Weigand Family Dog Park.

Earth Day: April 20, 2013. Mr. Petersen said festivities will start at 10 a.m. and run through 4 p.m. at American Legion Park. The focus this year will be to clean up the canyon.

Vice-Chair Lance noted that Earth Day is also a fund-raising day for Redmond Parks Foundation. Chicken roulette tickets are being sold at \$20 each. Ms. Bailey said more booth vendors and sponsors are needed.

**APPROVAL OF MINUTES**

**Motion 1** (5/0/0): Commissioner Boysen moved to approve the January 16, 2013, minutes as submitted. Commissioner Nolte seconded the motion which passed unanimously.

**Motion 2** (3/0/2): Commissioner Nolte moved to approve the February 13, 2013, minutes as submitted. Commissioner Wiseman seconded the motion which passed with Commissioners Holt, Nolte, and Wiseman voting in favor and Commissioners Boysen and Lance abstaining due to their absence from the February meeting.

**UPDATES – PRESENTATIONS**

1. Highland Tunnel Art Project

Ms. Foley made a PowerPoint presentation on the *Leadership Redmond* project for 2013: painting a 4,140-square-foot mural on the Highland Avenue tunnel at American Legion Park. She summarized the purpose, artist, mural design, estimated cost (\$2,000), community support/fund-raising (local businesses, paint/hardware stores, Sherwin-Williams), publicity, and project timeline.

The goal is to complete the mural by June 30, 2013. Public Works has spent over \$2,500 in the last three years to paint over graffiti in the Highland tunnel. Since two Bend tunnels near the Old Mill District were done over a year ago, they have been tagged only once. *Redmond Proficiency Academy* teacher Ethan Stelzer has indicated interest in working with Redmond students from all three high schools through a summer art program. Another teacher wants her middle school students to participate. A grant may be available from the Graffiti Hurts program.

Commissioners generally agreed that this was an exciting idea. Discussion covered *potential community partners* (Parks Foundation, RCAPP, Parks Commission, City Council), *design, vandalism protection, labor, using this project as a prototype to discourage "tagging" on other concrete barriers, and getting a major donor.*

Vice-Chair Lance said that the Parks Foundation is very enthusiastic about this project and willing to offer tax-deductible status for any donations. Questions about this project may be directed to Public Works Director Bill Duerden. Ms. Bailey said she will e-mail project contact data to Commissioners.

2. Old Schoolhouse

Ms. Richards reviewed research results (staff report, PowerPoint) on this City-owned building, currently sited in the Dry Canyon off Black Butte Avenue south of the dog park. One of the first buildings in Redmond, it was used as a schoolhouse in 1905 for homesteader children and later converted to a residence. One of Redmond's founders was on the school board. She summarized the building's history, prior uses, and preservation efforts to date. The HLC wants to preserve the schoolhouse and proposes using it as a concessionaire facility in the Dry Canyon. The City has consulted with architects, contractors, and Deschutes County Health Services. Based on an architectural assessment, it will cost about \$125,000 to bring the building up to code. Within the last month, two people interested in the concessionaire stand have called her. Both would provide food as well as dog amenities; neither one wanted to cover rehabilitation costs. The HLC wants to provide a kiosk at this site in time for the Historic Preservation Month celebration in May.

Mr. Nelson presented a draft of how the interior could be redesigned to accommodate a kitchen, ADA (Americans with Disabilities Act)-compatible restrooms, community room, and seating. Other features under consideration included picnic tables, landscaping, protecting the windows from vandalism, and opening the largest room for meetings of community groups. He has spoken with *YouthBuild* as a potential restoration partner.

Commissioner concerns included *rotating concessionaires, accessory uses* (bike parking, tie rails for horses and dogs), *historical appropriateness of building features, using the kiosk to evaluate community interest/support, landlord responsibilities, vendor flexibility, why a concessionaire stand is needed, business viability, public access points, potential customers, multiple vendors* (food, bike products, dog products), *restroom access after business hours, City liability/risk* (cost-neutral), and *development concept* (nonprofit visitors center/museum vs. for-profit business).

3. Street Trees – Development Code Revisions

Ms. Richards said Planning Commission held a public hearing on a proposed code amendment for street trees on March 19, 2013. The purpose of the amendment is to bring the City into compliance with the comprehensive plan. The City has about 75 improvement agreements with developers (to plant street trees) which are now null and void. The proposed amendment would move tree-planting responsibility from the subdivision developer to the homebuilder. She reviewed (PowerPoint) community benefits from street trees (environment, shade along sidewalks, walkability, air pollution reduction, more comfortable outdoor spaces, increased market value of individual properties, more attractive streetscapes), draft provisions including Section 8.0140 (Table B, Minimum Standards), and Section 8.3035.5(K). She summarized the public hearing process, noting that the next step will be for City Council to hold a public hearing.

Commissioners' discussion covered *size and type of trees and maintenance plan for legacy trees* (tree preservation).

5. Parks Planner Update

**OPRD Grant:** Ms. Richards said the City has stopped contracting for Parks planning services. Community Development is working on the Dry Canyon Master Plan (DCMP) and bicycle/pedestrian planning. A DCMP open house will be held at City Hall on April 10, 2013. Public feedback will be forwarded to the project's advisory committee and to a technical advisory committee. Grant applications have been submitted to the Oregon Community Foundation, Meyer Memorial Trust, and Ford Family Foundation. Fund-raising is underway for Sam Johnson Park and she will apply for an Oregon Parks and Recreation Department grant in April.

Commissioner concerns included *how the DCMP relates to the proposed Parks plan amendment*.

4. Parks Division Update

Mr. Petersen said that staff are gearing up for Easter egg hunts on March 30, 2013, in Quince Park and Sam Johnson Park and for the Arbor Week and Earth Day activities in April. The Parks Division is also working to prepare the Little League softball and baseball fields for tournaments on April 7-8 and April 14-15. Restrooms will be open in all parks for spring break next week. Soil is in place at the Maple Avenue Bridge area and seeding will be done within the next month as part of an erosion control project. He will report at the April 2013 meeting on a drainage/bioswale area being constructed to capture stormwater runoff. Security cameras are being installed at Quince Park and American Legion Park.

Ms. Hammer said that RAPRD had no report.

#### **DISCUSSION – ACTION ITEMS**

1. Election of Parks Commission Officers

Vice-Chair Lance said Gary Parks has indicated he would be willing to continue as Chair for 2013.

**Motion 3** (5/0/0): Commissioner Nolte moved to nominate Gary Parks to serve as Chair for 2013 and Richard Lance to serve as Vice-Chair for 2013. Commissioner Lance agreed to serve as Vice-Chair. Commissioner Boysen seconded the nomination which passed unanimously.

2. Field Advertising Policy – Sign Code Revisions

Due to lack of time, Vice-Chair Lance postponed discussion of this topic to the next meeting.

#### **COUNCIL LIAISON COMMENTS** (None)

#### **COMMISSIONER COMMENTS**

Commissioner Holt announced his resignation effective on March 31, 2013. He has accepted a position with *Columbia Sportswear* in Portland, Oregon.

Vice-Chair Lance thanked Commissioner Holt for his service to the Redmond community.

#### **STAFF COMMENTS** (None)

#### **PUBLIC COMMENTS** (None)

#### **FUTURE AGENDA ITEMS**

1. Dry Canyon Master Plan Considerations
2. Master Plan Update
3. Strategic Plan Goals and Tasks
4. Code Revisions
5. Memorial Bench and Advertising Policies
6. Review of Redmond Parks Foundation Bylaws and Grant Process

**NEXT SCHEDULED MEETING**

Tentatively set for Wednesday, April 17, 2013.

**ADJOURN**

With no further business, Vice-Chair Lance adjourned the meeting at 7:47 p.m.

APPROVED by the Redmond Parks Commission and SIGNED by the VICE-CHAIR this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

ATTEST:

\_\_\_\_\_  
Richard Lance, Parks Commission Vice-Chair

DRAFT