



PARKS COMMISSION • MEETING MINUTES

January 15, 2014 • 6:00 p.m.

Redmond Public Works • Warehouse Training Room

Parks Commissioners Present: Chair Gary Parks, Vice-Chair Richard Lance, James Cook, Nicole MacTavish, Linda Nolte (absent: *Rena Meeks*; 1 vacancy)

City Staff: Bill Duerden, *Public Works Director*; Curt Petersen, *Manager of Parks, Facilities, and Cemetery*; Heather Richards, *Community Development Director*; Cameron Prow, *TYPE-Write II*

Visitors: Katie Hammer, *Redmond Area Park and Recreation District (RAPRD)*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title show the number of Commissioners voting in favor/against/abstaining.)

CALL TO ORDER

Chair Parks opened the meeting at 6:13 p.m. with a quorum of Commissioners present.

PUBLIC COMMENTS (None)

ANNOUNCEMENTS

Chair Parks introduced new Commissioner Cook.

Commissioner Cook said he has lived in Redmond for 3½ years and is also serving on the Dry Canyon Advisory Committee.

APPROVAL OF MINUTES

Motion 1 (3/0/1): Commissioner Lance moved to approve the minutes from November 20, 2013, as submitted. Commissioner Nolte seconded the motion which passed with Commissioners Lance, Nolte, and Parks voting in favor and Cook abstaining due to his absence from the November meeting.

UPDATES/PRESENTATIONS

1. Parks Division Update

- a. **Homestead (Pilot Butte) Canal Trail:** Mr. Duerden explained the need for a name change to avoid confusing this project with Central Oregon Irrigation District's Pilot Butte Canal and with Bend projects. He summarized the background and progress of this three-phase trail project including route, width (12 feet), surface (asphalt), easements, and funding sources. The Parks Department applied for a Connect Oregon V grant of \$560,000 and is expecting to hear the results in July/August 2014. The balance of the funding needed is expected to come from urban renewal dollars and SDCs (system development charges). The City is in the process of hiring a consultant to determine the safest way for trail segments to cross streets. The City's Bicycle/Pedestrian Advisory Committee has recommended connecting this trail with adjacent neighborhoods and parks, the Business/Professional Medical District, and shopping.

Ms. Richards discussed the impact of policies in the Redmond Area Comprehensive Plan, Parks Master Plan, and Trails Master Plan on how this trail will develop over time.

Commissioner concerns included local funding match, street crossing options, and potential trail connections.

Motion 2 (4/0/1): Commissioner Lance moved to rename the "Pilot Butte Canal Trail" to "Homestead Canal Trail" and that it be recognized when the City amends the Parks Master Plan. Commissioner Parks seconded the motion which passed unanimously.

- b. Parks Planning Overview:** Ms. Richards summarized (PowerPoint) the legal structure of Parks planning, impact of other planning programs/projects/documents, funding (Park SDCs collected only on residential properties), impact of neighborhood audit, Redmond School District concerns (wear and tear of fields shared with the public), and how Parks plans are updated.

Commissioners' discussion covered public access to school fields, community gardens (Park classification, siting policy), accuracy of current master plan's population forecast, surveys (paper, electronic), playground equipment in Centennial Park, whether the Park SDC rate drives/drives away development, voting policy (Parks Commission meetings, joint meetings with other City commissions), appropriate uses in the Dry Canyon, demographics of the Dry Canyon Advisory Committee (DCAC), public outreach during Plan updates, and the next meeting of Sam Johnson Park Design Committee (January 22, 9 a.m.).

Following discussion, Commissioners agreed by consensus that the DCAC should make more detailed recommendations during the Dry Canyon Master Plan update process.

- c. Parks Capital Projects Prioritization:** Mr. Duerden requested Commissioners' assistance in prioritizing capital projects for fiscal year 2014-2015. He summarized maintenance and renovation needs for parks and related facilities and presented a list of priorities proposed by staff.

Commissioners discussed the need to balance immediate needs with rehabilitation concerns, especially in the areas of safety, liability, and usage.

Motion 3 (5/0/0): Commissioner Lance moved to adopt the list of priorities presented by staff. Commissioner Nolte seconded the motion which passed unanimously.

DISCUSSION/ACTION ITEMS

SOS – Schoolhouse Rehabilitation Project

Vice-Chair Lance encouraged all Commissioners to attend the City Council meeting on January 28, 2014, when Council will decide what to do with the Old Redmond Schoolhouse. He has formed a member-funded nonprofit organization to raise funds to save this historic resource.

COUNCIL LIAISON COMMENTS (None)

STAFF COMMENTS

Mr. Duerden said staff are working on the Parks Commission annual report to City Council which will be made on February 25, 2014. Commissioners' support at that meeting would be welcome. He requested Commissioners' assistance with preparation of the Parks Commission Work Plan for fiscal year 2014-2015.

Following discussion, Commissioners agreed to meet on February 19, 2014.

COMMISSIONER COMMENTS (None)

NEXT SCHEDULED MEETING

Wednesday, February 19, 2014

ADJOURN

With no further business, Chair Parks adjourned the meeting at 8:20 p.m.

APPROVED by the Redmond Parks Commission and SIGNED by me this 28th day of February, 2014.

ATTEST:



Gary Parks, Parks Commission Chair