



CITY COUNCIL
April 22, 2014
Council Chambers • 777 SW Deschutes Avenue

COUNCIL MEMBERS

- George Endicott
Mayor
- Tory Allman
Councilor
- Joe Centanni
Councilor
- Camden King
Councilor
- Ginny McPherson
Councilor
- Ed Onimus
Councilor
- Jay Patrick
Councilor

APRIL 22, 2014	REGULAR MEETING AGENDA	6:30 P.M.
	I. CALL TO ORDER / ESTABLISH A QUORUM	
	II. INVOCATION	
	A. Pastor Ken Marshall, City Center Church	
	III. PLEDGE OF ALLEGIANCE	
	IV. COMMENTS FROM CITIZENS AT THE MEETING	
	V. CONSENT AGENDA	
	A. Minutes of March 25, 2014, P.M. Council Meeting	Exhibit 1
	B. Minutes of April 1, 2014, Special P.M. Council Meeting	Exhibit 2
	C. Minutes of April 8, 2014, P.M. Council Meeting	Exhibit 3
	VI. PRESENTATIONS	
	A. Employee Spotlight, Dave Hudson	
	B. Redmond Commission for Art in Public Places Annual Update, Heather Richards	
	VII. ACTION ITEMS	
	A. Res. #2014-07 – A resolution setting fees and charges imposed by the City of Redmond. Public comment will be taken per ORS 294.160	Exhibit 4
	VIII. MAYOR'S COMMENTS	
	IX. COUNCIL COMMENTS	
	X. CITY MANAGER COMMENTS	
	XI. ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING	
	XII. ADJOURN	

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REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD MARCH 25, 2014, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Camden King – Ed Onimus – Jay Patrick

COUNCIL MEMBERS EXCUSED: Ginny McPherson

STAFF PRESENT: City Manager Keith Witcosky – Assistant City Manager Sharon Harris – City Attorney Steve Bryant – Interim Airport Director Bob Noble – Police Chief Dave Tarbet – Public Works Parks/Facilities Maintenance Supervisor Curt Petersen – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Finance/Budget Manager Jason Neff – Airport Security Coordinator Nicole Jurgenson – Public Works Administration Division Manager Annie McVay

MEDIA PRESENT: Leslie Pugmire-Hole, Redmond Spokesman – KTVZ – COTV

Mayor Endicott called the meeting to order at 6:30 p.m.

INVOCATION

Pastor Greg Strubhar, Redmond Christian Church, led the invocation.

PLEDGE OF ALLEGIANCE

Councilor Patrick led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING

Mayor Endicott announced that due to the number of citizens wanting to testify on Ord. #2014-08, the “Ordinances” portion of the meeting will take place prior to the “Public Hearings.”

Citizen Bill Dahl addressed the Council with questions regarding the City’s audit report. City Manager Keith Witcosky stated he and Finance/Budget Manager Jason Neff would be happy to meet with him and answer any questions.

There were no additional comments from citizens at the meeting.

MAJOR REDMOND STREET CONSTRUCTION UPDATES

City Engineer Mike Caccavano updated the Council on the SW Timber Avenue Water Transmission Main project.

CONSENT AGENDA

- A. Minutes of February 25, 2014, P.M. Council Meeting (Exhibit 1)**
- B. Minutes of March 4, 2014, Special P.M. Council Workshop (Exhibit 2)**
- C. Minutes of March 11, 2014, Joint Workshop with the Deschutes County Board of Commissioners (Exhibit 3)**
- D. Change Order #1 with Harper Houf Peterson Righellis, Inc. for the Dry Canyon Master Plan (Exhibit 4)**

Councilor King moved, seconded by Councilor Centanni, to approve the Consent Agenda as presented, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes)

PROCLAMATIONS

A. Arbor Week (Exhibit 5)

Councilor Centanni moved, seconded by Councilor King, to approve the proclamation declaring April 6-12, 2014, as Arbor Week, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes)

Mayor Endicott read the proclamation declaring April 6-12, 2014, as Arbor Week.

PRESENTATIONS

A. Jericho Road, Don Senecal

Jericho Road representative Don Senecal shared information on Jericho Road, Jericho Table, and the programs they offer. Mr. Senecal thanked the Redmond Police Department and other partners for their continued donations.

Councilor Patrick stated he appreciates what the volunteers with Jericho Road and Jericho Table have done for the community; Councilor Onimus concurred.

B. Housing Works, Thomas Kemper

Housing Works Executive Director Thomas Kemper provided the Council with a presentation on Housing Works while highlighting local housing statistics, strategic objectives, their entrepreneurial approach to service and the affordable housing portfolio. Mr. Kemper shared information on how Housing Works serves veterans, assists vulnerable citizens, and invests in local families, youth, and neighborhoods.

In 2014/2015, Housing Works is preparing for the following:

- Major rehabilitation and refinancing of two Redmond apartment properties
- Development of a 5-plex for developmentally disabled in Redmond
- Construction of single family homes in Redmond with a lease-to-own structure
- Development of a multi-family community in Bend
- Increase PATHWorks graduation rates
- Expand resident service programs
- Institute the Health through Housing program

Mayor Endicott opined Housing Works is a great partner and offers amazing programs.

C. Parks Commission Update, Gary Parks, Chair

Parks Commission Chair Gary Parks provided the Council with a brief annual report on the Parks Commission noting that Census information, state recreation data, and the results of a 2013 city survey help the Commission focus the planning and priorities of park efforts. Mr. Parks added that the City received a tremendous amount of volunteer support from the community on the Hathaway Overlook Park, pedestrian tunnel mural, Earth Day, and Arbor Week.

The 2014-2015 Parks Commission work plan includes the American Legion Gateway, Sam Johnson Park (playground, trail realignment, and tennis courts), and Homestead Trail projects. Planning efforts will include a Parks Master Plan update, Dry Canyon Master Plan, Standardized Amenity Plan, Playground Maintenance Prioritization Plan, and revisions to the Parks Commission code.

Community Development Director Heather Richards provided an update on the Sam Johnson Park Improvement Project and fundraising effort as well as the Dry Canyon Master Planning process.

At this point in the meeting Ord. #2014-07 and #2014-08 were discussed.

PUBLIC HEARINGS

A. Ord. # 2014-03 – An ordinance amending the Redmond Development Code Chapter 8, Article I, Zoning Standards, to add a new section prohibiting land uses that are in violation of state or federal law. (Exhibit 6)

Mayor Endicott opened the public hearing.

Long Range Planner James Lewis stated the purpose of Ord. #2014-03 is to provide consistency within the City Code and “applies equally to any and all land uses that violate state or federal law.”

Mayor Endicott shared that he testified before the Urban Area Planning Commission (UAPC) for the purpose of providing historic background on Senate Bill 1531.

There being no testimony, Mayor Endicott closed the public hearing.

Councilor Allman moved, seconded by Councilor Centanni, to have the first and second reading of Ord. #2014-03 by title only.

Councilor Onimus opined that restrictive land use laws do “more harm than good” adding that he struggles with the federal government telling Oregon what is best in terms of land use.

Motion failed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-no, Patrick-yes)

Councilor Allman moved, seconded by Councilor King, to have the first reading of Ord. #2014-03 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first reading of Ord. #2014-03, by title only. The second reading of this ordinance will take place at the April 1, 2014, special meeting.

B. Ord. # 2014-04 – An ordinance amending the Redmond Comprehensive Plan to add new transit supportive land use policies to Chapter 12, Transportation. (Exhibit 7)

Mayor Endicott opened the public hearing.

Mr. Lewis explained that Ord. #2014-04 will amend the Comprehensive Plan by adding policies related to transit oriented development. The policy will direct staff to continue interagency coordination, put into place land use patterns and densities, provide transit infrastructure with new development, and create pedestrian connectivity and ADA access. Mr. Lewis clarified that the policy will not provide direction on current or future transit operations, type or level of service, or potential funding. While the UAPC recommended amending the Comprehensive Plan, they determined it was premature to adopt the Transit Master Plan and amend the Transportation System Plan.

There being no testimony, Mayor Endicott closed the public hearing.

Councilor Centanni moved, seconded by Councilor Onimus, to have the first and second reading of Ord. #2014-04 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2014-04, by title only.

Councilor Patrick moved, seconded by Councilor Centanni, to approve Ord. #2014-04, roll call vote: Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes, Allman-yes, Centanni-yes, motion passed.

C. Ord. # 2014-05 – An ordinance amending the Redmond City Code to add procedures for Code Enforcement Administrative Citations and to clarify week abatement on city lots. (Exhibit 8)

Mayor Endicott opened the public hearing.

Mayor Endicott stated that staff has requested additional time to consult with legal counsel on this issue.

Mayor Endicott continued the public hearing to the April 8, 2014, Council meeting.

ORDINANCES

A. Ord. # 2014-07 – An ordinance amending the Redmond Development Code Section 8.1620, nunc pro tunc, to correct an omission in Ordinance No. 2013-07, and declaring an emergency. (Exhibit 9)

Mr. Lewis stated Ord. #2014-07 corrects an omission from Ord. #2013-07 by adding SUB04-12 and V04-23 for Carly Meadows Subdivision. The owner/applicant had submitted the required request letter on March 23, 2013; however, when the ordinance was prepared, the two city file numbers were inadvertently omitted.

For the record, Councilor King stated that the owner/applicant in question is his father-in-law.

Councilor Centanni moved, seconded by Councilor Onimus, to have the first and second reading of Ord. #2014-07 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2014-07, by title only.

Councilor Centanni moved, seconded by Councilor Onimus, to approve Ord. #2014-07, roll call vote: Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes, motion passed.

B. Ord. # 2014-08 – An ordinance of the City of Redmond declaring a moratorium on medical marijuana facilities, and declaring an emergency. (Exhibit 10)

Mr. Witcosky explained that Oregon Senate Bill 1531, signed into law on March 19, 2014, allows municipalities the ability to regulate medical marijuana dispensaries and impose a moratorium until May 1, 2015. Redmond City Code currently states that business licenses will not be issued to businesses which violate state or federal law.

Mayor Endicott shared that the Council received an email from Redmond resident Johnny Corbin who wrote in favor of the moratorium.

Lois Sweet, Andrew McGloughlin, Ken Matlock, and Robert Apathy, spoke in opposition of the moratorium.

Mr. Dahl spoke in favor of the moratorium; but suggested the Council use this time to educate themselves on the issues and visit with those individuals who suffer and need medical marijuana.

Councilor Jay Patrick moved, seconded by Councilor Joe Centanni, to have the first and second reading of Ord. #2014-08 by title only.

Mayor Endicott opined that the federal government should move marijuana from a Class 1 to a Class 2 drug which would allow it to be prescribed by a physician. Mayor Endicott added that as a Council, they took an oath to uphold the U.S. Constitution adding that allowing medical marijuana dispensaries in Redmond would mean violating that oath.

Councilor Centanni concurred with Mr. Dahl and opined that the federal government needs to remove the issue from the political arena and consider what is best for the citizens of this county.

Councilor King concurred as well adding that the moratorium will allow the City time to thoughtfully plan out any administrative processes.

Councilor Onimus stated that drugs already exist and are very readily available to our youth. Allowing medical marijuana dispensaries will not increase drug use among kids, but rather let patients, like Ms. Sweet who depend on medical marijuana, have access through regulated channels versus the black market.

Motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2014-08, by title only.

Councilor Patrick moved, seconded by Councilor Allman, to approve Ord. #2014-08.

Councilor King reiterated that passing a moratorium does not mean a dispensary will never open in Redmond. It simply gives the City time to explore the mechanisms needed to administrate dispensaries lawfully and efficiently.

Roll call vote: Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-no, Patrick-yes, Allman-yes, motion failed.

The ordinance will come back before the Council on April 1 for reconsideration.

ACTION ITEMS

A. Convergent Technologies Contract Extension (Exhibit 11)

Airport Security Coordinator Nicole Jurgenson requested Council approval of Addendum #2 with Convergent Technologies. The addendum exercises an option to renew the contract for one year, extends the expiration date to June 30, 2015 (which coincides with the City's fiscal year), and includes the following project titles from the original Request for Proposal:

1. Baggage Belt Doors
2. Vehicle Gate Position Switch
3. Pedestrian Gates
4. SRE Building
5. USFS Gate
6. ARFF Station
7. Gate A-2
8. Employee Parking
9. Terminal CCTV

Councilor King moved, seconded by Councilor Allman, to authorize the City Manager to sign Addendum No. 2 with Convergent Technologies exercising a one-year contract extension for Access Control Systems Service and Maintenance in the amount of \$7,363.00, extending the expiration date to June 30, 2015, and modifying the scope of work to include project titles to be completed contingent upon subsequent budget approval and City Council approval if any project exceeds \$50,000.00, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes)

B. Century West Engineers Contract Addendum 2-A (Exhibit 12)

Interim Airport Manager Bob Noble requested approval for Addendum 2-A with Century West Engineering for additional design services related to Phase 1 of the Runway 4-22 Rehabilitation Project. In March 2013, the Council approved the original contract for design services; however, in fall 2013, the Federal Aviation Administration (FAA) determined a different runway design would be required. The result of this determination was an increase in the scope of work for Century West which will be funded by a grant through the FAA in the amount of \$147,928 (93.75 percent) with a local match of \$9,862 (6.25 percent).

Councilor Allman moved, seconded by Councilor Patrick, to authorize the City Manager to sign Addendum No. 2-A with Century West Engineering in the amount of \$157,790.00, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-absent, Onimus-yes, Patrick-yes)

MAYOR’S COMMENTS

Mayor Endicott reported on his participation in a conference call for a subcommittee of the Emergency Preparedness Task Force and described the land use issues coastal communities will face should a tsunami occur.

COUNCIL COMMENTS

Councilor Allman announced that open enrollment for Redmond’s high schools closes at the end of March.

Councilor Centanni commented on the St. Patrick’s Day Festival and thanked the event planners and all those who attended. Diego’s Car Show will take place on April 19, 2014. People were encouraged to participate in all of the great events planned in Redmond this year.

Councilor Patrick commented on both the Jericho Road and Housing Works presentations noting that as the Council continues decision making they need to consider those residents who are struggling financially. Councilor Patrick encouraged people to register to vote.

Councilor Onimus explained that everyone has the ability to change the world if they pick their passion, become engaged, and volunteer.

CITY MANAGER COMMENTS

Mr. Witcosky had no comments.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 8:38 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 22nd day of April, 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder

SPECIAL P.M. CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD APRIL 1, 2014, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Camden King (arrived at 6:34 p.m.)– Ginny McPherson – Ed Onimus – Jay Patrick

STAFF PRESENT: City Manager Keith Witcosky – Assistant City Manager Sharon Harris – City Attorney Steve Bryant – Interim Airport Director Bob Noble – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Finance/Budget Manager Jason Neff

MEDIA PRESENT: Leslie Pugmire-Hole, Redmond Spokesman

Mayor Endicott called the workshop to order at 6:30 p.m.

EXECUTIVE SESSION

Mayor Endicott convened the Council into Executive Session at 6:30 p.m. in accordance ORS 192.660(2)(d) authorizes executive sessions “to conduct deliberations with persons designated by the governing body to carry on labor negotiations.”

Mayor Endicott closed the Executive Session portion of the meeting at 6:47 p.m.

The regular portion of the meeting was called to order at 6:47 p.m.

MOTIONS AS A RESULT OF EXECUTIVE SESSION

There were no motions as a result of Executive Session

Mayor Endicott added a presentation by Redmond Economic Development, Inc. Manager Jon Stark and the appointment of a youth ex-officio to the Historic Landmarks Commission to the agenda.

ORDINANCES

- A. **Continued – Second Reading** of Ord. #2014-03 – An ordinance amending the Redmond Development Code Chapter 8, Article I, Zoning Standards, to add a new section prohibiting land uses that are in violation of state or federal law. (Exhibit 1)

Community Development Director Heather Richards briefly explained that Ord. #2014-03 amends the Redmond Development Code to add standard language indicating that all land uses must be compliant with state and federal laws.

Councilor Patrick moved, seconded by Councilor Centanni, to have the second reading of Ord. #2014-03 by title only.

Councilor Onimus opined that the federal government has no authority to dictate land use to states and will therefore vote no on the ordinance.

Motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2014-03, by title only.

Councilor Patrick moved, seconded by Councilor McPherson, to approve Ord. #2014-03, roll call vote: Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-no, Patrick-yes, motion passed.

B. **Continued – Vote** on Ord. #2014-08 – An ordinance of the City of Redmond declaring a moratorium on medical marijuana facilities, and declaring an emergency. (Exhibit 2)

Mayor Endicott explained this is a continued vote on the medical marijuana moratorium noting that testimony was taken at the March 25, 2014, Council meeting.

Councilor Patrick moved, seconded by Councilor Centanni, to approve Ord. #2014-08.

Councilor King feels this ordinance has become a debate about the benefits, effectiveness, and need for medical marijuana when in fact it is not. This ordinance allows the City time to determine when and how dispensaries will be implemented. When that time comes, Councilor King opined it will be imperative that it is done effectively and with the proper logistics so that it creates the desired impact.

Councilor McPherson concurred with Councilor King adding that the Council's decision is no reflection on the value of medical marijuana. The issue lies with how dispensaries will be regulated and the fact that as the law currently stands, the City would be in direct violation of federal law.

Mayor Endicott reiterated that the federal government needs to change the classification of marijuana so that it can be regulated like prescription medications versus treated like a highly illegal drug.

Councilor Centanni stated he is in favor of the moratorium because there is a great deal of information that still needs to be researched before appropriate decisions can be made.

Councilor Onimus explained that he took an oath to uphold the constitution of the United States which is built on individual freedoms and therefore views this as a freedom issue. Every citizen has a basic human right to live free of pain and free of nausea. Oregon citizens voted medical marijuana into law 15 years ago and patients need help. Councilor Onimus urged the Council to do the right thing for these members of the community.

Councilor Allman concurred with Councilor King adding that the additional time to research the project is necessary in order to determine the ramification it could have on our community.

Councilor King noted that while there are many residents that are opposed to the moratorium, there are also many who are in favor.

Roll call vote: Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-no, Patrick-yes, Allman-yes, motion passed.

ACTION ITEMS

A. DUII Enforcement Grant Acceptance (Exhibit 3)

Police Sergeant Curtis Chambers requested acceptance of a \$5,000 grant award for DUII enforcement. Due to a process change and potential for additional funding, the \$5,000 grant award was received for the second half of the grant year.

Councilor McPherson moved, seconded by Councilor Onimus, to authorize the City Manager to accept the Oregon Impact DUII Enforcement grant award in the amount of \$5,000.00, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

B. Oregon Parks and Recreation Department Certified Local Government Grant Acceptance (Exhibit 4)

Ms. Richards requested acceptance of a \$12,000 grant from the Oregon Parks and Recreation Department. The grant will be used to create a historic preservation plan for Redmond and a commercial historic district in the downtown area. The City's local match will be leveraged from funds received through administration of the Neighborhood Stabilization Program.

Councilor Allman moved, seconded by Councilor Patrick, to authorize the City Manager to sign the 2014 Certified Local Government Grant with the Oregon Parks and Recreation Department in the amount of \$12,000.00, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

PRESENTATIONS

A. Redmond Economic Development, Inc., Jon Stark

Mr. Stark addressed the Council and requested their support of development plans for the Oregon State University-Cascades campus.

The concurrence of the Council was to have Mayor Endicott draft a letter of support for the Council's review.

B. 5-Year Capital Improvement Plan

City Engineer Mike Caccavano presented the Council with the City's 5-year Capital Improvement Plan (CIP). Goals of the CIP are to preserve and enhance the City's infrastructure by improving service to Redmond's citizens, facilitating economic development, and being fiscally responsible. The 5-year CIP incorporates Public Works, Urban Renewal, and Airport capital improvement projects. Mr. Caccavano reviewed each system plan's project list and statuses then described how the priority of projects is determined.

Project selection for FY 2014/2015 includes the following:

- NW Dogwood: 5th Street to Canal (high priority waterline replacement)
- North Rim: 10th Street, 15th Street, Poplar Avenue, and Canyon Avenue (high priority waterline replacement)
- N Canyon: Antler to Dogwood (pavement overlays with waterlines)
- N Canyon: Larch to Maple (pavement overlays with waterlines)
- SW 15th: Canyon to Highland (Pavement Overlay, Waterline and Pedestrian Access to Sam Johnson Park)
- NW Larch: 6th to Canal (Medical District infrastructure to complement Urban Renewal aesthetic improvement)

Mr. Caccavano described future projects including Reservoir 6 at Well #7 and the Eastside Sewer Interceptor and answered questions from the Council.

OTHER BUSINESS

A. Appointment of William King to the Historic Landmarks Commission as the Youth Ex-Officio member, term expiring December 31, 2014.

Mayor Endicott recommended the appointment of William King to the Historic Landmarks Commission as the Youth Ex-Officio member, appointment passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

DRAFT

City Manager Keith Witcosky made announcements regarding a response to Bill Dahl's comments at the March 25, 2014, Council meeting; the selection of a new Airport Director; *ConnectOregon* funding for Airport projects; the Airport Town Hall; Economic Development for Central Oregon's luncheon; and the Mayor's State of the City address.

Mayor Endicott will be meeting with Governor Kitzhaber soon to discuss League of Oregon Cities priorities.

There being no further business, the meeting was adjourned at 8:24 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 22nd day of April, 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD APRIL 8, 2014, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Camden King – Ginny McPherson – Ed Onimus – Jay Patrick

STAFF PRESENT: City Manager Keith Witcosky – Assistant City Manager Sharon Harris – City Attorney Steve Bryant – Interim Airport Director Bob Noble – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Finance/Budget Manager Jason Neff

MEDIA PRESENT: COTV

Mayor Endicott called the meeting to order at 6:30 p.m.

INVOCATION

Pastor Ken Marshal, City Center Church, led the invocation.

PLEDGE OF ALLEGIANCE

Councilor McPherson led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING

There were no comments from citizens at the meeting.

MAJOR REDMOND STREET CONSTRUCTION UPDATES

City Engineer Mike Caccavano updated the Council on the SW Timber Avenue Transmission Main.

CONSENT AGENDA

- A. Minutes of March 11, 2014 P.M. Council Meeting (Exhibit 1)**
- B. Minutes of March 18, 2014 Special P.M. Council Workshop (Exhibit 2)**
- C. Res. #2014-06 – A resolution of the City of Redmond declaring certain property to be surplus (Exhibit 3)**

Councilor King moved, seconded by Councilor Centanni, to approve the Consent Agenda as presented, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

PROCLAMATIONS

- A. Week of the Young Child (Exhibit 4)**

Councilor Patrick moved, seconded by Councilor Centanni, to approve the proclamation declaring April 6-12, 2014, as Week of the Young Child.

Healthy Beginnings' Family Support and Outreach Specialist Shelley Irwin explained that for the past 20 years, Healthy Beginnings has provided free child health and developmental screening, referral, and follow up to children from birth through age five and from all income levels. In 2013, 165 children and families were served in Redmond. Ms. Irwin thanked the Council for supporting the youngest members of our community.

Motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

Mayor Endicott read the proclamation declaring April 6-12, 2014, as Week of the Young Child.

PRESENTATIONS

A. Volunteer Recognition, Chief Dave Tarbet

Police Chief Dave Tarbet introduced Lieutenant Bob Duff who provided a presentation on the Police Reserve Program. Functions of the Reserve Division include:

- Augment Patrol, Detective, and Community Service Officer (CSO) Divisions
- Conduct/Assist with investigations
- Traffic enforcement and control
- Call load relief
- Police presence at events.

Reserve officers must follow the same hiring requirements of a full time officer. They complete a nine month academy with approximately 458 hours of classroom/practical experience and must serve a minimum of 192 hours per year. The reserves are voluntary positions that serve as a way to develop skills for a full time position and give back to the community. There are currently 12 reserve officers including three special event reserves and two reserve sergeants. In 2013, reserve officers provided the following hours:

<u>Area</u>	<u>Hours</u>
Patrol	1,664
Training	1,000
Security	239
Administrative	1,269
Background Investigations	20
Deschutes County Fair	238
Total Hours	4,430

The Reserve Program handled 602 incidents during 2013 which equates to a monetary savings of \$195,047.30 to the City. By comparison, the department budgets approximately \$100,000 per year for each patrol officer.

B. Security Cameras Update, Chief Dave Tarbet

Chief Tarbet provided the Council with an update on the security cameras installed in American Legion Park, Quince Park, Evergreen School, Well #4, Forked Horn Butte Pump Station, Water Pollution Control Facility parking lot, and the Public Works Department yard. Crime statistics for each area, based on repair data provided by Public Works is as follows:

<u>Location</u>	<u>2013</u>	<u>2012</u>
American legion	13 (1*)	39
Quince park	2 (1*)	10
Evergreen	1 (0*)	2
Skate Park	9	14
Hayden Park	7	15
Highland Tunnel	6 (0**)	7
Maple Street Bridge	4	8
Sam Johnson Park	4	21
Bowlby Park	2	2
Umatilla Park	2	3

*After Camera Installation
 **After Mural Completed

For future consideration, Chief Tarbet suggested adding cameras to Sam Johnson Park, Evergreen School, Centennial Park (upgrade with IP Cameras for network connectivity), Hayden Park, Well #1/Maple Street Bridge, 6th Street for fine art coverage, the Skate Park, and Bowlby Field.

PUBLIC HEARINGS

A. Continued – Ord. # 2014-05 – An ordinance amending the Redmond City Code to add procedures for Code Enforcement administrative Citations and to amend provisions for weed abatement on property within the city. (Exhibit 5)

Mayor Endicott continued the public hearing from the March 25, 2014, Council meeting.

Community Development Director Heather Richards explained that Ord. #2014-05 will amend Redmond City Code Chapters 2, 5, 7, and 8 by providing a process for administrative citations for code enforcement and clarifying weed abatement on parcels within the city limits.

Ms. Richards described the reasons behind the recommended amendments, the voluntary compliance statistics, the administrative infraction offenses and fees, and community comparisons throughout central Oregon.

Staff and City Attorney Steve Bryant addressed questions and comments from the Council.

Redmond resident Jim Weber spoke in favor of the ordinance.

There being no further testimony, Mayor Endicott closed the public hearing.

Councilor King moved, seconded by Councilor Centanni, to have the first and second reading of Ord. #2014-05 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2014-05, by title only.

Councilor King moved, seconded by Councilor Allman, to approve Ord. #2014-05, roll call vote: Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes, motion passed.

ORDINANCES

A. Ord. #2014-09 – An ordinance amending Redmond City Code Sections 4.730 and 4.735 pertaining to System Development Charges and declaring an emergency. (Exhibit 6)

Public Works Director Bill Duerden stated that Ord. #2014-09 will make amendments to Redmond City Code Sections 4.730 and 4.735 as it pertains to System Development Charges (SDC) and residential structures. The first amendment addresses inconsistencies whereby the Development Code allows a second residence to be constructed on one lot due to medical hardships; however the City Code does not allow for an exemption to SDCs for that second structure. The second amendment allows the City Manager to transfer SDC credits when a residential structure is moved from a city park or public property or if the property is deeded to the City.

Councilor King moved, seconded by Councilor McPherson, to have the first and second reading of Ord. #2014-09 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2014-09, by title only.

Councilor King moved, seconded by Councilor Allman, to approve Ord. #2014-09, roll call vote: Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes Allman-yes, motion passed.

B. Ord. #2014-10 – An ordinance of the City of Redmond declaring a moratorium on medical marijuana facilities, and declaring an emergency. (Exhibit 7)

DRAFT

Mayor Endicott explained that Oregon Health Authority regulations issued on April 1, 2014, require that medical marijuana moratorium ordinances contain the actual termination date of the moratorium otherwise they will not be accepted. A termination date of May 1, 2015, was added to the language and the ordinance is coming before the Council again for consideration.

Councilor King moved, seconded by Councilor Centanni, to have the first and second reading of Ord. #2014-10 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2014-10, by title only.

Councilor King moved, seconded by Councilor Patrick, to approve Ord. #2014-10, roll call vote: Endicott-yes, King-yes, McPherson-yes, Onimus-no, Patrick-yes, Allman-yes, Centanni-yes, motion failed.

MAYOR'S COMMENTS

Mayor Endicott attended a memorial service for former Mayor Bob Riggs. Mr. Riggs was the longest serving mayor for the City of Redmond. Mayor Endicott reported on the various meetings he recently attended.

COUNCIL COMMENTS

Councilor McPherson announced that the Mayor's State of the City will take place tomorrow at 11:45 a.m. at Juniper Golf Course.

Councilor Patrick stated that Opening Day for Redmond Little League will take place on Saturday, April 19, 2014. Councilor Patrick attended a town hall for the Airport.

Councilor Centanni reported on the Redmond Chamber of Commerce Board meeting. The Central Oregon Business Expo will take place on April 23, 2014. Drivers were urged to use caution when driving

Councilor King encouraged people to shop local.

CITY MANAGER COMMENTS

City Manager Keith Witcosky commented on the hiring of the new Airport Director and mock interviews with local students. Mr. Witcosky thanked employees Heather Cassaro, Sharon Harris, Heather Richards, and Jason Neff for their continued efforts.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 7:41 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 22nd day of April, 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder



CITY OF REDMOND
Community Development Department

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STAFF REPORT

DATE: April 22, 2014
TO: Mayor and City Council
THROUGH: Keith Witcosky, City Manager
FROM: Heather Richards, Community Development Director
SUBJECT: Resolution No. 2014-07, Redmond Fee Schedule Revision, Administrative Infractions

Addresses Council Goals:

Goal 4. Community Enhancement: Create an image and identity that generates a sense of community pride, ensuring the high quality of life and safety of our citizens, attracting new residents and businesses, and facilitating their success and safety as well.

Report in Brief:

This action requests the adoption of Resolution No. 2014-07 which updates the City of Redmond Fee Schedule to establish Administrative Infraction fees effective May 8, 2014.

Background:

On April 8, 2014, the Redmond City Council approved Ordinance No. 2014-05, amending the Redmond City Code to allow for an administrative citation procedure. This ordinance will become effective on May 8, 2014.

Per Section 2.782(3) of the Redmond City Code, all infractions need a fee schedule that is set by Resolution of the City of Redmond.

Discussion:

Resolution No. 2014-07 recommends adding the following Administrative Infraction fees to the City of Redmond fee schedule.

Class A Administrative Infraction = \$500.00
Class B Administrative Infraction = \$250.00
Class C Administrative Infraction = \$100.00

The fees are the same as the already established Civil Infraction fees, which are as follows:

Class A Civil Infraction = \$500.00
Class B Civil Infraction = \$250.00
Class C Civil Infraction = \$100.00

A Class “A” Administrative Infraction would apply to infractions in the Redmond Development Code, such as signage, zoning, conditions of approval, etc. A Class “B” Administrative Infraction would apply to nuisances in the Redmond City Code, such as weed abatement, removal of dead trees, junk, discarded vehicles, business licenses, sidewalks, and banners.

The City’s Code Enforcement program is predicated on a compliance foundation, so citations are rarely issued. There have been two Class “A” Civil Infractions issued in the past four years.

	Total	Nuisance	Development	Business	Compliance	Permitted	Abated	No Action	Voluntary compliance
Fiscal Year 10-11	1104	717	262	125	837	107	104	56	90.08%
Fiscal Year 11-12	1206	910	165	131	911	85	63	147	94.05%
Fiscal Year 12-13	1278	821	235	222	826	149	67	236	93.57%

Fees in other Central Oregon communities:

- Crook County = \$500 per violation / per day.
- Madras = \$500 first offense, \$1000 subsequent offenses.
- Jefferson County = \$600 for Class A infractions, \$300 for Class B Infractions.

Fiscal Impact:

Currently when the City of Redmond issues a Civil Infraction, the fees collected are used to pay for the court process associated with consideration of the citation. The fees from an Administrative Infraction will be used to pay for a Public Hearings Officer.

Alternative Courses of Action:

1. Approve motion.
2. Request additional information from staff.
3. Reject motion.

Recommendation/Suggested Motion:

“I move to adopt Resolution No. 2014-07.

Heather Richards,
Community Development Director

**CITY OF REDMOND
RESOLUTION NO. 2014-07**

A RESOLUTION SETTING FEES AND CHARGES IMPOSED BY THE CITY OF REDMOND.

WHEREAS, it is necessary to review fees and charges imposed by the City of Redmond to ensure that revenues are comparable with costs of services provided; and

WHEREAS, staff has identified the need to amend the City's fee schedule; and

WHEREAS, it should be understood that these charges are an important part of the resources for the operations of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDMOND, OREGON, AS FOLLOWS:

SECTION ONE: The fees and charges listed under "Bail Fees" on the attached Exhibit "A" are hereby established effective May 8, 2014.

ADOPTED by the City Council and **SIGNED** by the Mayor this 22nd day of April, 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder

EXHIBIT A
CITY OF REDMOND FEE SCHEDULE
Effective May 8, 2014

Deleted fees are represented with a ~~strikethrough~~ and new fees are represented in **red**.

Bail Fees	
Parking Violations [Section 6.200]	
2-Hour Parking Violation (on street):	
First Overtime	\$ 15.00
Each Additional Overtime Unit	\$ 10.00
Violation for Employer/Employees	\$ 50.00
Airport Parking Violation	\$ 50.00
All Other Parking Violations	\$ 25.00
If Not Paid Within 5 Days of Ticket	\$ 10.00 additional
Prohibited Parking Violation [Section 6.167]	\$ 40.00
Administrative Infractions: [Section 2.782(3)]	
Class 'C'	\$ 100.00
Class 'B'	\$ 250.00
Class 'A'	\$ 500.00
Court Cost [Section 2.706(1)]	\$ 10.00
Court Cost [Section 2.706(4)]	\$ 15.00
Civil Infractions: [Section 2.782(3 2)]	
Class 'C'	\$ 100.00
Class 'B'	\$ 250.00
Class 'A'	\$ 500.00
Duty to Send Children to School [Section 5.137]	
Superintendent Citation, up to	\$ 100.00
Dog at Large [Section 5.252]	\$ 100.00
Fail to License Dog [Section 5.255]	\$ 100.00
Animals at Large [Section 5.265]	\$ 100.00
Animal Nuisances [Section 5.270]	\$ 100.00
Noise Violations [Section 5.335(14)(A) and ORS 467.100]	\$ 250.00