



URBAN RENEWAL DISTRICT AGENCY BOARD

June 12, 2012

Council Chambers • 777 SW Deschutes Avenue

BOARD MEMBERS

George Endicott
Chair

Tory Allman
Board Member

Ed Boero
Board Member

Shirlee Evans
Board Member

Camden King
Board Member

Ed Onimus
Board Member

Jay Patrick
Board Member

JUNE 12, 2012

MEETING AGENDA

**FOLLOWING P.M.
COUNCIL MEETING**

I. CALL TO ORDER / ESTABLISH A QUORUM

II. MINUTES

A. Minutes of March 13, 2012, Special Urban Renewal District Agency Board Meeting Exhibit 1

III. PUBLIC HEARINGS

A. Adopting the Urban Renewal District Agency FY 2012/13 Budget Exhibit 2

- i. URD Res. #2012-01 – A resolution adopting the FY 2012/13 budget, establishing the tax increment authority and appropriating funds.
- ii. URD Res. #2012-02 – A resolution to collect 100% of the division of tax and \$0.00 of special levy revenue to the Downtown Urban Renewal fund and categorizing the tax increment for taxes as provided for in the FY 2012/13 adopted budget.

IV. OTHER BUSINESS

V. ADJOURN

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 7:00 p.m. on the 2nd and 4th Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 7:00 p.m., and Sunday at 1:00 p.m.

Anyone needing accommodation to participate in the meeting must notify Mike Viegas, ADA Coordinator, at least 48 hours in advance of the meeting at 541-504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish).

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SPECIAL CITY OF REDMOND URBAN RENEWAL DISTRICT AGENCY BOARD MEETING WAS HELD MARCH 13, 2012, IN THE CITY COUNCIL CHAMBERS.

BOARD MEMBERS PRESENT: Ed Boero – Camden King – Shirlee Evans – Jay Patrick

BOARD MEMBERS EXCUSED: Margie Dawson – George Endicott – Ed Onimus

STAFF PRESENT: City Manager David Brandt – Assistant City Manager Sharon Harris – City Attorney Steve Bryant – Assistant to the City Manager Betty Borgen – Police Chief Dave Tarbet – Interim Public Works Director Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Network Technician Joe Cron – Finance/Budget Manager Jason Neff

MEDIA PRESENT: Trish Pinkerton, Redmond Spokesman

Board Member Patrick called the meeting to order at 6:48 a.m. and established a quorum.

ACTION ITEMS

A. Approval of January 10, 2012, Special Urban Renewal District Agency Board Meeting Minutes (Exhibit 1)

Boero moved, seconded by Evans, to adopt, motion passed. (Boero-yes, Dawson-absent, Endicott-absent, Evans-yes, King-yes, Onimus-absent, Patrick-yes)

PRESENTATIONS

A. Downtown Urban Renewal Advisory Committee Annual Update (Exhibit 2)

Community Development Director Heather Richards provided the Board with an update on the Downtown Urban Renewal Advisory Committee (DURAC). Ms. Richards reviewed DURAC's bylaws, performance measures, Property Assistance Program, Pole-Sign Assistance Program, the Twelfth Amendment to the Downtown Urban Renewal Plan, Centennial Park – Ice Rink, project criteria development, value-added projects such as:

1. Volunteer Planting Program
 - a. 6th Street
 - b. Centennial Park
 - c. Eastern Y
2. Events
 - a. Redmond Farmer's Market
 - b. Easter Egg Hunt
3. Flower Baskets
4. Holiday Lighting Program

Ms. Richards discussed the capital project plan highlighting the following 2012 projects:

1. Wayfinding Signage
2. US Highway 97 Beautification
3. Evergreen Elementary
4. Family Recreation Center

Studies slated for 2012 include:

1. Business / Medical District Master Plan and Development Strategy
2. Downtown Circulation Study
3. Historic New Redmond Hotel
4. Downtown Housing Study

Ongoing projects are as follows:

DRAFT

1. Industrial Development Opportunity Fund
2. Property Assistance Program
3. Restaurant Capital Assistance Program
4. Redevelopment Opportunity Fund

In summary, Ms. Richards explained that DURAC is in year two of a 20 year plan for downtown Redmond, the 2012 work plan reflects sequencing and priorities approved by DURAC, and all of the projects are identified within the Urban Renewal Plan. Ms. Richards shared that a public open house was held in February 2012, and was well received by the community and stakeholders.

OTHER BUSINESS

There being no further business, the meeting was adjourned at 7:15 a.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the Board and SIGNED by the Chair this 12th day of June, 2012.

George Endicott, Chair

ATTEST:

Kelly Morse, City Recorder



**CITY OF REDMOND
URBAN RENEWAL AGENCY**

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STAFF REPORT

DATE: June 12, 2012
TO: Redmond Urban Renewal Board
THROUGH: David Brandt, City Manager / Budget Officer
FROM: Jason Neff, Finance / Budget Manager
SUBJECT: FY 2012/13 Budget Adoption

Report in Brief:

Attached are the required resolutions to adopt and implement the City of Redmond's Urban Renewal Agency FY 2012/13 Budget.

Background:

In May of this year, the City of Redmond Urban Renewal Agency Budget Committee met, reviewed and approved the FY 2012/13 City of Redmond Urban Renewal Agency Budget as outlined in the appropriations resolution. Also attached is a resolution to collect the tax increment revenue for the Downtown Urban Renewal Agency.

No changes have occurred between the Budget Committee's approval of the budget and the attached resolutions.

Appropriations Resolution (URD Resolution #2012-01):

This resolution categorizes the expenditures for the FY 2012/13 for the Urban Renewal Agency.

Tax Increment Resolution (URD Resolution #2012-02):

Allows for the Collection of 100% of the Division of Tax Revenue for the Downtown Urban Renewal Agency and calls for no revenue from the District's Special Levy.

Fiscal Impact:

Authorizes Urban Renewal expenditures for FY 2012/13 totaling \$5,575,046.

Alternative Courses of Action:

1. Approve the two attached resolutions.
2. Amend the attached resolutions.

Recommendation/Suggested Motion:

Motion #1:

"I move to adopt URD Resolution Number 2012-01."

Motion #2:

"I move to adopt URD Resolution Number 2012-02."

**URBAN RENEWAL AGENCY RESOLUTION
URD RESOLUTION NO. 2012-01**

A RESOLUTION ADOPTING THE FY 2012/13 BUDGET, ESTABLISHING THE TAX INCREMENT AUTHORITY AND APPROPRIATING FUNDS.

NOW, THEREFORE, be it resolved by the Redmond Urban Renewal Agency Board as follows:

SECTION ONE: The Agency Board hereby adopts the FY 2012/13 budget as approved by the Budget Committee, in the total sum of \$5,575,046 now on file at City Hall.

SECTION TWO: The amounts for the fiscal year beginning July 1, 2012 and for the purposes shown below, are hereby appropriated as follows:

DOWNTOWN UR DEVELOPMENT FUND	
Materials & Services	\$ 746,185
Capital Outlay	\$ 2,472,861
TOTAL	\$ 3,219,046

DOWNTOWN UR DEBT SERVICE FUND	
Materials & Services	\$ 2,000
Debt Service	\$ 1,254,954
Transfers	\$ 1,099,046
TOTAL	\$ 2,356,000

ADOPTED by the Agency Board and **SIGNED** by the Chair this 12th day of June, 2012.

George Endicott, Chair

ATTEST:

Kelly Morse, City Recorder

**URBAN RENEWAL AGENCY RESOLUTION
URD RESOLUTION NO. 2012-02**

A RESOLUTION TO COLLECT 100% OF THE DIVISION OF TAX AND \$0.00 OF SPECIAL LEVY REVENUE FOR THE DOWNTOWN URBAN RENEWAL FUND AND CATEGORIZING THE TAX INCREMENT FOR TAXES AS PROVIDED FOR IN THE FY 2012/13 ADOPTED BUDGET.

NOW, THEREFORE, be it resolved by the Redmond Urban Renewal Agency Board of the City of Redmond as follows:

SECTION ONE: Redmond Urban Renewal Agency Board hereby elects to collect 100% of the Division of Tax revenue and \$0.00 of the Special Levy taxes for the Downtown Urban Renewal Area adopted FY 2012/13 budget.

The following allocation and categorization, subject to the limits of Section 11b, Article XI of the Oregon Constitution, make up the amount to be collected:

	Urban Renewal <i>(Subject to Measure 5 Limits)</i>
Division of Tax:	100%
Special Levy	\$0.00

ADOPTED by the Board and **SIGNED** by the Chair this 12th day of June, 2012.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder