

City of Redmond PROCLAMATION

A proclamation designating the month of July 2014 as

Park and Recreation Month

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including Redmond, Oregon; and

WHEREAS, our parks and recreation programs are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, the City of Redmond recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Redmond, Oregon, hereby proclaims July 2014 as Park and Recreation Month in the City of Redmond.

APPROVED by the City Council and **SIGNED** by the Mayor this 24th day of June, 2014.

The City of Redmond, Oregon

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder



CITY OF REDMOND
Public Works Department
Transportation Division

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STAFF REPORT

DATE: June 24, 2014
TO: Mayor and City Council
THROUGH: Keith Witcosky, City Manager
THROUGH: Bill Duerden, Public Works Director
FROM: Robert Peters, Transportation Division Manager
SUBJECT: Summer 2014 Asphalt Overlay

Addresses Council Goal: Goal #2a - Ensure that the City's roads, utility infrastructure, parks and pedestrian/bicycle infrastructure is adequately maintained.

Report in Brief: Request for approval to award the Summer 2014 Asphalt Overlay Project bid to 7 Peaks Paving, LLC., in the amount of \$189,049.26.

Background: Using the MTC Pavement Management Program coupled with field verification by staff, sections of roadway indicated on the attached map are identified for overlay treatment. The scope of work for this contract consists of approximately 1.15 miles and is part of a multi-pronged pavement maintenance strategy. Notice of intent to award has been issued. Completion date for this overlay contract is September 30, 2014.

Discussion: Bids for the overlay work were received from the following companies:

7 Peaks Paving, LLC	\$189,049.26
Tri County Paving, LLC	\$215,737.00
Knife River Corp.	\$218,713.45
High Desert Aggregate & Paving, Inc.	\$223,951.00
Engineers Estimate	\$200,000.00

Fiscal Impact: Funding for this expenditure is included in the FY 2014/2015 budget within the Transportation – Capital Maintenance sub-fund (see attached).

Alternative Courses of Action:

1. Approve the contract.
2. Request additional information.
3. Reject all bids for asphalt overlay work.

Recommendation/Suggested Motion: “I move to authorize the City Manager to enter into a contract with 7 Peaks Paving, LLC., in the amount of \$189,049.26 for the Summer 2014 Asphalt Overlay Project.”

Robert Peters Transportation Division Manager

SUMMER 2014 OVERLAY PROJECT

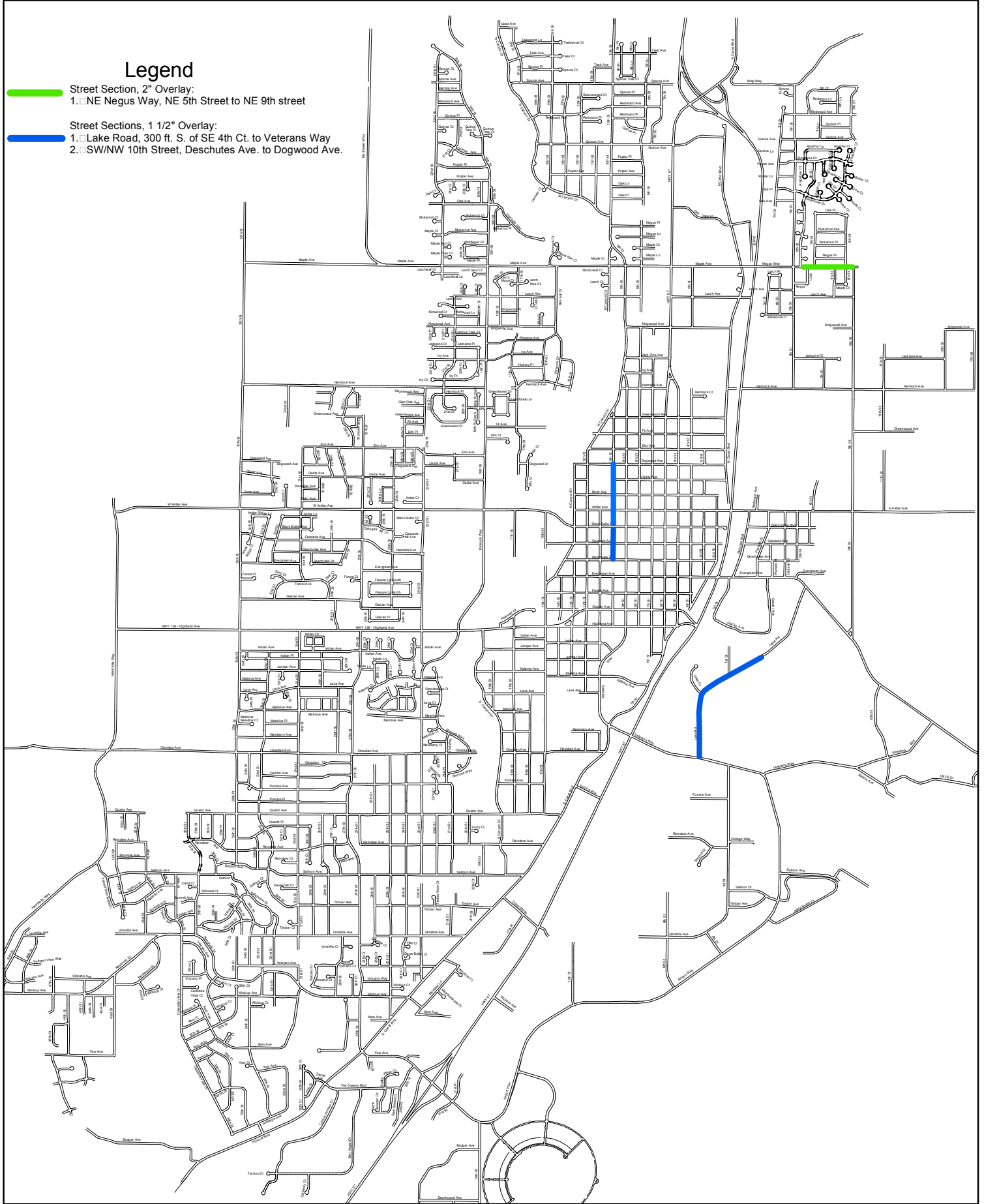
Legend

Street Section, 2" Overlay:

1. □ NE Negus Way, NE 5th Street to NE 9th street

Street Sections, 1 1/2" Overlay:

1. □ Lake Road, 300 ft. S. of SE 4th Ct. to Veterans Way
2. □ SW/NW 10th Street, Deschutes Ave. to Dogwood Ave.



Scale

1 inch = 2,709 feet



City of Redmond

Public Works Infrastructure Map

LIMITATION OF LIABILITY
There are no warranties that accompany this product. In no event shall the City of Redmond be liable to the customer or any third party for errors, omissions or positional accuracy of this product, regardless of the form of claim or action.

BUDGET DETAIL

Transportation Fund		FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Budget	FY 2014/15 Budget
22118-01-000-06-01-90	Penalty & Fees	1	2	-	-
22118-01-000-06-85-05	ISF Admin Services	58,212	62,676	50,942	60,624
22118-01-000-06-85-10	ISF IT	8,436	8,220	10,723	20,720
22118-01-000-06-85-15	ISF Risk Management	948	1,629	3,387	5,404
TOTAL MATERIALS & SERVICES		476,927	487,725	424,504	459,560
Capital Outlay					
22118-01-000-07-00-03	Machinery & Equipment	-	25,635	13,000	-
TOTAL CAPITAL OUTLAY		-	25,635	13,000	-
TOTAL SUB-FUND EXPENDITURE		861,911	919,096	894,126	940,722
NET SUB-FUND		19,231	(96,973)	-	(50,000)

Sub-fund: Transportation - Capital Maintenance

Resources					
22161-01-000-04-80-10	Interest Revenue	-	(859)	-	-
22161-01-000-04-86-10	Intrafund Tfrs-from Operations	976,142	1,305,000	1,082,500	927,500
22161-01-000-04-99-00	Beginning Fund Balance	-	-	105,000	150,000
TOTAL RESOURCES		976,142	1,304,141	1,187,500	1,077,500
Materials & Services					
22161-01-000-06-02-05	Asphalt Maintenance	290,882	430,793	500,000	400,000
22161-01-000-06-02-10	Bridge Maintenance	-	-	2,500	2,500
22161-01-000-06-02-15	Sign Maintenance	47,068	56,043	50,000	60,000
22161-01-000-06-02-20	Surface Seals	480,042	385,103	400,000	400,000
22161-01-000-06-02-25	Downtown Sidewalk Maint	11,980	13,125	15,000	15,000
22161-01-000-06-02-30	Striping	20,258	36,535	25,000	25,000
22161-01-000-06-02-35	Legend Painting	35,704	31,496	25,000	25,000
22161-01-000-06-02-40	Vegetation Maintenance	7,621	12,245	30,000	20,000
22161-01-000-06-02-45	Street Sweeping	4,450	5,852	15,000	15,000
22161-01-000-06-02-50	Shoulder Maintenance	19,055	20,213	25,000	25,000
22161-01-000-06-02-55	Concrete Repair	11,414	19,147	20,000	20,000
22161-01-000-06-02-60	Snow & Ice Maintenance	-	19,964	20,000	10,000
22161-01-000-06-02-70	Code Enforcement Abatemt	8,312	7,771	-	-
22161-01-000-06-02-75	ADA Sidewalk Maint/Repair	39,357	66,246	60,000	60,000
TOTAL MATERIALS & SERVICES		976,142	1,104,534	1,187,500	1,077,500
NET SUB-FUND		-	199,607	-	-

Sub-fund: Transportation - Capital Vehicle & Equipment

Resources					
22163-01-000-04-80-10	Interest Revenue	-	(198)	-	-
22163-01-000-04-86-10	Intrafund Tfr - from Operations	48,900	154,969	150,000	100,000
22163-01-000-04-99-00	Beginning Fund Balance	-	-	110,000	175,000
TOTAL RESOURCES		48,900	154,771	260,000	275,000
Capital Outlay					
22163-01-000-07-00-03	Machinery & Equipment	-	-	75,000	13,000
22163-01-000-07-00-04	Heavy Equipment	48,900	-	-	185,000
22163-01-000-07-00-06	Vehicles	-	44,969	-	25,000
TOTAL CAPITAL OUTLAY		48,900	44,969	75,000	223,000
Reserve					
22163-01-000-12-00-20	Reserve for Future Expend	-	-	185,000	52,000
TOTAL RESERVE		-	-	185,000	52,000
TOTAL SUB-FUND EXPENDITURE		48,900	44,969	260,000	275,000
NET SUB-FUND		-	109,802	-	-

Sub-fund: Transportation - SDC

Resources					
22179-01-000-04-40-98	Refunds/Reimbursements	1,322	-	-	-
22179-01-000-04-80-10	Interest Revenue	19,181	107	18,268	25,500



CITY OF REDMOND

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STAFF REPORT

DATE: June 24, 2014
TO: Mayor and Council Members
FROM: Jason Neff, Finance / Budget Manager
THROUGH: Keith Witcosky, City Manager
SUBJECT: Adopt FY 2013/14 Budget Adjustments #4 Resolution

Report in Brief:

The attached resolution makes budget adjustments to three funds due to unplanned expenditures and revenues in the FY 2013/14 budget. The budget adjustment resolution includes budget appropriation adjustments and supplemental budgets.

Background:

Oregon Revised Statute 294.463 allows for the transfer of appropriations between existing categories within a fund when authorized by resolution of the governing body.

Supplement budgets are permitted under Oregon Revised Statute 294.071. Per Oregon Revised Statute 294.071 a notice of the meeting to discuss a supplemental budget was published greater than or equal to 5 days before this meeting.

Discussion:

The resolution includes the following budget adjustments to the funds listed below:

Budget Appropriation Adjustments

- Umatilla Park - Parking Lot Overlay (Parks and Facilities Fund):
The overlay for the Umatilla Park parking lot was originally budgeted within the Capital Outlay appropriation for \$30,000. The \$30,000 needs to be moved to the Materials & Services appropriation to be consistent with other overlay expenses throughout the City (example: expenses for street overlays in the Transportation Fund are recorded within the fund's Materials & Services category).

Supplemental Budgets

- Inter-fund Loan Treatment (Golf Fund/General Fund):
The current inter-fund loan treatment from the General Fund to the Golf Fund is not in compliance with Oregon Budget Law, which states that inter-fund operating loans must be budgeted and repaid to the fund from which the money was borrowed by the end of the ensuing year or ensuing budget period. Currently, the loan balance is only increased with each subsequent transfer and at no time has the loan balance been repaid. In order to comply with Oregon Budget Law, staff recommended, and the Budget Committee approved, that the City change the treatment of the General Fund's support to the Golf Fund from a loan to a direct transfer where there is no expectation of repayment of the amounts loaned (same treatment as the General Fund's support of other programs like Parks, Cemetery, Community Development and Police). In order to complete the transition to this method, the entry to record the payment

in full of the outstanding loan balance of \$1,283,842 must still be done in FY 2013/14. In order for the Golf Fund to repay the loan, the General Fund will need to transfer \$1,283,842 to the Golf Fund. This treatment brings the City in compliance with Oregon Budget Law and aligns the budgetary and government-wide basis of accounting. This adjustment does not have a short-term fiscal impact on the City's General Operating Funds.

- Additional General Fund Support (Golf Fund/General Fund):

The City of Redmond's municipal golf course, Juniper, is anticipated to have an operational loss of up to \$30,000 for FY 2013/14. Although, a mid-year reforecast and mid-April estimate indicated net operating cash flow between \$64,000 and \$73,000, a combination of a downtrend in the golf industry nationwide, bad weather and lagging membership revenue has negatively impacted recent financial performance. In order to meet the City's annual debt service and a small portion (1-2%) of operating expenses, the General Fund's Transfer appropriation needs to be increased by \$130,000. Funds will only be transferred to the Golf Fund to the extent that an operating sub-fund balance of \$0 is achieved.

Recommendation/Suggested Motion:

"I move to adopt Resolution #2014-16 adjusting the City's FY 2013/14 budget."

**CITY OF REDMOND
RESOLUTION NO. 2014-16**

A RESOLUTION OF THE CITY OF REDMOND TO MAKE BUDGET ADJUSTMENTS.

WHEREAS, the City of Redmond will have unexpected and unbudgeted resources and expenditures for FY 2013/14.

WHEREAS, under Oregon Revised Statute 294.463, the governing body of a municipal corporation may transfer appropriations between existing categories within a fund when authorized by resolution.

WHEREAS, under Oregon Revised Statute 294.071, the governing body of a municipal corporation may make one or more supplemental budgets to change appropriation authority.

NOW, THEREFORE, be it resolved by the City Council for the City of Redmond as follows:

SECTION ONE: The City of Redmond City Council hereby adopts the following Budget Adjustments for FY 2013/14, in the following funds with the following changes, now on file at City Hall.

SECTION TWO: The amounts for the fiscal year beginning July 1, 2013, are hereby adjusted as follows:

PARKS AND FACILITIES FUND	Resources	Expenditures
Materials & Services		\$ 30,000
Capital Outlay		(\$ 30,000)
Change to Parks and Facilities Fund		\$ 0
Change to Parks and Facilities Fund – Total Appropriations		\$ 0

The overlay for the Umatilla Park parking lot was originally budgeted within the Capital Outlay appropriation for \$30,000. The \$30,000 needs to be moved to the Materials & Services appropriation to be consistent with other overlay expenses throughout the City.

GENERAL FUND	Resources	Expenditures
Property Taxes	\$ 130,000	
Interfund Loan Proceeds	\$ 1,283,842	
Transfers		\$ 1,413,842
Change to General Fund		\$ 1,413,842
Change to General Fund – Total Appropriations		\$ 1,413,842

GOLF FUND	Resources	Expenditures
Interfund Transfers	\$ 1,717,090	
Interfund Loan Proceeds	(\$ 303,248)	
Golf Course Revenues	(\$ 190,000)	
Materials & Services (Golf Course Direct Costs)		(\$ 50,000)
Contingency		(\$ 10,000)
Transfers (Interfund Loan Payback)		\$ 1,283,842
Change to Golf Fund		\$ 1,223,842
Change to Golf Fund – Total Appropriations		\$ 1,223,842

The current inter-fund loan treatment from the General Fund to the Golf Fund is not in compliance with Oregon Budget Law, which states that inter-fund operating loans must be budgeted and repaid to the fund from which the money was borrowed by the end of the ensuing year or ensuing budget period. Currently, the loan balance is only increased with each subsequent transfer and at no time has the loan balance been repaid. In order to comply with Oregon Budget Law staff recommends that the City change the treatment of the General Fund's support to the Golf Fund from a loan to a direct transfer where there is no expectation of repayment of the amounts loaned. In order to complete the transition to this method, the entry to record the payment in full of the outstanding loan balance of \$1,283,842 must still be done in FY 2013/14. In order for the Golf Fund to repay the loan, the General Fund will need to transfer \$1,283,842 to the Golf Fund. This treatment brings the City in compliance with Oregon Budget Law and aligns the budgetary and government-wide basis of accounting. This adjustment does not have a short-term fiscal impact on the City's General Operating Funds.

In addition, the City of Redmond's municipal golf course, Juniper, is anticipated to have an operational loss of up to \$30,000 for FY 2013/14. A combination of a downtrend in the golf industry nationwide, bad weather and lagging

membership revenue has negatively impacted recent financial performance. In order to meet the City's annual debt service and a small portion (1-2%) of operating expenses, the General Fund's Transfer appropriation needs to be increased by \$130,000.

SECTION THREE: This resolution shall be effective this 24th day of June 2014.

ADOPTED by the City Council and **SIGNED** by the Mayor this 24th day of June 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder