



CITY OF REDMOND
Community Development Department

716 SW Evergreen Avenue
Redmond, OR 97756-2242

Phone **541-923-7756**
Fax 541-548-0706

www.ci.redmond.or.us

DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE

Minutes

Monday, July 21, 2014

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Advisory Members Present: Chair Brad Smith, Vice-Chair Donald Crouch, Edwin Danielson, Anne Graham, Paul Hansen, Denys Middleton, Thomas Kemper, Trish Pinkerton (absent: *Sam Blackwell*)

Student Ex Officio Member: David Purkey

City Staff: Heather Richards, *Community Development Director*; Gabriel Martin, *Economic Development/Urban Renewal Project Coordinator*; Keith Witcosky, *City Manager*; Cameron Prow, TYPE-*Write II*

Visitors: Tory Allman, *Council Liaison*; Leslie Pugmire Hole, *Western Communications*; Erma Hansen; Clark Henry, *CIII Associates*

(scribe CP's note: The minutes were created from an audio recording and notes taken at the meeting. The three digits after a motion title show the number of members voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Smith called the meeting to order at 5:05 p.m. with eight of nine members present, establishing a quorum. He welcomed Mr. Purkey.

Mr. Purkey explained his reasons for joining DURAC.

I. MID-TOWN DEVELOPMENT STRATEGY

Mr. Henry said he has contracted with Deschutes County to develop a strategy for redevelopment of the Mid-Town area. This project is being funded by a Brownfield Area Wide Planning (BFAWP) grant. He presented (PowerPoint) how this project will be conducted. The first steps will be to define the study area, finalize a scope of work, and review existing plans, strategies, and studies. He will then assist the City to develop a vision, evaluate the vision (market assessment, analysis of assets and barriers), develop an action plan, and identify a decision-making process.

DURAC concerns included what the BFAWP grant will cover, voluntary involvement by property owners, marketing the benefits of this project to property owners, purpose/benefit of the redevelopment plan, timeline for completion, deliverable(s) at end of this project, DEQ (Oregon Department of Environmental Quality) site map and list, circulation study, potential impact of converting the 5th Street/6th Street one-way couplet to two-way travel, impact of business recruitment efforts by Redmond Economic Development, Inc., DURAC's role in Mr. Henry's project, what Redmond needs (entertainment for youth, more dining opportunities, professional job base, technology centers, specialty higher education opportunities, catalyst business), and how to market the vision effectively.

Ms. Richards said the City will follow its policy on how to effectively engage the public during a charrette process.

Chair Smith stated that he was going to take DURAC into Executive Session and read aloud the following statement: "Oregon law permits public bodies to meet in Executive Session to discuss matters which are not open to the public. Final actions or decisions on these matters will be made during the regular session. Real Property – ORS 192.660(2)(e) authorizes Executive Session to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Under the provisions of the Oregon Public Meetings Law, the proceedings of this Executive Session are for background information only for media attending and not for publication or broadcast."

Chair Smith closed the regular session at 5:58 p.m.

II. EXECUTIVE SESSION

Chair Smith opened the Executive Session at 5:58 p.m. and closed it at 6:42 p.m.

III. MOTIONS AS A RESULT OF EXECUTIVE SESSION

Chair Smith re-opened the regular session at 6:42 p.m. There were no motions as a result of the Executive Session.

IV. APPROVAL OF MINUTES

Motion 1 (8/0/0): Mr. Crouch moved to approve the minutes from May 12 and June 9, 2014. Mr. Kemper seconded the motion which passed unanimously.

LIAISON COMMENTS

Councilor Allman announced he won the 90-day fitness challenge, losing a total of 46 pounds.

CITIZEN COMMENTS (None)

STAFF COMMENTS

Ms. Richards recapped how the Property Assistance Program is structured, noting that this program has worked very well and is now self-funding. To date, the policy has been one per property. Should a property owner be allowed to participate during Phase 2 of the project that qualified the first time?

Following discussion, DURAC members agreed by consensus that a property owner could participate in the Property Assistance Program more than once if the loan(s) received in Phase 1 of the qualifying project were repaid first. DURAC members recommended that the City do more to publicize successes of urban renewal programs.

Ms. Richards said she would update the policy.

Mr. Martin thanked DURAC members for their hard work this last year and for their willingness to tackle new projects during the next fiscal year.

DURAC COMMENTS

Mr. Middleton provided additional details about the fitness challenge in which Councilor Allman participated.

Mr. Danielson asked if the Family Recreation Center concept was still under consideration. Ms. Richards replied that it was.

Ms. Graham asked when a copy of DURAC's work plan for fiscal year 2014-2015 would be available. Ms. Richards responded that it was not yet done but would be presented at the next meeting.

ADJOURN

The next meeting is scheduled for August 11, 2014.

With no further business, Chair Smith adjourned the meeting at 6:55 p.m.

APPROVED by the Downtown Urban Renewal Advisory Committee and SIGNED by me this 11th day of August, 2014.

ATTEST:

/s/ Brad Smith
Brad Smith, Chair

/s/ Heather Richards
Heather Richards, Community Development Director