



CITY OF REDMOND
Community Development Department

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www.ci.redmond.or.us

REDMOND HISTORIC LANDMARKS COMMISSION
City Hall 716 SW Evergreen Avenue Conference Room A
Friday, September 12, 2014
9:00 – 10:30 AM

Agenda

RHLC MEMBERS

MEETING OBJECTIVES

- Welcome new member, discuss training and survey contract, preview upcoming landmark alterations, and plan for 2015 Historic Preservation Month event

Trish Pinkerton,
Chair

TIME ITEM

9:00 AM **CALL TO ORDER / INTRODUCTIONS**

David Adams

DISCUSSION / ACTION ITEMS

PROPOSED AGENDA

9:05 AM **A. Introductions and Swearing In: Leaha Moon**

Jane Schroeder

9:10 AM **B. Discussion / Action Items**
 1. SHPO (State Historic Preservation Office) Training
 2. Landmark Certificate of Approval Application Review
 3. Upcoming Projects: Redmond Hotel Renovation, Evergreen Elementary Rehabilitation
 4. Landmark Consideration: Redmond Depot
 5. Planning for 2015 Historic Preservation Month Event

William King
Youth ExOfficio

Leaha Moon

C. Updates

10:10 AM 1. Status of Historic Survey contract

Vacant

D. Approval of Minutes

10:20 AM 1. April 11, 2014
 2. April 28, 2014
 3. May 9, 2014

10:25 AM **LIAISON COMMENTS**
CITIZEN COMMENTS
STAFF COMMENTS

10:30 AM **ADJOURN**

*Please note that these documents are also available on the City's website www.ci.redmond.or.us; click on City Government, hover on Commissions and Committees, click on Redmond Commission for Art in Public Places. You may also request a copy at City Hall from Heather Richards at 923-7756 or Jackie Abslag at 923-7763.

Anyone needing accommodation to participate in the meeting must notify ADA Coordinator, at least 48 hours in advance of the meeting at 541-923-7735, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Tuesday, April 11, 2014

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Trish Pinkerton, David Adams, Jane Schroeder (absent: *Al Jamison*, 1 vacancy)

Ex Officio: William Young

City Staff: Heather Richards, *Community Development Director*; Scott Woodford, *Associate Planner*; Cameron Prow, *TYPE-Write II*

Visitors: Ginny McPherson, *Council Liaison*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title show the number of Commissioners voting in favor/against/abstaining.)

CALL TO ORDER

Chair Pinkerton opened the meeting at 9:09 a.m. with three of four Commissioners present, establishing a quorum.

Councilor McPherson administered the oath of office to new Commissioner Adams.

Commissioner Adams shared his motivation for joining the Redmond Historic Landmarks Commission. He summered here as a child and moved here two years ago. He is looking forward to learning more about Redmond's history as well as that of his family.

DISCUSSION/ACTION ITEMS

A. May Historic Preservation Month Planning

Ms. Richards said two events are planned for this month: May 16 (Friday night stroll to showcase then-and-now photo displays downtown and then site these displays throughout the community the rest of May. She requested Commissioners' feedback on appropriate photos. She noted that Ms. Prow assisted in recruiting volunteers from local writing groups to create "stories" to accompany the photos. No volunteers came forward. She requested Commissioner input on who should prepare the storyboards and compile photos.

Commissioner discussion covered photo sources (City of Redmond, Deschutes County Historical Society, *The Redmond Spokesman*, *Redmond: Rose of the Desert*, Michael Houser), buildings to showcase, story-writing, and collecting stories from display visitors. Commissioners agreed by consensus to feature the following buildings/sites: Centennial Park, then/now City Hall, Lynch & Roberts Store, Patrick Building (old hospital), Redmond Chamber of Commerce (old Redmond library), Jessie Hill School (now Redmond Public Library), Odem and Mayfair Theaters, Piggly Wiggly Store, Central Oregon Co-Op Creamery, and the Redmond Hotel. Commissioner

Schroeder recommended adding captions to the photos of historic buildings displayed in Conference Room A that identify each location.

Chair Pinkerton volunteered to assist with story creation.

Commissioner Adams volunteered to help Mr. Woodford collect photo files and to talk to Kathy Clark about 6th Street streetscapes.

Councilor McPherson volunteered to e-mail Eric Sande at the Chamber of Commerce to request volunteers from Leadership Redmond to be present at display locations on May 16.

Ms. Richards volunteered City Communications Manager Heather Cassaro to assist with storyboard creation and directed Mr. Woodford to coordinate the project team. She asked Commissioners to help recruit volunteers to help with preparation or on the event day.

Commissioners agreed to meet on April 28 to review draft storyboards.

B. 2014-2015 Work Plan

Ms. Richards said the City received a \$12,000 Certified Local Government (CLG) grant. The funds will be used to complete a Reconnaissance Level Survey (RLS) of 70 properties in downtown Redmond and an Intensive Level Survey of 10 RLS properties. Additional uses for the CLG grant included staff and Commissioner training. The funds must be used by April 30, 2015.

She identified possible projects and the expected timeframes:

- * Establish a historic preservation plan (five-year strategic plan) and an action plan for implementation – 6 months
- * Designate a National Register Historic District – 12 to 18 months
- * Designate historic landmarks
- * Community education/awareness of historic preservation and Redmond's history

Much work has already been done for an Art Moderne (art deco) historic district, so SHPO (State Historic Preservation Office) might approve the balance being done internally. The City would need to hire a consultant to create a National Register Historic District downtown and City staff would provide project management.

Commissioner concerns included the value of community awareness when trying to designate historic landmarks.

Ms. Richards said she would present a draft work plan at the May 9 meeting. She directed Mr. Woodford to start preparing a Request for Proposals for National Register Historic District work.

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS

Ms. Richards announced a historic preservation conference in Albany, Oregon, April 23-25, 2014. Anyone interested in attending should coordinate with Administrative Assistant Jackie Abslag. Commissioners Adams and Chair Pinkerton said they were interested in attending.

Ms. Richards said she is reviewing Community Development staffing levels to fully support all Commissions. Council is working on the purchase-and-sale agreement with Roger Lee for the Old Redmond Schoolhouse relocation; Mr. Lee is hoping to have this done in May.

COMMISSIONER COMMENTS (None)

ADJOURN

The next meeting is scheduled for Monday, April 28, 2014, 9 a.m.

With no further business, Chair Pinkerton adjourned the meeting at 10:04 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2014.

ATTEST:

Trish Pinkerton
Chair

Heather Richards
Community Development Director



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Tuesday, April 28, 2014

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Trish Pinkerton, David Adams (absent: *Al Jamison, Jane Schroeder*;
1 vacancy)

Youth Ex Officio: None

City Staff: Scott Woodford, *Associate Planner*; Cameron Prow, *TYPE-Write II*

Visitors: Ginny McPherson, *Council Liaison*

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.)

CALL TO ORDER

Chair Pinkerton opened the meeting at 9:05 a.m. with two of four Commissioners present, establishing that a quorum did not exist.

DISCUSSION/ACTION ITEMS

A. May Historic Preservation Month Planning

Mr. Woodford presented draft storyboard content for the "Then and Now" event planned for May 16, 2014, and photos gathered from the Deschutes County Historical Museum and the Redmond museum. Buildings represented in the photo array included then City Hall/now Centennial Park, Redmond Hotel, Central Oregon Co-Op Creamery/then hardware store/now church, then Safeway/now City Hall, then Mayfair/now Atkinson Building (535 SW 6th Street), Piggly Wiggly, 6th Street streetscape (Evergreen to Deschutes) and Deschutes to Cascade, E. C. Parker Drugs, Franks Building, cattle drive 1959 (Oregon Centennial), Irvine Furniture, then Jessie Hill School/now Redmond Public Library, Landaker Building, then Lynch & Roberts Store/now Housing Works, then Medical-Dental Building/now Patrick's Professional Building, and The Redmond Spokesman.

Commissioners discussed history of the buildings presented, how uses evolved over time, potential storyboard sites, mounting options, storyboard staffing, and the walking tour route.

Chair Pinkerton reported that members of the Redmond Commission for Art in Public Places would be participating in a live-theater event on May 16. She volunteered to assist Heather Cassaro with the storyboard content and suggested providing sticky notes for the public to use in adding information or contact data for future information-sharing.

Commissioner Adams shared photos from three books: *Redmond – Rose of the Desert*, Midstate Printing, Inc., June 1975; *Redmond – Where the Desert Blooms*, Keith Clark and B. Elizabeth Ward, Oregon Historical Society, 1985; and *Images of America – Redmond*, Leslie Pugmire Hole

and Trish Pinkerton, Arcadia Publishing, 2009. He agreed to assist Mr. Woodford in researching current photos of the City and to check with photography classes at Redmond Senior High, Ridgeview High School, and Redmond Proficiency Academy.

Councilor McPherson volunteered to help with the storyboards and to staff a site on May 16.

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS (None)

COMMISSIONER COMMENTS (None)

ADJOURN

The next meeting is scheduled for Friday, May 9, 2014, 9 a.m.

With no further business, Chair Pinkerton adjourned the meeting at 10:20 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2014.

ATTEST:

Trish Pinkerton
Chair

Heather Richards
Community Development Director



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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Tuesday, May 9, 2014

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Trish Pinkerton, David Adams, Jane Schroeder (absent: *Al Jamison*;
1 vacancy)

Youth Ex Officio: None

City Staff: Heather Richards, *Community Development Director*; Scott Woodford, *Associate Planner*;
Cameron Prow, *TYPE-Write II*

Visitors: Ginny McPherson, *Council Liaison*

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CALL TO ORDER

Chair Pinkerton opened the meeting at 9:05 a.m. with three of four Commissioners present, establishing a quorum.

DISCUSSION/ACTION ITEMS

A. 2014-2015 Work Plan

Mr. Woodford presented the draft work plan for fiscal year 2014-2015, which is intended to support the Historic Landmarks Commission's purpose: to preserve and promote Redmond's history and culture. He reviewed strategies, actions, priorities, timeframes, and responsibilities for the proposed goals.

Commissioners discussed funding and outreach to high school students.

Motion 1 (3/0/0): Commissioner Adams moved to approve the proposed Redmond Historic Landmarks Commission Work Plan for fiscal year 2014-2015. Commissioner Schroeder seconded the motion which passed unanimously.

B. May Historic Preservation Month Planning

Chair Pinkerton reported success in getting permission from most property owners about siting storyboards in front of their buildings. She is awaiting responses from owners of the old Odem Theater and Medical-Dental Building. The Redmond Antique Mall owner has been very supportive, putting up posters, adding a notice to her website, and offering refreshments. Based on the 10-day forecast, weather should be good. She requested Commissioner assistance in recruiting volunteers and distributing posters.

Mr. Woodford presented the revised storyboards, posters, and flyers designed by City Communication Manager Heather Cassaro. A board will be available for addition of new stories.

Ms. Richards suggested adding Art Deco elements to the storyboards, deleting the phrase “History Stroll,” and including people in the photos to provide scale and interest.

Commissioners discussed logistics (distribution of easels to storyboard sites, volunteer recruitment, coordination) for the “Then & Now” event on May 16, partnering with the Redmond Commission for Art in Public Places (historic re-creation of Frank Redmond and others), restoring the informational plaque on the Central Oregon Co-Op Creamery building, handing out maps to visitors, and marketing (press releases, web-friendly announcement, poster distribution, KTVZ-21 news story prior to the event). Commissioner Adams volunteered to help on May 16.

Councilor McPherson recommended using the best-looking buildings if enough volunteers can’t be found to staff all the storyboard sites.

C. SHPO Training

Ms. Richards reported that the State Historic Preservation Office has volunteered to conduct training in Redmond.

Commissioners discussed when the training could take place and desired topics (designating properties as landmarks, how to build a preservation program, alternate building code).

D. Conference Wrap-Up

Chair Pinkerton discussed her experiences at the three-day Oregon Heritage Conference which was attended by 150-200 people. The theme was “Marrying History and Historic Preservation with Recreation and the Outdoors.” Speakers included Grant McKoney (keynote), Michele Reeves (downtown development), Dan Bartlett, Mark Manley (downtown Albany restoration projects including the Flynn block), State and local building officials, Albany Fire Marshal, planners, and an architect. Topics covered historic preservation, interpreting building codes, feasibility analysis (St. Francis Hotel), pro forma for historic property, historic district regulations, partnering to improve business success, and historic preservation carpentry. Points of interest during the walking tour of downtown Albany included preserved buildings (JC Penney), those in progress, and the carousel museum. She presented a handout entitled “10 Tiny Things You Can Do to Celebrate Your Town’s History” and suggested referring to this information when planning the May 2015 historic preservation month.

Ms. Richards said funds are available for Commissioners to attend the National Historic Preservation Commission Conference in Philadelphia (July 2014) and National Trust for Historic Preservation Conference in Savannah, Georgia (October 2014).

E. Approval of Minutes

Motion 2 (3/0/0): Commissioner Adams moved to approve the March 11, 2014, minutes. Commissioner Schroeder seconded the motion which passed unanimously.

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS

Ms. Richards said she had copies of *Redmond – Rose of the Desert* (Midstate Printing, Inc., June 1975) and *Redmond – Where the Desert Blooms* (Keith Clark and B. Elizabeth Ward, Oregon Historical Society, 1985) if Commissioners were interested in reviewing these books.

COMMISSIONER COMMENTS

Commissioner Adams requested business cards to hand out so he looks official when he is conducting business for the Landmarks Commission.

ADJOURN

The next meeting is scheduled for Friday, June 13, 2014, 9 a.m.

With no further business, Chair Pinkerton adjourned the meeting at 10:25 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2014.

ATTEST:

Trish Pinkerton
Chair

Heather Richards
Community Development Director