



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Tuesday, September 12, 2014

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Trish Pinkerton, David Adams, Leaha Moon, Jane Schroeder
(1 vacancy)

Youth Ex Officio: *William King* (absent)

City Staff: Heather Richards, *Community Development Director*; Scott Woodford, *Associate Planner*;
Cameron Prow, *TYPE-Write II*

Visitors: Ginny McPherson, *Council Liaison*

*(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.
The three digits after a motion title show the number of Commissioners voting in favor/against/abstaining.)*

CALL TO ORDER

Chair Pinkerton opened the meeting at 9:12 a.m. with all four Commissioners present, establishing a quorum.

DISCUSSION/ACTION ITEMS

A. Introductions and Swearing In New Commissioner

All commissioners introduced themselves, summarizing their backgrounds and interests in historical preservation.

Ms. McPherson administered the oath of office to new Commissioner Moon.

Chair Pinkerton announced that Commissioner Schroeder was recently recognized as the Deschutes Pioneer Queen.

B. Discussion/Action Items

1. **State Historic Preservation Office Training:** Ms. Richards stated that historic preservation of the "built" environment included structures, archeological resources, landscapes, making decisions, and advising Council about what is important to the community and how it should be protected for future generations. In Redmond, a structure can be protected as a "Landmark" and a property as a "Site of Historical Significance." She explained how Commissioners could benefit from training by SHPO and Restore Oregon.

Following discussion, Commissioners agreed by consensus to schedule training by SHPO and Restore Oregon for their October 10 meeting and to extend the meeting past 10:30 a.m. if needed to accommodate the training and other matters on the agenda.

2. **Landmark Certificate of Approval Application Review:** Ms. Richards said staff are considering splitting the application form into two separate forms: one for designating a “Landmark” or “Site of Historical Interest” and a second for a “Certificate of Approval” to make alterations. She summarized the current review and appeal processes for owners wanting to make a significant alteration to a landmarked property. Two of Redmond’s landmarked properties (Evergreen Elementary and Redmond Hotel) are moving forward with rehabilitation projects and must have a Historic Landmark Certificate of Approval before construction can begin.

Chair Pinkerton recommended that Commissioners review the application and e-mail their comments to Ms. Richards and/or Mr. Woodford.

3. **Upcoming Projects**

Redmond Hotel Renovation: Ms. Richards reported that a sale is pending on this property. Final design on this project is due in February-March 2015.

Evergreen Elementary Rehabilitation: Ms. Richards said a project management team (2 City Councilors, staff, consultants) will oversee this project and four subcommittees: Stakeholder Advisory Committee, Space Planning, Information Technology, and Mechanical Systems. The City will conduct public forums to collect oral histories and artifacts. She is scheduling a City Council tour of Evergreen Elementary School on September 16. Final design for the school building (not including the gym) is due in June-July 2015. There is more space than City Hall needs, but more interest in what City Hall doesn’t need than space available.

Commissioner concerns included a potential conflict of interest between City staff and the applicant (City of Redmond), a potential co-tenant (Redmond Historical Museum), project leadership (Redmond Historic Landmarks Commission), partnership opportunities, and tour by Landmarks Commissioners (September 26, 10 a.m.).

Commissioners Adams and Moore volunteered to assist with outreach.

Ms. Richards said she would request staff assistance from Deschutes County Historical Landmarks Commission (County HLC). Potential co-tenants for Evergreen should submit a letter of interest to the Community Development Department. Vandalism at this site is increasing. Anyone noticing this type of activity should call the police. She recommended that Commissioners discuss the structure, timeline, and outreach to potential partners at their October 2014 meeting.

4. **Landmark Consideration – Redmond Depot:** Ms. Richards said the City bought this building for \$1. It cost \$800,000 to move it stone by stone (to comply with Section 106) to a new location on Airport Way. Due to interest in the private sector about buying the depot, the City is exploring how to protect this building for the community. She presented the Preservation of Historic Buildings and Sites Rating Sheet for Commissioners to use in evaluating this structure for potential Landmark status.

Commissioners discussed contacting Deschutes County Historical Society (Commissioner Adams) and Redmond Historical Society (Commissioner Moore) for information about the depot. Chair Pinkerton said she would make her home file on the depot available to the City. Commissioners agreed to add the depot to their September 26 tour.

Mr. Woodford suggested that Commissioners fill out their evaluation sheets during the tour.

5. **Planning for 2015 Historic Preservation Month Event:** Chair Pinkerton requested ideas about potential projects for May 2015. She recommended continuing discussion at the October, November, and December 2014 meetings and making a decision in January 2015.

Commissioner suggestions included partnering with Redmond Bicycle and Pedestrian Advisory Committee on a bike tour of historic sites or doing a scavenger hunt.

Mr. Woodford noted that working with BPAC members to schedule a bike tour would help meet one of their work plan items.

C. Updates

1. **Status of Historic Survey Contract:** Ms. Richards said the City received a grant to conduct a historic survey and develop a historic preservation plan. Three consultants she contacted previously are unavailable. She is working to get a consultant under contract by November 2015, as the project must be completed by June 30, 2015.

D. Approval of Minutes

Motion 1 (4/0/0): Commissioner Schroeder moved to approve the minutes of April 11, April 28, and May 9, 2014. Commissioner Adams seconded the motion which passed unanimously.

LIAISON COMMENTS (None)

CITIZEN COMMENTS (None)

STAFF COMMENTS

Commissioner Recruitment: Ms. Richards urged Commissioners to help her recruit a fifth commissioner by the October meeting.

Sisters Tour: Mr. Woodford reported that he and Commissioner Adams attended the Deschutes County HLC's tour of historic buildings in Sisters and Camp Polk. Kelly Cannon-Miller will be one of those role-playing historical figures at the cemetery on Halloween night. Commissioner Adams said historic renovation work done in Sisters was funded by the local community and a grant. He noted that nobody appears to own Camp Polk Cemetery.

Historic Preservation Plans: Mr. Woodford said the County HLC is working on a historic preservation plan for the next five years, would like to make a presentation to the Redmond Historic Landmarks Commission, and is interested in partnering opportunities. Ms. Richards directed Mr. Woodford to contact Matt Martin, County staff, about the County HLC attending this Commission's meeting in November 2014.

Whited Farmstead: Ms. Richards said this old farmstead on Helmholtz was designated one of the ten most endangered sites in Oregon in 2011. This Commission reviewed the site and recommended landmark status which was approved by Council. The property has since been purchased by a couple who invited this Commission to tour the farmstead and discuss how to elevate its historic significance. She will check to see if this farmstead is within the City's jurisdiction.

Chair Pinkerton summarized what she knew about this property. The original owner was an attorney and amateur botanist when he moved here circa 1906. Many of the botanical specimens he collected from the Cascades and around Central Oregon are displayed in the Smithsonian and other major universities. He has also had plants named after him.

Commissioner Schroeder noted that the poplar trees on the property east of the Whited Farmstead have been cut down and the house has been fixed up.

COMMISSIONER COMMENTS (None)

ADJOURN

The next meeting is scheduled for Friday, October 10, 2014, 9 a.m.

With no further business, Chair Pinkerton adjourned the meeting at 10:19 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this 10th day of October, 2014.

ATTEST:

/s/ Trish Pinkerton
Trish Pinkerton
Chair

/s/ Heather Richards
Heather Richards
Community Development Director