



**CITY OF REDMOND**  
Community Development Department

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## **DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE**

### Minutes

Monday, October 13, 2014

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

**Advisory Members Present:** Chair Brad Smith, Sam Blackwell, Edwin Danielson, Paul Hansen, Thomas Kemper, Trish Pinkerton (absent: *Donald Crouch, Anne Graham, Denys Middleton*)

**Student Ex Officio:** *David Purkey* (absent)

**City Staff:** Heather Richards, *Community Development Director*; Gabriel Martin, *Economic Development/Urban Renewal Project Coordinator*; Cameron Prow, TYPE-*Write II*

**Visitors:** None

*(scribe CP's note: The minutes were created from an audio recording and notes taken at the meeting. The three digits after a motion title show the number of members voting in favor/against/abstaining.)*

### **CALL TO ORDER – INTRODUCTIONS**

Chair Smith called the meeting to order at 5:08 p.m. with six of nine members present, establishing a quorum.

#### **A. SWEARING IN**

Chair Smith postponed swearing in Mr. Purkey due to his absence.

#### **B. DURAC WORK PLAN**

Ms. Richards presented the revised work plan and reviewed timeframes, project cost, status, priority, 2014/15 focus, 2014/15 marketing needs, and current status for each project.

DURAC comments included incentivizing developers to build more multi-family housing units including duplexes, circulation study (DURAC's role), business medical district (marketing), adding columns to show "Funds Spent to Date" and "2014-15 Bond Dollars Available," coordinating Utility Undergrounding with the Redmond Hotel project, and changing the "Medium" priority on the Restaurant Capital Improvement Program to "High" priority. DURAC members agreed that the new format was clearer and easier to understand. Chair Smith asked staff to make the minor edits identified and present the revised version for approval at the next meeting. He agreed to work with staff on calendar preparation before the next DURAC meeting.

#### **C. PROJECT UPDATES**

1. Historic Redmond Hotel Project: Ms. Richards said the developer is expecting to close on the sale of the property by the end of 2014. He and his wife have moved to Redmond. He has architects on line, is working with a contractor, and has hired a project manager. The project is in design now. Construction cost estimates are expected to be available soon. Mr. Bates is expecting to pull permits by December 31, 2014, and to be operational in 2015.

2. Mid-Town Strategic Planning Project: Mr. Martin reported the City is in the process of recruiting property and business owners to participate on a Midtown Citizens Advisory Committee. The consultant has indicated he will complete the plan in six to eight months. Two property owners with brownfield concerns have volunteered to serve on the MCAC.

Ms. Richards said the MCAC will probably start work in January 2015. In the meantime, the City will form committees, identify project boundaries, and finalize the scope of work.

#### **D. APPROVAL OF MINUTES**

**Motion 1** (5/0/1): Ms. Pinkerton moved to approve the minutes from August 11 and September 8, 2014. Mr. Blackwell seconded the motion which passed with Mr. Blackwell, Mr. Danielson, Mr. Hansen, Ms. Pinkerton, and Mr. Smith voting in favor and Mr. Kemper abstaining due to his absence from the August and September 2014 meetings.

**LIAISON COMMENTS** (None)

**CITIZEN COMMENTS** (None)

#### **STAFF COMMENTS**

Ms. Richards said five people responded to the City's newspaper ad for the Evergreen Elementary Stakeholder Advisory Committee. She requested a DURAC member to as liaison. The EESAC should be formed before the year-end holidays and will meet four times between January and May 2015.

Chair Smith volunteered to serve as EESAC liaison for DURAC.

#### **DURAC COMMENTS**

Chair Smith said he will apply for a new term as his current term will expire December 31, 2014.

Mr. Danielson reported a positive experience with BottleDrop. The new bottle and aluminum can recycling center in Redmond is a pleasant, well-maintained facility.

#### **ADJOURN**

The next meeting is scheduled for November 10, 2014.

With no further business, Chair Smith adjourned the meeting at 6:10 p.m.

APPROVED by the Downtown Urban Renewal Advisory Committee and SIGNED by me this 8th day of December, 2014.

ATTEST:

/s/ Brad Smith  
Brad Smith, Chair

/s/ Heather Richards  
Heather Richards, Community Development Director