

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD FEBRUARY 25, 2014, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Joe Centanni – George Endicott – Camden King – Ginny McPherson – Ed Onimus – Jay Patrick

COUNCIL MEMBERS EXCUSED: Tory Allman

STAFF PRESENT: City Manager Keith Witcosky – Assistant City Manager Sharon Harris – City Attorney Steve Bryant – Interim Airport Director Bob Noble – Police Officer Keith Knight – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Finance/Budget Manager Jason Neff – Accounting Manager Jodi Burch – Senior Permit Technician Pamela Thomas – Utility Billing Supervisor Molly Mansfield

MEDIA PRESENT: COTV

Mayor Endicott called the meeting to order at 6:30 p.m. and noted the Employee Spotlight (Exhibit 14) will take place immediately following the Consent Agenda and approval of the Fiscal Year 2014/2015 Council Goals will be added to Action Items.

INVOCATION

Pastor Kevin Seibold, Redmond Heights Pentecostal Church, led the invocation.

PLEDGE OF ALLEGIANCE

Councilor King led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING

There were no comments from citizens at the meeting.

MAJOR REDMOND STREET CONSTRUCTION UPDATES

City Engineer Mike Caccavano updated the Council on the SW Timber Avenue Water Transmission Main.

CONSENT AGENDA

- A. Minutes of January 14, 2014, Special P.M. Council Workshop (Exhibit 1)**
- B. Minutes of January 14, 2014, P.M. Council Meeting (Exhibit 2)**
- C. Minutes of January 28, 2014, P.M. Council Meeting (Exhibit 3)**
- D. Minutes of February 4, 2014, Special P.M. Council Workshop (Exhibit 4)**
- E. Minutes of February 11, 2014, Special P.M. Council Meeting (Exhibit 5)**
- F. Minutes of February 18, 2014, Special P.M. Council Meeting (Exhibit 6)**
- G. Code Enforcement Liens (Exhibit 7)**

Councilor King moved, seconded by Councilor McPherson, to approve the Consent Agenda as presented, motion passed. (Allman-absent, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

PRESENTATIONS

At this point in the meeting, City Manager Keith Witcosky and Community Development Director Heather Richards presented an Employee Spotlight on Senior Permit Technician Pamela Thomas noting that in

addition to being the front line of the Community Development Department counter, she lead the City's transition to Accela which included a great deal of overtime and 250 hours of training.

A. Relay for Life, Lauren Olander – American Cancer Society

American Cancer Society (ACS) Relay for Life Coordinator Lauren Olander addressed the Council regarding the amazing things ACS does to touch and save lives.

Relay for Life Chair Rebecca Thomas announced that for the first time, Redmond will be the location of the 24-hour Relay for Life event on August 16-17, 2014. The event will take place at the Redmond Proficiency Academy Hugh Hartman Campus track. The event theme is Colors of Cancer and each team will be required to have an educational component at their campsites. On March 11, 2014, at 6:00 p.m., a Relay for Life community kickoff event will take place.

Councilor Onimus thanked Ms. Olander and Ms. Thomas for brining the event to Redmond adding that every person will be touched by cancer either directly or indirectly at some point in their lives. Councilor Onimus asked citizens to visit www.redmondsistersrelay.org, make a donation, or get involved in order to "put an end to cancer once and for all." Ms. Thomas can be contacted at 541-728-6930 or at thomasfamily22@hotmail.com for more information.

B. Audit Report, Rob Tremper – Dickey and Tremper, LLC (Exhibit 8)

Auditor Rob Tremper presented the Council with the results from the City's Fiscal Year (FY) 2012/2013 audit. Mr. Tremper explained that despite findings regarding Juniper Golf Course debt, Airport reporting, and concession leases, Dickey and Tremper issued a clean audit opinion. Mr. Tremper answered questions from the Council.

ORDINANCES

A. Ord. # 2014-02 – An ordinance amending Redmond City Code Section 2.554 pertaining to aeronautical services at the Redmond Airport and declaring an emergency. (Exhibit 9)

Interim Airport Director Bob Noble explained that Ord. #2014-02 clarifies language acknowledging the right of the Airport to conduct the exclusive and non-exclusive aeronautical services currently being provided by a Fixed Based Operator. Staff continues to negotiate a new contract with the current provider.

Councilor King moved, seconded by Councilor Patrick, to have the first and second reading of Ord. #2014-02 by title only, motion passed. (Allman-absent, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2014-02, by title only.

Councilor King moved, seconded by Councilor Patrick, to approve Ord. #2014-02, roll call vote: Allman-absent, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes, motion passed.

ACTION ITEMS

A. Res. #2014-03 – A resolution setting fees and charges imposed by the City of Redmond. (Exhibit 10)

Mr. Noble explained that that Airport's alteration to the fee schedule concerns collecting and tracking a refundable deposit for the 300-plus terminal (non-City) employees. Staff recommends eliminating the \$10 deposit in order to improve inefficiencies. Currently, staff must track the deposits for all cards that are issued, including those which are no longer in use, but have not been returned for a refund.

In response to questions from Councilor Centanni, Mr. Noble explained that the fee schedule exhibit should be corrected to show that City employees are not currently charged a deposit and the terminal tenant line should state non-refundable.

Assistant City Manager Sharon Harris stated the second consideration would be to increase the utility billing notification fee from \$5 to \$10 adding that these notifications are sent to those accounts in danger of having services shut off. The utility billing focus group suggested increasing the fee as a deterrent; Ms. Harris added that the increase would be cost recovery for the administrative costs to process the notices.

Several members of the Council expressed concern with implementing an additional fee as a deterrent; however, Councilor Centanni opined the City's utilities are to be operated like a business and many other outside entities would likely charge a much higher fee.

After further discussion, the Council directed staff to research the true cost recovery amount for utility billing and clean up the Airport parking card deposits. No action was taken by the Council on this item.

B. Res. #2014-04 – A resolution of the City of Redmond adopting a supplemental budget. (Exhibit 11)

Finance/Budget Manager Jason Neff stated that Res. #2014-04 will make supplemental budget changes to the Police Fund for patrol vehicle timing, eCite/eCrash software, and a Healthcare Preparedness Program Grant and to the Airport Fund for the American Airlines revenue guarantee.

Councilor Centanni moved, seconded by Councilor King, to adopt Res. #2014-04 adjusting the City's FY 2013/14 budget, motion passed. (Allman-absent, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

C. Amendment to the Scheduled Airline Operating Agreement Exhibits B, C, and D (Exhibit 12)

Mr. Noble requested approval of an amendment to Exhibits B (Landing Fees), C (Maintenance and Overhead Fees), and D (Supplemental Security Fees) to the Scheduled Airline Operating Agreement. Costs are based on the past year's actual cost recovery.

Councilor McPherson moved, seconded by Councilor Patrick, to amend Scheduled Airline Operating Agreement Exhibits B, C, and D for January 1, 2014, to June 30, 2014, motion passed. (Allman-absent, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

D. Res. #2014-05 – A resolution of the City Council of the City of Redmond, Oregon, authorizing the execution and delivery of one or more financing agreements, escrow agreements and related sale documents that provide the terms for the execution, sale and delivery of Full Faith and Credit obligations, in one or more series, in an aggregate principal amount not exceeding the amount necessary to loan the proceeds of the obligations to the Redmond Urban Renewal Agency in an amount sufficient to allow the Agency to effect the refunding of its Revenue Bonds, Series 1999B and Series 2005A and 2005B and pay the costs of financing real or personal property locate in the Downtown Urban Renewal Area in an amount not to exceed \$13,000,000; authorizing the negotiation, execution and delivery of a loan agreement and related documents with the Agency; designating authorized representatives and delegating responsibilities; and related matters. (Exhibit 13)

Mr. Neff delivered a presentation on the bonding/financing authority and delegation for the Downtown Redmond Urban Renewal Plan. Due to excess tax increment collection and refinancing existing debt, the City has a new debt capacity of \$13 million which can be leveraged to make strategic investments which grow the tax base. Examples of uses for the funds include:

- Redevelopment Opportunities (Public/Private Partnerships)
- Housing Opportunities (Public/Private Partnerships)
- Industrial Opportunities (Public/Private Partnerships)

- Property Assistance Program (Public/Private Partnerships)
- Professional Business Medical District (Streetscape and Trail)
- Redevelopment of Evergreen School
- Evergreen Streetscape Improvements (Sidewalks & Landscaping)
- Circulation Improvements (Street and Parking)
- Alternative Mobility Improvements (Bicycle & Pedestrian)
- Open Space (Public Park Development)

Mr. Neff reviewed the financing schematic, risk mitigation, the history of tax increment collections, financial modeling, bond figures, and rates. Staff addressed questions from the Council.

Councilor King moved, seconded by Councilor Centanni, to approve Res. #2014-05, to authorize the City to deliver the Series 2014 Obligations, execute and deliver the financing and legal documents relating to the Series 2014 obligations and any further actions required for the issuance of the Series 2014 Obligations, and to delegate authority to the Authorized Representatives, motion passed. (Allman-absent, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

E. Fiscal Year 2014/2015 Council Goals

The Council reviewed additional recommendations to the Fiscal Year 2014/2015 goals. Since the Council's goals drive all decisions within the City, approval of future goals will take place as an Action Item on the meeting agenda.

Councilor King moved, seconded by Councilor McPherson, to approve the revised Fiscal Year 2014/2015 Council Goals as amended and discussed, motion passed. (Allman-absent, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

MAYOR'S COMMENTS

Mayor Endicott provided an update on Senate Bill 1531 and announced that he will be attending several meetings in Salem.

COUNCIL COMMENTS

Councilor Centanni stated that Redmond businesses are struggling so citizens were encouraged to shop locally.

Councilor Patrick clarified his comments regarding the costs associated with the utility billing notices. He did not intend to imply that staff was not performing as they should, but rather if the intent of the increase is cost recovery, then he could support that kind of increase.

Councilor McPherson discussed local student theatre productions and encouraged citizens to support these groups. Councilor McPherson noted that members of the Council will be playing rolls in the upcoming production of Footloose.

CITY MANAGER COMMENTS

A. Employee Spotlight (Exhibit 14)

This item took place immediately following the Consent Agenda.

City Manager Keith Witcosky along with Councilor McPherson participated in a mock congressional hearing at Central Christian School. Approving the FY 2014/2015 goals sets the stage for staff to work together through strategic work plans in order to advance Council's goals. Mr. Witcosky commented that Venerable Properties toured Evergreen School with staff and is excited about the possibility of working with the City on renovating the site.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 8:50 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 25th day of March, 2014.

/s/ George Endicott
George Endicott, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder