



**PARKS COMMITTEE • MEETING MINUTES**

November 19, 2014

Redmond Public Works, Transportation Conference Room  
243 East Antler Avenue, Redmond, Oregon

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**Parks Committee Members Present:** Chair Gary Parks, Vice-Chair Richard Lance, James Cook, Paul Nolan, Linda Nolte (excused: *Anthony Ross*; absent: *Rena Meeks*)

**Youth Ex Officio:** Luke Purkey

**City Staff:** Curt Petersen, *Manager of Parks, Facilities, and Cemetery*; Annie McVay, *Parks and Administration Division Manager*; Cameron Prow, *TYPE-Write II*

**Visitors:** Katie Hammer, *Redmond Area Park and Recreation District (RAPRD)*

*(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.*

*The three digits after a motion title show the number of Committee members voting in favor/against/abstaining.)*

**CALL TO ORDER**

Chair Parks opened the regular meeting at 6:02 p.m. with 5 of 7 members present, establishing a quorum.

**PUBLIC COMMENTS** (None)

**ANNOUNCEMENTS** (None)

**APPROVAL OF MINUTES**

Committee members requested the following corrections:

- \* Replace "November 19" date at top of Page 1 with "September 17."
- \* **UPDATES/PRESENTATIONS**, 2. City Updates, Paragraph 3, to read: "**Reconstruction of Tennis Courts:** Staff's focus on getting a grant from the tennis association caused them to miss the fall construction window. Following research, staff decided not to apply for the grant, which opened up the possibility of potentially accommodating pickleball as well as tennis. Reconstruction is expected to take place in spring 2015 during the playground structure construction process."
- \* **DISCUSSION/ACTION ITEMS**, 2. Consider Appropriate Sponsorship Signage for the Disc Golf Course, Paragraph 4, to read: "Ms. Hammer pointed out that not every project needs signs to operate as the disc golf course does. She recommended implementing a standard for how often donations will be solicited and assuring that donors will be businesses that the City would support. Councilor McPherson said the City cannot discriminate against any business wanting to make a donation."
- \* **DISCUSSION/ACTION ITEMS**, 5. Park Commissioner Proposals and/or Presentations, **A. Multi-Generational Community Development** paragraph to read: "Commissioner Nolte recommended postponing her presentation on this topic to the November meeting. She briefly discussed the value of a multi-generational focus in marketing Redmond to encourage aging in place, thus keeping retired people's incomes from going to another community. She suggested an audit of Park programs and amenities to assure they provide a multi-generational benefit. She announced a booksigning for *Building Community – Aging in Place* which will be held at Paulina Springs Books."

**Motion 1** (4/0/1): Mr. Cook moved to approve the minutes from the September 17, 2014, meeting as amended. Mr. Lance seconded the motion which passed with Mr. Cook, Mr. Lance, Ms. Nolte, and Mr. Parks voting in favor and Mr. Nolan abstaining due to his absence from the September 2014 meeting.

## UPDATES/PRESENTATIONS

### 1. Update on Disc Golf Course Donor Signage

For Mr. Nolan's benefit, Ms. McVay summarized how the disc golf course was funded and installed in the dry canyon. The Parks Department has been reluctant to do anything in the dry canyon area that looks like advertising. When tee signs were proposed that advertised sponsors' names, the Parks Department realized it was time to set a policy about advertising in City parks and the dry canyon area. Following a lengthy discussion, the parks foundation, disc golf association, and City Parks Department reached an agreement. Companies from whom sponsorships have been collected will be allowed to display their logos for one year. She presented sample signage. The main kiosk sign will provide course rules and a list of donors including the City of Redmond, disc golf association, and parks foundation to honor the hard work everyone put in to make this course happen. This sign is also intended to honor the direction the Parks Department wants to take to recognize donors for park projects. Each tee will have two signs: (1) information on the hole and (2) the sponsor for that hole. Ryan Lane, Disc Ventures LLC, will manufacture the signs and the City will pay for them.

Committee concerns included tee sign size, listing trail users (equestrians, pedestrians, joggers, bikers) on signs facing the disc golf course, resolving conflicts (trail users vs. disc course users), improving donation box signage, trail map to show where "main" and "horse" trails are, including "horses" on the trail markers, federal/state/county law requirements that other users yield to horses, and appropriate wording to encourage awareness and respect by/for all trail users.

Mr. Purkey suggested adding a reminder to the main kiosk sign that dogs must be leashed.

Ms. McVay said there have been no conflicts between trail users to date.

### 2. City Updates

**a. Homestead Canal Trail:** Ms. McVay reported that Phase 1 (Maple Avenue to Quince Avenue) of this trail has been completed. Future phases will continue the trail to the south end of town. The trail surface is asphalt and concrete in sections where Central Oregon Irrigation District needs access. The alignment is narrower than originally planned in order to accommodate unexpected easement and saturation issues. The Phase 2 start date is unknown at this time but will be dependent on funding.

**b. Maple Avenue Bridge Climbing Bridge:** Ms. McVay thanked Committee members for supporting this opportunity. The City has worked out a draft management plan which will need to be vetted through the City's Risk Management Department. On November 18, the parks foundation agreed to partner with Ian Caldwell on this project.

Mr. Lance said the parks foundation will serve as a 501(c)(3) fiscal sponsor for this project.

**c. Ice Rink Setup and Operations:** Ms. McVay said the ice rink and spray deck officially became park assets on July 1, 2014. The ice rink is expected to open on November 26.

**e. Pickleball Proposal:** Ms. McVay said that pickleball is one of the fastest-growing sports in Central Oregon. Bend put up eight pickleball courts last year and plans more. Pickleball players are the main users of the Valleyview tennis courts. Following discussion with stakeholders including Redmond High School, tennis associations, and pickleball users, the Parks Department decided to repurpose one or both of the Valleyview courts (instead of those in Sam Johnson Park) for pickleball. The Parks Department understands that any compromise is unlikely to please everyone.

Mr. Lance said the parks foundation would be willing to partner with pickleball players trying to raise money for their own courts.

Committee members discussed the multigenerational aspect of pickleball, historical use of existing tennis courts, and opportunities for tennis vs. pickleball players.

- d. **Parks Committee City Code Revisions:** Ms. McVay summarized the background of this issue, which was prompted by the mayor's desire to standardize the structure of City commissions and committees. Following an extensive review, City Council adopted the plan to change all commissions to committees, except those responsible for quasi-judicial issues (Redmond Urban Area Planning Commission, Redmond Historic Landmarks Commission), effective October 28, 2014. She presented revised language for the Parks Committee from Redmond Ord. #2014-18 and summarized the major changes. Opinions from ex officio (nonvoting) members are valued for the additional insight they provide.

Committee concerns included changing "Tree Board" to "Tree Committee," adding "Council liaison" to the code, why ex officio members can't vote, residential requirements for Parks Committee and ex officio members, if people outside the urban growth boundary pay the same taxes as those inside the UGB and how that could impact Parks Committee decisions, and how restructuring could have been more respectful and inclusive.

Ms. Prow requested, and received permission from the Parks Committee, to refer to the "Chairperson" and Vice-Chairperson" as "Chair" and "Vice-Chair" in Committee minutes.

## DISCUSSION/ACTION ITEMS

### 1. Discussion of Draft Park Donor Recognition Policy

Ms. McVay said the disc golf course issue clarified the need for a better policy on donor recognition. She referenced a recent article about the National Park Service's policy regarding corporate donations and said a citywide policy is under consideration. She presented a draft Parks Department policy and requested Committee input.

Committee concerns included the difference between project donations and memorial donations, adding "in the project area" to Bullet Item 1, capacity (saturation), impact of donors on the Parks master plan, difference between "donors" and "sponsors," length of recognition (perpetuity vs. fixed term), if naming a park or park facility constitutes donor recognition, and adding "in writing" to how the Parks Department will communicate the guidelines.

Ms. Hammer recommended allowing local government logos in Bullet Item 3.

Ms. McVay said staff will research naming rights to Redmond parks.

Chair Parks directed the Parks Committee continue discussion on this issue at a future meeting.

### 2. Discussion of Park Memorial Program

Ms. McVay said the City has accommodated various requests in the past but has not formalized a policy. She presented her staff report and draft language for a Park Memorial Program which was developed following research of what other communities are doing. The program will clearly list and illustrate the types of memorials (benches, trees, water fountains) available, staff-selected locations most appropriate or in need, cost of memorial items, and how donors will be recognized. The cost of each memorial item is intended to cover the City's purchase of the item and a memorial plaque, installation, and maintenance.

Committee discussion covered changing Park needs over time, future memorial opportunities not listed in the program, jurisdiction of the memorial program (parks vs. other City properties), and what may be memorialized (person, event, or pet; dead vs. alive).

**Motion 2** (5/0/0): Mr. Lance moved that the Park Memorial Program be adopted as presented in the staff report, subject to correcting "Scottsdale" to "Redmond" in Paragraph 1. Mr. Nolan seconded the motion which passed unanimously.

**COUNCIL LIAISON COMMENTS** (None)

**STAFF COMMENTS**

Ms. McVay reported a potential need to replace Parks Committee members in 2015. The terms of two members expire on December 31 this year; one is interested in reapplying and the other is not. A third member (Rena Meeks) has been unable to attend many meetings in 2014 due to illness. She requested the Committee's assistance in recruiting new members. Following discussion and review of Redmond Ord. #2014-18, Section 2.386(6), Committee members recommended that Parks staff contact Ms. Meeks regarding her membership status and offer her the chance to reapply in the future.

Ms. McVay said she and Chair Parks will meet soon to discuss how the Committee can achieve its work plan goals for 2015 and participate, if desired, in the Parks master plan process.

**COMMITTEE COMMENTS**

Ms. Nolte suggested that the first bullet point on the disc golf course sign start with "Please be aware of safety needs of" and follow that wording with the trail users list. She recommended indicating on the map the locations where the multi-use trail winds through. She stated it was a common practice on U.S. Forest Service and Bureau of Land Management lands for trail users to know where the trails of other users are located.

Mr. Nolan said he appreciated the opportunity to participate on the Parks Committee. He asked about the City's policy on commercial banners. At the top of the dry canyon near the baseball fields, two businesses have hung large advertising banners to face the park at the back of their buildings. Ms. McVay thanked Mr. Nolan for bringing this to her attention and said Parks staff would check this out.

Mr. Purkey said participating on the Parks Committee was helping him to understand different ways of looking at issues. A lot of disagreements are not over what members are trying to do but the words used to try to do them.

**PUBLIC COMMENTS** (None)

**NEXT SCHEDULED MEETING**

Wednesday, January 21, 2015, 6 p.m.

**ADJOURN**

With no further business, Chair Parks adjourned the meeting at 7:43 p.m.

APPROVED by the Redmond Parks Committee and SIGNED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

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Gary Parks, Parks Committee Chair