



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Friday, January 9, 2015
City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Trish Pinkerton, Vice-Chair Judy Fessler, Tonia Cain, Jane Schroeder (excused: Leaha Moon)

Youth Ex Officio: Vacant

City Staff: Scott Woodford, *Associate Planner*; Cameron Prow, *TYPE-Write II*

Visitors: Ginny McPherson, *Council Liaison*

Media: None

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title show the number of Commissioners voting in favor/against/abstaining.)

CALL TO ORDER

Chair Pinkerton opened the meeting at 9:08 a.m. with four of five Commissioners present, establishing a quorum.

SWEARING IN OF NEW MEMBERS

Council Liaison McPherson administered the oath of office to new Commissioners Cain and Fessler individually.

INTRODUCTIONS

All commissioner introduced themselves.

ENABLING CODE AND FY 2014-2015 WORK PLAN REVIEW

Mr. Woodford summarized Redmond City Code Sections 2.590 through 2.599 for operation of the Historic Landmarks Commission.

Commissioner concerns included why the number of commission/committee members varied.

Mr. Woodford reviewed the commission's draft work plan for fiscal year 2014-2015. The City has requested proposals regarding creation of a five-year historic preservation plan and a survey of properties for a downtown historic district. The deadline for consultant proposals is January 23, 2015.

Commissioner concerns included updating the historic plaque inventory, plaque eligibility criteria for historic properties, adding a property's historic designation to the tax records, potential partners to improve community awareness of historic preservation (Redmond Museum, Redmond Chamber of Commerce, Leadership Redmond, Redmond School District, Greater Redmond Historical Society, Deschutes County Historical Landmarks Commission, Redmond City Hall, Redmond Public Library),

improving coordination among all historic preservation groups, and *Redmond Spokesman* support of the Evergreen Elementary rehabilitation project.

Chair Pinkerton reported contacting both the school district and a high school history teacher.

Commissioners Cain and Fessler requested a tour of the old Evergreen Elementary School.

Following discussion, Commissioners agreed by consensus to make the following corrections to their 2014-2015 work plan:

- * Goal 1, Strategy 1, Actions 1-3: Change timeframe from December 31, 2014, to June 30, 2015.
- * Goal 2, Strategy 2, Action 1: Replace "RCAPP" acronym with the actual name of "Redmond Committee for Art in Public Places."
- * Goal 2, Strategy 3: Change priority from "Medium" to "High."

ELECTION OF CHAIR and VICE-CHAIR

Commissioner Schroeder nominated Commissioner Pinkerton to serve as Chair for 2015. Commissioner Pinkerton agreed to serve. Commissioners Cain, Fessler, Pinkerton, and Schroeder voted unanimously in favor of Commissioner Pinkerton for Chair during calendar year 2015.

Commissioner Fessler volunteered to serve as Vice-Chair for 2015. Commissioners Cain, Fessler, Pinkerton, and Schroeder voted unanimously in favor of Commissioner Fessler for Vice-Chair during calendar year 2015.

DISCUSSION/ACTION ITEMS

1. May Preservation Month Planning

Commissioners discussed the logistics of a scavenger hunt for their May 2015 event. Concerns included getting property owners' permission, potential volunteers, involving property owners in storytelling, transportation modes (bike, skateboard, walking, shuttle bus, auto), parking, publicity (posters, City newsletter, City website, County website/calendar, displays in Homestead Park, social media), potential partners (Redmond Bicycle and Pedestrian Advisory Committee [BPAC], St. Charles), participant demographics (all ages, individuals and teams), information (maps, stories, phone applications), prizes, refreshments, hours of operation (10 a.m.-2 p.m.), coordinating with other City committees and community events, frequency of event (one-time vs. annual), posting signs along the tour route (re-use for next event), and public safety.

Mr. Woodford said BPAC supported the idea of a bike tour. He will check with Redmond Area Park and Recreation District about the date of their May 2015 event and issue an invitation to attend the February Landmarks Commission meeting.

Next steps: Chair Pinkerton and Vice-Chair Fessler agreed to serve on a subcommittee to prepare a draft tour route for review by all commissioners at their February 2015 meeting.

LIAISON COMMENTS

Councilor McPherson asked about the results of the Landmarks Commission open house on the Evergreen Elementary rehabilitation project. She recommended commissioners monitor Council meetings via the website (www.ci.redmond.or.us) and City newsletter for information about the City's historic preservation role. She will share with RCAPP what the Landmarks Commission is working on.

CITIZEN COMMENTS (None)

STAFF COMMENTS

Mr. Woodford said Council is reconstituting the Redmond Development Committee to oversee implementation of the Redmond Development Plan. Members of this advisory committee will include chairs of the City’s other advisory commissions and committees. Chairs will be notified in advance of the meeting date.

Mr. Woodford said he and Community Development Director Heather Richards will provide orientation to new Commissioners Cain and Fessler.

Chair Pinkerton’s concerns included frequency of meetings and associated workload.

Upcoming meetings

- * January 30, 9 a.m. – State Historic Preservation Office training
- * February 13, 9 a.m. (Friday): next regular meeting
- * April 24-25 (Friday-Saturday): Annual state historic preservation conference in Portland

COMMISSIONER COMMENTS (None)

ADJOURN

With no further business, Chair Pinkerton adjourned the meeting at 10:40 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this 13th day of February, 2015.

ATTEST:

/s/ Trish Pinkerton
Trish Pinkerton, Chair

/s/ Heather Richards
Heather Richards, Community Development Director