

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD JANUARY 27, 2015, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Anne Graham – Camden King – Ginny McPherson – Jay Patrick

STAFF PRESENT: City Manager Keith Witcosky – City Attorney Steve Bryant – Airport Director Jeff Tripp – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Deputy Director of Central Services Jason Neff – Deputy Director of Central Services Jodi Burch

MEDIA PRESENT: Beau Eastes, Bend Bulletin – COTV

Mayor Endicott called the meeting to order at 6:30 p.m.

BLESSING

Pastor Kevin Seibold from Redmond Heights Pentecostal Church led the blessing.

PLEDGE OF ALLEGIANCE

Councilor King led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING

There were no comments from citizens at the meeting.

CONSENT AGENDA

- A. Minutes of January 13, 2015, P.M. Council Meeting (Exhibit 1)**
- B. Minutes of January 20, 2015, Special P.M. Council Workshop (Exhibit 2)**

Councilor King moved, seconded by Councilor Centanni, to approve the Consent Agenda as presented, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

PRESENTATIONS

- A. Audit Report, Rob Tremper (Exhibit 3)**

Auditor Rob Tremper presented the Council with a report of the fiscal year 2013/2014 (FY 13/14) audit noting that the audit went very smoothly and was probably the best financial audit the City has had thus far. Mr. Tremper discussed the addition of Government Accounting Standards Board (GASB) 65 and its effect on the City's financial statements, future GASB statements and estimates. Mr. Tremper shared that there were no material adjustments and a clean audit report was issued. An update was given on the status of prior year audit issues with Mr. Tremper noting the issues have all been resolved. Two significant deficiencies in internal control over compliance occurred with the Small Community Air Service Grant and the Neighborhood Stabilization Program grant reporting.

- B. Central Oregon Intergovernmental Council Update, Andrew Spreadborough**

Central Oregon Intergovernmental Council (COIC) Executive Director Andrew Spreadborough provided an update to the Council noting that COIC was formed in 1972 by cities and counties as a Council of Governments in order to take on regional-level planning, priority-setting and service deliver. COIC is governed by a board of city and county elected officials, business representatives and other regional representatives. COIC has 130 employees and 11 locations throughout Central and South Central Oregon.

COIC program areas include transportation (Cascades East Transit [CET] and Cascades East Ride Center), employment and training services, community and economic development, and business loans.

CET's five busses currently run from 6:30 a.m. to 6:00 p.m. with peak times occurring between 7:00 a.m.-9:00 a.m. and 2:00 p.m.-4:00 p.m. COIC has been working on expanding the CET system by:

- Working with the City of Bend and partner organizations to determine priorities for expanded service in Bend in 2015;
- Addition of services to Warm Springs in December 2014;
- Service expansion in Madras/Jefferson County in 2015; and
- Launched volunteer ride program in 2014.

Mr. Spreadborough explained CET's long- and short-term funding strategy adding that they are working on a legislative concept to change Oregon Revised Statute 190.083. COIC will be requesting written and oral support from its regional government partners. Mayor Endicott provided some additional information on the issue and offered to testify at the hearing. The concurrence of the Council was to sign a letter of support.

Mr. Spreadborough also shared information on COIC's adult employment services, alternative high school program, work-education program, community and economic development, and what is ahead in 2015.

C. Financial Report, Jason Neff (Exhibit 4)

Deputy Director of Central Services Jason Neff delivered the 2nd quarter fiscal year 2014/2015 (FY 14/15) financial report and Dashboard. Key highlights include:

- City-wide operating expenses at 47 percent of budget (estimated to be at 97 percent at end of FY 14/15)
- General Operating change in fund balance expected to be \$300,000 better than budget in FY 14/15
- Airport change in unrestricted fund balance expected to be substantially positive in FY 14/15
- Major utility revenues expected to be 2.5 percent higher than budget
- Most development related and permit revenue are trending higher than budget.

Mr. Neff reviewed key statistics, various funds, capital maintenance expenditures, and cash and investments.

ACTION ITEMS

A. Community Development Block Grant Funding Award, Action Plan FY 14/15 (Exhibit 5)

Community Development Director Heather Richards requested approval of Community Development Block Grant (CDBG) funding awards for the FY 14/15 Annual Action Plan. All projects must:

- Further the purpose of the CDBG program
- Meet the National Objectives of the CDBG program
- Meet the goals of the Consolidated Plan, 2014-2018
- Meet the strategies of the FY 14/15 Action Plan

Ms. Richards reviewed the purpose of the CDBG, national objectives, the priority needs identified in the 5-year Consolidated Plan, and funding for the Consolidated Plan goals.

The following four applications were received:

1. Families Forward (Downtown 70-Unit Development) – *Affordable Housing*
2. Families Forward (Reindeer & 17th Court) – *Affordable Housing*
3. Opportunity Foundation of Central Oregon – *Economic Development*
4. Boys and Girls Clubs of Redmond/Terrebonne – *Public Services*

Ms. Richards reviewed each application in detail noting the recommendation is to fund Families Forward, Inc.'s Reindeer & 17th Court project (\$102,727), Opportunity Foundation of Central Oregon (\$24,300), and Boys and Girls Club of Redmond/Terrebonne (\$25,000). In response to questions from Councilor Allman, Ms. Richards explained that the City could lose Housing and Urban D funding if the program is not deployed in a compliant way; however, if goals are not achieved, the applicants are not currently penalized. Ms. Richards addressed additional questions from the Council.

Councilor McPherson moved, seconded by Councilor Graham, to award the FY 14/15 City of Redmond CDBG funding to the following projects: Families Forward, Inc. for \$102,727 to fund affordable housing supply; Opportunity Foundation of Central Oregon for \$24,300 to fund workforce training and job creation activities; and to the Boys and Girls Club of Redmond/Terrebonne for \$25,000 to fund operations and increased services, per the goals and strategies of the Consolidated Plan and FY 14/15 Action Plan, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

MAYOR'S COMMENTS

Mayor Endicott shared that the President of Kiwanis International will be in attendance at the groundbreaking event for the Sam Johnson Park on February 13, 2015.

COUNCIL COMMENTS

Councilor Graham thanked the newly formed Housing and Community Development Committee for their work on the CDBG funding awards.

Councilor King concurred with Councilor Graham. Councilor King noted that his daughter will be singing the Canadian National Anthem at the dinner for the Kiwanis International President.

Councilor Centanni encouraged shopping local.

Councilor Allman reported on the Redmond Chamber of Commerce's Annual Banquet and Urban Area Planning Commission.

CITY MANAGER COMMENTS

City Manager Keith Witcosky announced that the Council will hold their annual goal setting session on February 3, 2015. The City's leadership team will hold a full day retreat on January 30, 2015.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

Opportunity Foundation Development Director Suzanne Michaelson and Boys and Girls Clubs of Redmond/Terrebonne Executive Director Jenny O'Keefe thanked the Council for funding their projects.

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 8:21 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 10th day of March, 2015.

/s/ George Endicott
George Endicott, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder