

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD FEBRUARY 24, 2015, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Anne Graham – Camden King – Ginny McPherson – Jay Patrick

STAFF PRESENT: City Manager Keith Witcosky – City Attorney Steve Bryant – Airport Director Jeff Tripp – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Deputy Director of Central Services Jason Neff – Deputy Director of Central Services Jodi Burch – Code Compliance Officer Jacob Smith – Public Works Parks and Administration Division Manager Annie McVay

MEDIA PRESENT: Beau Eastes, Bend Bulletin – COTV

Mayor Endicott called the meeting to order at 6:30 p.m.

BLESSING

Pastor Mike Dismore from Central Oregon Police Chaplaincy led the blessing.

PLEDGE OF ALLEGIANCE

Councilor King led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING

There were no comments from citizens at the meeting.

EVERGREEN REHABILITATION / NEW CITY HALL UPDATE

Community Development Director Heather Richards provided the Council with an update on the Evergreen Elementary School Rehabilitation Project. Highlights included space planning/needs assessment, tenant policy, asbestos abatement, geo-tech survey (structural), site survey, Stakeholder Advisory Committee and City Hall tours.

Redmond citizen Richard Lance addressed the Council regarding the need for a dedicated community use room in the new City Hall. The concept centers on the Redmond Intergenerational Learning Experience (RILE) and would involve versatile space to accommodate smaller groups for meetings, other community groups, and larger groups for open-to-the-public programs. The room or suite of rooms would have ADA access from the outdoors via a separate entrance that would allow non-business hours use, and have bathroom access, a kitchenette, infrastructure for electronic technology functions and heating/cooling controls.

CONSENT AGENDA

- A. Minutes of February 3, 2015 Special P.M. Council Meeting (Exhibit 1)**
- B. Code Enforcement Liens (Exhibit 2)**

Councilor McPherson moved, seconded by Councilor Patrick, to approve the Consent Agenda as written, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

PRESENTATIONS

- A. City Portfolio Review, Jason Neff**
 - i. Approval of City Policy FIN 111 – Investments (Exhibit 3)**

Deputy Director of Central Services Jason Neff introduced the Cutwater Asset Management Director Mary Donovan who provided the Council with information on the City's investment portfolio. Ms. Donovan presented information on the market environment, portfolio performance and strategies, corporate bond holdings, and the broker/dealer relationship. Ms. Donovan answered questions from the Council.

Mr. Neff explained that Oregon Revised Statute 294.135 requires approval annually of the City's investment policy. Mr. Neff noted the only changes are to the effective date of the policy.

Councilor Centanni moved, seconded by Councilor Graham, to re-approve the City of Redmond investment policy FIN 111 – Investments, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

PUBLIC HEARING

A. Ord. #2015-01 – An ordinance amending definitions and Chapters 2, 9, 10, and 14 of the Redmond Comprehensive Plan and City Development Code Chapter 8, Article I, Zoning Standards; Sections 8.0020, 8.0065, 8.0085, 8.0130, 8.0300, and 8.0367; Article III, Land Division Standards; Sections 8.2020, 8.2015, 8.2220, and 8.2410; Article IV, Site and Design Standards; Sections 8.3035 and 8.3050. (Exhibit 4)

Mayor Endicott opened the public hearing.

Principal Planner Deborah McMahon stated that Ord. #2015-01 amends both the Redmond Comprehensive Plan and the Redmond Development Code. Ord. #2015-01 meets the directives of the Great Neighborhood Principles, Redmond Development Plan and Livability goals within the Comprehensive Plan.

Current development code is confusing and expensive; does not produce the master plans the City needs to meet Comprehensive Plan and Council objectives; and flexibility is not clearly stated. Ms. McMahon described the proposed changes and the citizen involvement process which yielded no opposition. Ms. McMahon addressed questions from the Council.

There being no further testimony, Mayor Endicott closed the public hearing.

Councilor Graham moved, seconded by Councilor Allman, to have a first and second reading of Ord. #2015-01 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

Mayor Endicott explained the downturn in the economy occurred after the master planning requirement was established in 2007 then opined the proposed ordinance is a more modest look at master planning while still capturing the key components. Councilor King added the economic downturn allowed the City the time to re-evaluate the process.

City Attorney Steve Bryant read the first and second reading of Ord. #2015-01 by title only.

Councilor Graham moved, seconded by Councilor Allman, to approve Ord. #2015-01, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

B. Ord. #2015-02 – An ordinance amending the Redmond City Development Code Chapter 8, Article V, Sign Standards; Sections 8.4110, 8.4240, 8.4070, and 8.4180. (Exhibit 5)

Ms. McMahon explained that Ord. #2015-02 amends the Redmond sign code and comes in response to interest and comments on digital billboards in Bend. Ms. McMahon shared the alignment of the City's mission and vision with current sign code, with Council goals, and legal issues noting that the City is only permitted to regulate the time, place and manner (infrastructure) when it comes to signs. Ms. McMahon reviewed the proposed changes which will recognize new billboard technology, enforce underground wiring, and minor changes to correct or improve other areas of the code.

After holding a public hearing, the Urban Area Planning Commission recommended adoption of the proposed sign code changes. Two sign companies were opposed to the proposed changes, whereas the Deschutes County Fairgrounds and Expo Center (DCFE) is in favor and would like to use a digital sign to advertise events from the highway. Ms. McMahon noted this is inconsistent with City code and the South Highway 97 Corridor entry treatment plan.

Ms. McMahon addressed questions from the Council.

Mayor Endicott opened the public hearing.

DCFE Executive Director Dan Despotopoulos requested the Council consider a display welcoming drivers to the City of Redmond with an information board used to list various Redmond events and community messages.

DCFE Board Member Mike Schiel opined that the DCFE is a major economic driver to Redmond and Central Oregon and requested an exception that would allow a digital billboard near Yew Avenue.

There being no further testimony, Mayor Endicott closed the public hearing.

Ms. Richards answered questions from the Council.

Councilor Graham moved, seconded by Councilor McPherson, to have a first and second reading of Ord. #2015-02 by title only.

Mayor Endicott stated he is supportive of the ordinance as written. Councilor Graham commented that the City is acting in accordance with the 2020 statement adding that electronic signs are dangerous to motorcyclists in particular. Councilor McPherson expressed concern with the hacking digital signs and the possible inappropriate images or language that could be displayed as a result. Councilor Patrick expressed concern over limiting business by restricting signage.

Motion failed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-no)

Councilor Graham moved, seconded by Councilor McPherson, to have a first reading of Ord. #2015-02 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

City Attorney Steve Bryant read the first reading of Ord. #2015-02 by title only.

ACTION ITEMS

A. Extended Enterprise Zone Abatement Agreement for Ammunition Development Corporation (Exhibit 6)

Ms. Richards and Redmond Economic Development, Inc. Manager Jon Stark commented that approving the Extended Enterprise Zone Abatement Agreement for Ammunition Development Corporation (ADC) provides them with an additional one-year of qualifying property tax abatement, in addition to the three-year abatement, based on capital investment, new job creation and wages. ADC has committed to creating 20 new jobs with an average annual compensation greater than 150 percent of the Deschutes County average.

Councilor King moved, seconded by Councilor Centanni, to approve the agreement for Oregon Enterprise Zone Extended Abatement for Ammunition Development Corporation, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

B. Fixed Base Operator Application, Butler Aircraft Services, LLC (Exhibit 7)

Airport Director Jeff Tripp requested the Council deny the Fixed Base Operator (FBO) application submitted by Butler Aircraft Services (Butler) for: 1) failure of the applicant to provide a complete

application, and 2) demonstrated inability to comply with the Airport Minimum Standards. Mr. Tripp outlined the FBO application deficiencies as described in a letter to the applicant dated January 29, 2015:

Mr. Tripp recommended the Council reject Butler's application and set a reasonable time frame for Butler to wind down their services.

Councilor King moved, seconded by Councilor Patrick, to reject Butler's application as incomplete, which results in various deficiencies and a failure to demonstrate compliance with the Airport Minimum Standards in several respects, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

Councilor King moved, seconded by Councilor Patrick, to further recommend Council provide direction on Butler's continued FBO operations at the airport. Given the City's adopted minimum standards and FBO requirements, the City cannot permit operations to continue that violate the standards and that are performed by non-permitted entities. However, we also shouldn't create any problems at the airport by setting an unreasonable timeframe for Butler to cease operations. Thus I recommend Butler be granted 90 days to cease its FBO operations at the Redmond airport, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

C. Res. #2015-01 – A resolution of the City of Redmond to make budget adjustments. (Exhibit 8)

Mr. Neff requested approval of Res. #2015-01 which makes budget adjustments to three funds due to unplanned expenditures and revenues in the Fiscal Year 2015-15 budget. Adjustments are proposed to the following:

- Temporary Personnel (Airport Fund) - \$60,000
- Public Works Facility Waterline Extension / Fire Suppression System (Water Fund) - \$178,633
- Police Personnel Costs (Police Fund) - \$13,000

Councilor Centanni moved, seconded by Councilor Graham, to adopt Resolution #2015-01 adjusting the City's FY 2014/15 budget, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

BID AWARDS / BID REJECTIONS

A. Public Works Waterline Replacement Project (ND 1001) (Exhibit 9)

Public Works Director Bill Duerden requested approval of a bid award to replace an existing, deteriorated line with a new 8-inch waterline extending from the main located in Redmond Avenue. The new line will run adjacent to the Public Works Transportation Building. The City received nine bids with Jeron McKernan Enterprises, Inc. providing the lowest responsible bid at \$108,891.25. The Engineer's estimate was \$123,935.00.

Councilor Graham moved, seconded by Councilor Allman, to authorize the City Manager to sign the contract with Jaron McKernan Enterprises, Inc for the Redmond Public Works Waterline Extension Project in the amount of \$108,891.25, motion passed. (Allman-yes, Centanni-yes, Endicott-absent, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

B. North Rim Subdivision Waterline Replacement Project (WA 1401) (Exhibit 10)

City Engineer Mike Caccavano requested approval of a bid award to replace waterlines installed in 1969 in the alleyways between 10th and 12th Streets and Quince Avenue and Canyon Drive. The City received seven bids with Robinson and Owen Heavy Construction Inc. providing the lowest responsible bid at \$571,008.15. The Engineer's estimate was \$693,000.00.

Councilor King moved, seconded by Councilor Allman, to authorize the City Manager to sign the contract with Robinson and Own Heavy Construction Inc. in the amount of \$578,084.44 for the

North Rim Waterline Replacement Project, Phase 1, WA 1401, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

C. American Legion, Dry Canyon Gateway Project (PK 1402) (Exhibit 11)

Parks and Administration Division Manager Annie McVay requested approval of a bid award for construction of the American Legion, Dry Canyon Gateway. The City received three informal bids with Collins and Sons providing the lowest bid at \$75,502.32. The Engineer's estimate was \$84,335.90.

Councilor McPherson moved, seconded by Councilor Patrick, to authorize the City Manager to sign the contract with Collins and Sons for the American Legion, Dry Canyon Gateway in the amount of \$75,502.32, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)

MAYOR'S COMMENTS

A. Commission / Committee Appointments

- i. **Bicycle and Pedestrian Advisory Committee** – Appointment of Andrea Green and Rand Hill terms expiring December 31, 2016, and Brennan Buckley-Noonan as the Youth Ex-Officio term expiring December 31, 2015. (Exhibit 12)
- ii. **Budget Committee** – Appointment of Lori Scharton term expiring December 31, 2017. (Exhibit 13)
- iii. **Housing and Community Development Committee** – Appointment of Joni Powell, Lori Scharton, and Whitney Swander terms expiring December 31, 2016, and Suzanne Michaels appointment expiring December 31, 2018. (Exhibit 14)
- iv. **Parks Committee** – Appointment of Rand Hill term expiring December 31, 2018. (Exhibit 15)
- v. **Redmond Committee for Art in Public Places** – Appointment of Adam Huycke appointment expiring December 31, 2015, and Madison Hill as the Youth Ex-Officio term expiring December 31, 2015. (Exhibit 16)
- vi. **Juniper Golf Committee** – Appointment of Raelyn Lambert as the Youth Ex-Officio term expiring December 31, 2015.
- vii. **Downtown Urban Renewal Advisory Committee** – Appointment of Gib Stephens term expiring December 31, 2016.

Mayor Endicott recommended the Bicycle and Pedestrian Advisory Committee appointment of Andrea Green and Rand Hill terms expiring December 31, 2016, and Brennan Buckley-Noonan as the Youth Ex-Officio term expiring December 31, 2015; Budget Committee appointment of Lori Scharton term expiring December 31, 2017; Housing and Community Development Committee appointment of Joni Powell, Lori Scharton, and Whitney Swander terms expiring December 31, 2016, and Suzanne Michaels appointment expiring December 31, 2018; Parks Committee appointment of Rand Hill term expiring December 31, 2018; Redmond Committee for Art in Public Places appointment of Adam Huycke appointment expiring December 31, 2015, and Madison Hill as the Youth Ex-Officio term expiring December 31, 2015; Juniper Golf Committee appointment of Raelyn Lambert as the Youth Ex-Officio term expiring December 31, 2015; Downtown Urban Renewal Advisory Committee appointment of Gib Stephens term expiring December 31, 2016, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-absent, McPherson-yes, Onimus-yes, Patrick-yes)

Mayor Endicott reported on a forum held for the City's commission and committee members. Members of the Council and City staff will be attending City Hall day at the capital and meeting with several members of the legislature.

COUNCIL COMMENTS

Councilor McPherson stated there are a few commission and committee positions still open and encouraged those interested to apply.

Councilor Patrick shared that the Central Oregon Intergovernmental Council board will hold a retreat to discuss goals.

Councilor Centanni congratulated REDI on recruiting a company like Nosler to Redmond. Drivers were urged to use caution this time of year. Shoppers were encouraged to do so locally.

Councilor King reported on Leadership Redmond and City Hall Day. Councilor King provided an impromptu Employee Spotlight on Ms. Richards and thanked her for the tremendous amount of work she does for the City and community.

Councilor Graham concurred with Councilor King and thanked Ms. Richards. Councilor Graham thanked the Council for attending the Sam Johnson Park groundbreaking event and the community who donated to the project.

CITY MANAGER COMMENTS

City Manager Keith Witcosky reported on the addition of two additional flights at the Airport and also thanked Ms. Richards and the City staff for their hard work.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

Butler Aircraft Services Manager Kurt Newton addressed the Council regarding the submittal of their FBO application opining timelines have been provided to Mr. Tripp on the deficient items. Mr. Newton read a statement. In response to questions from Mayor Endicott, Mr. Newton stated he has not sent his statement to the City.

There were no additional comments from citizens at the meeting. The Council took a brief break at 9:07 p.m.

EXECUTIVE SESSION

Mayor Endicott convened the Council into Executive Session at 9:14 p.m. in accordance with ORS 192.660(2)(f) authorizing executive sessions to consider information or records that are exempt by law from public inspection and ORS 192.660(2)(h) authorizing executive sessions to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Mayor Endicott closed the Executive Session portion of the meeting at 9:46 p.m.

The regular portion of the meeting was called to order at 9:46 p.m.

MOTIONS AS A RESULT OF EXECUTIVE SESSION

There were no motions as a result of Executive Session.

There being no further business, the meeting was adjourned at 9:46 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 10th day of March, 2015.

/s/ George Endicott
George Endicott, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder