



**XIV. MOTIONS AS A RESULT OF EXECUTIVE SESSION**

**XV. ADJOURN**

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:30 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:30 p.m.

Anyone needing accommodation to participate in the meeting must notify the ADA Coordinator at least 48 hours in advance of the meeting at 541-504-3036, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish).

The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

**REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD MARCH 10, 2015, IN THE CITY COUNCIL CHAMBERS.**

**COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Anne Graham – Camden King – Ginny McPherson – Jay Patrick**

**STAFF PRESENT: City Manager Keith Witcosky – City Attorney Steve Bryant – Airport Director Jeff Tripp – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Deputy Director of Central Services Jason Neff – Water Division Supervisor Dustan Campbell**

**MEDIA PRESENT: Beau Eastes, Bend Bulletin – COTV**

Mayor Endicott called the meeting to order at 6:30 p.m.

**BLESSING**

Pastor Mike Ferry from Cornerstone Christian Fellowship led the blessing.

**PLEDGE OF ALLEGIANCE**

Councilor Centanni led the Pledge of Allegiance.

**COMMENTS FROM CITIZENS AT THE MEETING**

Butler Aircraft Services General Manager Kurt Newton addressed the Council with a statement regarding their Fixed Base Operation application. Mr. Newton discussed their service to the airport, letters of customer satisfaction, and summary of Butler's intent moving forward in terms of servicing the airport. Mr. Newton provided a copy of his statement which was added to the Council packet for the record.

**MAJOR REDMOND STREET CONSTRUCTION UPDATE**

City Engineer Mike Caccavano updated the Council on the 2014 Stormwater project, American Legion Park Dry Canyon Gateway project, and the North Rim subdivision waterline project.

**CONSENT AGENDA**

- A. Minutes of January 27, 2015 P.M. Council Meeting (Exhibit 1)**
- B. Minutes of February 10, 2015 Joint Workshop with the Deschutes County Board of Commissioners (Exhibit 2)**
- C. Minutes of February 17, 2015 Special P.M. Council Meeting (Exhibit 3)**
- D. Minutes of February 24, 2015 P.M. Council Meeting (Exhibit 4)**

**Councilor Graham moved, seconded by Councilor Centanni, to approve the Consent Agenda as presented, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

**PRESENTATIONS**

- A. Housing Works Update, Tom Kemper**

Housing Works Executive Director Tom Kemper provided the Council with an update on activities at Housing Works. Areas highlighted included a brief history of Housing Works, their mission, servicing jurisdiction, local housing statistics, core program centers, and 2015 work plan.

**BID AWARDS/BID REJECTIONS**

- A. Backflow Testing (Exhibit 5)**

Water Division Supervisor Dustan Campbell requested approval of a bid award to Olson LLC for annual testing of residential irrigation backflow assemblies. Informal quotes were solicited from four qualified

contractors; two proposals were received. The selection committee determined Olson LLC would “best serve the interests of the City taking into account cost of service, ability to complete assembly testing within the required time frame and proven experience in the industry.” The estimated annual cost of the two year contract ending January 1, 2017, is \$60,170.50.

**Councilor King moved, seconded by Councilor Graham, to authorize the City Manager to award a two-year service contract for residential backflow testing to Olson LLC in the amount of \$10.50 per test, \$20.00 per repair and \$5.00 per retest, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

**B. Financial Advisory Services (Exhibit 6)**

Deputy Director of Central Services Jason Neff requested approval of a three-year contract with Public Financial Management (PFM) for financial advisory services. The contract contains two optional one-year extensions. Mr. Neff explained why the City needs a Financial Advisor and described the scope of work. The City solicited proposals in late 2014; three proposals were received. Each proposal was evaluated on seven categories: firm experience, financial innovation/problem solving, financial planning advice, financial feasibility support, financial policy support, key personnel/structure, and fee structure. PFM ranked highest or tied for the highest in 6 of 7 categories. There will no material financial impacts to the City in terms of debt issuance fees; however, non-debt issuance fees are anticipated to be \$10,000-\$20,000 annual with \$10,000 from the FY 14/15 budget).

**Councilor McPherson moved, seconded by Councilor Patrick, to authorize the City Manager to award a three-year contract with two optional one-year extensions for financial advisory services to Public Financial Management, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

**PUBLIC HEARING**

**A. Special Events Permit: Street Closure for Diego’s Annual Spring Fling Car Show (Exhibit 7)**

Mayor Endicott opened the public hearing.

Community Development Director Heather Richards requested approval of a Special Events Permit and street closure for Diego’s Annual Spring Fling Car Show. The event is scheduled for April 25, 2015, and would close SW 6<sup>th</sup> Street from Cascade Avenue to Forest Avenue and SW 7<sup>th</sup> Street from Deschutes Avenue to Evergreen Avenue if approved. The applicant has also requested a reduction in the fee requirements associated with the permit as well as permission to park their motorhome in the City Hall Public Parking lot due to health and mobility issues. Ms. Richards provided staff’s recommendation and answered questions from Councilor Patrick.

Diego’s Annual Spring Fling volunteer Bernie Delpit requested signage for trailers parking outside Evergreen School.

There being no further testimony, Mayor Endicott closed the public hearing.

**Councilor Graham moved, seconded by Councilor King, to approve the Public Assembly Permit for the Diego’s Annual Spring Fling Car Show, maintaining the fee schedule and denying the applicant’s request for any reduction in fees but approving one motor home, yet absolutely no vending, in the City Hall parking lot due to ADA issues, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

**B. Special Events Permit: Street Closure for Redmond Street Festival (Exhibit 8)**

Mayor Endicott opened the public hearing.

Ms. Richards commented on noticing of both Special Events Permit public hearings. The applicant for the Redmond Street Festival is requesting closure of SW 6<sup>th</sup> Street from Black Butte Avenue to Forest

Avenue from 4:00 p.m. on Friday June 26, 2015, through 9:00 p.m. on Sunday, June 28, 2015. Ms. Richards answered questions from Council King regarding removal of vehicles from the closed off area.

There being no testimony, Mayor Endicott closed the public hearing.

**Councilor King moved, seconded by Councilor Allman, to approve the Public Assembly Permit for the Redmond Street Festival, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

**C. Second Reading – Ord. #2015-02 – An ordinance amending the Redmond City Development Code Chapter 8, Article V, Sign Standards; Sections 8.4110, 8.4070, and 8.4180. (Exhibit 9)**

Ms. Richards provided a brief update on the purpose of the ordinance adding that the public hearing was held on Tuesday, February 24, 2015.

Mayor Endicott acknowledged the Deschutes County Fairgrounds request was for a sign and not a billboard.

**Councilor King moved, seconded by Councilor Centanni, to have a second reading of Ord. #2015-02 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

City Attorney Steve Bryant read the second reading of Ord. #2015-02 by title only.

**Councilor King moved, seconded by Councilor Centanni, to approve Ord. #2015-02, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-no)**

#### **ACTION ITEMS**

**A. Res. #2015-002 – A resolution setting fees and charges imposed by the City of Redmond. (Exhibit 10)**

Ms. Richards requested a Redmond Fee Schedule amendment to create fees for Master Development Planning and Partial Master Development Planning. The request also makes reductions to costs of master planning and annexing into the City.

There were no comments from the public.

**Councilor King moved, seconded by Councilor Patrick, to adopt Res. #2015-02.**

Mayor Endicott stated that Comprehensive Plan and Test Amendments are very complicated process.

**Motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

#### **MAYOR'S COMMENTS**

**Mayor Endicott** added the appointment of William Hilton to the Urban Area Planning Commission with a term expiring December 31, 2018, to the agenda.

**Mayor Endicott recommended the appointment of William Hilton to the Urban Area Planning Commission with a term expiring December 31, 2018, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

Mayor Endicott shared details on the Central Oregon Cities Organization's (COCO) Day in Salem noting the Oregon Water Resources Department is extremely concerned over the lack of snow pack.

**COUNCIL COMMENTS**

**Councilor Graham** also commented on her experience and legislative happenings at COCO Day in Salem. Ms. Graham shared the top three priorities on newly appointed Governor Kate Brown.

**Councilor King** reported on the Redmond Chamber of Commerce board meeting and COCO Day in Salem.

**Councilor Centanni** stated that the time change affects the position of the sun during peak driving times so he urged drivers to use extra caution. Councilor Centanni encouraged people to attend the St. Patrick's Day Festival taking place in Centennial Park and to shop locally.

**Councilor Patrick** commented on the proposed bill to eliminate Daylight Savings Time and questioned why it would not take until 2021 to implement if passed.

**Councilor McPherson** announced that there are a few volunteer positions still available on various commissions and committees. The City will be sponsoring the community Easter egg hunt on Saturday, April 4, 2015, in Sam Johnson Park.

**Councilor Allman** stated the region is approximately 11-14 percent below our average snow pack and suggested that people should start conserving water now.

Mayor Endicott also shared information on Senate Bill 120.

Councilor Graham commented on the Read Across America event which took place at Vern Patrick Elementary.

**CITY MANAGER COMMENTS**

**City Manager Keith Witcosky** reported that staff is working on scheduling an informational work session for the Council on marijuana. Staff is also beginning the negotiation period with CourseCo on their contract to manage Juniper Golf Course. Mr. Witcosky will participate with staff from the Police Department in the one-on-six volleyball match for charity. Mr. Witcosky thanked Redmond Chamber of Commerce Executive Director Eric Sande for his assistance on a personal matter.

**ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING**

There were no additional comments from citizens at the meeting.

**EXECUTIVE SESSION**

Mayor Endicott convened the Council into Executive Session at 8:10 p.m. in accordance with ORS 192.660(2)(f) authorizing executive sessions to consider information or records that are exempt by law from public inspection and ORS 192.660(2)(h) authorizing executive sessions to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Mayor Endicott closed the Executive Session portion of the meeting at 8:20 p.m.

The regular portion of the meeting was called to order at 8:20 p.m.

**MOTIONS AS A RESULT OF EXECUTIVE SESSION**

There were no motions as a result of Executive Session.

There being no further business, the meeting was adjourned at 8:20 p.m.

APPROVED by the City Council and SIGNED by the Mayor this 24<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
George Endicott, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Morse, City Recorder

**SPECIAL P.M. CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD MARCH 17, 2015, IN THE CITY COUNCIL CHAMBERS.**

**COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Anne Graham – Camden King – Ginny McPherson – Jay Patrick**

**STAFF PRESENT: City Manager Keith Witcosky – City Attorney Steve Bryant – Airport Director Jeff Tripp – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Deputy Director of Central Services Jason Neff – Deputy Director of Central Services Jodi Burch – Airport Executive Assistant Nettice Honn.**

**MEDIA PRESENT: Beau Eastes, Bend Bulletin**

Mayor Endicott called the meeting to order at 6:30 p.m. and convened the Contract Review Board

### **CONTRACT REVIEW BOARD**

City Manager Keith Witcosky provided an opening statement noting that while the action authorizes the emergency procurement of fuel storage tanks, the City has no interest in providing self-fueling services at the Airport.

Airport Director Jeff Tripp reviewed the Findings and Decisions document coming before the Contract Review Board for consideration.

**Councilor Graham moved, seconded by Councilor Centanni, to approve the City of Redmond Contract Review Board March 17 Findings and Decision of the City of Redmond Contract Review Board for the emergency purchase of aviation fuel storage tanks and equipment for Redmond Municipal Airport.**

Endicott stated he has been a long-time proponent of emergency preparedness for the State of Oregon. As a primary recovery site for the State of Oregon, Endicott added that his biggest concern has been that the City cannot adequately provide fuel, not only at the airport, but for both City and emergency vehicles.

It was noted that the existing tanks on the north side of the airport have met their functional obsolescence. The new tanks meet the Airport's Minimum Standards and can be operational by May 26, 2015.

**Motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)**

Mayor Endicott reconvened the Council.

### **EXECUTIVE SESSION**

Mayor Endicott convened the Council into Executive Session at 6:41 p.m. in accordance with ORS 192.660(2)(f) authorizing executive sessions to consider information or records that are exempt by law from public inspection and ORS 192.660(2)(h) authorizing executive sessions to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Mayor Endicott closed the Executive Session portion of the meeting at 6:52 p.m.

The regular portion of the meeting was called to order at 6:52 p.m.



**DRAFT**

**MOTIONS AS A RESULT OF EXECUTIVE SESSION**

There were no motions as a result of Executive Session

**OTHER BUSINESS**

**Mayor Endicott recommended the appointment of Angela Quattlebum to the Redmond Housing and Community Development Committee for a term expiring December 31, 2016, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes).**

Mayor Endicott announced that the City of Nehalem Mayor Shirley Kalkhoven passed away yesterday. Mayor Kalkhoven served the City of Nehalem for at least 20 years and is considered a matriarch of Oregon. Council King and Mayor Endicott shared stories about Mayor Kalkhoven.

Councilor Graham made an announcement regarding the Mayor’s Prayer Breakfast on May 7, 2015, and distributed ticket for the Council.

The State of the City will take place on April 15, 2015.

There being no further business, the meeting was adjourned at 6:59 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 24<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
George Endicott, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Morse, City Recorder



**CITY OF REDMOND**  
Public Works Department  
Parks Division

243 E. Antler Ave  
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## STAFF REPORT

**DATE:** March 24, 2015  
**TO:** Mayor and City Council  
**THROUGH:** Keith Witcosky, City Manager  
**THROUGH:** Bill Duerden, Public Works Director  
**FROM:** Annie McVay, Parks Division Manager  
**SUBJECT:** Resolution No. 2015-03 Declaring Sam Johnson Play Structure Surplus

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**Addresses Council Goal:**

Goal #3: Preserve and Enhance the City's Infrastructure

**Report in Brief:**

The Parks Division requests declaration of the following for surplus:

Item	City Asset #
Playground structure located at Sam Johnson Park	346

**Background:**

The playground structure at Sam Johnson Park was installed in 1990 and is scheduled to be replaced as part of the Sam Johnson Improvement Project.

**Discussion:**

The existing play structure will be removed to allow for the construction of the new playground facility. While outdated, the existing playground structure may be of value to residents or other entities serving children. Declaring the existing play structure as surplus and making it available for public bid will continue the community involvement in the Sam Johnson Improvement Project and potentially allow the structure to continue to serve a beneficial use. Terms of the sale will require that the structure be removed by the successful bidder.

**Fiscal Impact:**

Any revenue from the sale of the structure will be dedicated to the Sam Johnson Improvement Project. If unable to sell the structure, costs for demolition are already included in the project budget.

**Courses of Action:**

1. Declare the playground structure surplus.
2. Do not declare the playground structure surplus.
3. Request additional information.

**Recommendation/Suggested Motion:**

"I move to adopt Resolution #2015-03."

**CITY OF REDMOND  
RESOLUTION NO. 2015-03**

**A RESOLUTION OF THE CITY OF REDMOND DECLARING CERTAIN CITY  
PROPERTY TO BE SURPLUS.**

**WHEREAS**, certain property of the City of Redmond is beyond its service life, and

**WHEREAS**, certain City of Redmond property needs to be disposed of accordingly.

**THEREFORE**, be it resolved that such City of Redmond Property listed below shall be declared surplus and disposed of in the most judicious manner.

- City Asset #346 – Playground Structure at Sam Johnson Park

**SECTION ONE.** The City Council finds that it is in the best interest of the City to enact this resolution immediately upon passage of this resolution; and therefore, this resolution shall be effective upon the date of passage.

**ADOPTED** by the City Council and **SIGNED** by the Mayor this 24<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
George Endicott, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Morse, City Recorder

# City of Redmond PROCLAMATION

**A proclamation designating April 5-11, 2015, as**

## **ARBOR WEEK**

**WHEREAS**, in 1872 Arbor Day, a special day set aside for the planting of trees, was first celebrated in Nebraska; and

**WHEREAS**, Arbor Day is the day set aside to plant ceremonial trees, educate children and adults about the importance of trees, and honor the important role trees play in our daily lives; and

**WHEREAS**, trees provide shade and habitat for wildlife, improve air and water quality, reduce the erosion of precious topsoil, increase property values and economic vitality in business areas, contribute to a sense of community pride and ownership, and add beauty to communities; and

**WHEREAS**, the City of Redmond recognizes that our urban forest is a necessity and is an integral part of the City's infrastructure and ecosystems; and

**WHEREAS**, the City of Redmond is committed to provide resources to maintain and enhance the urban forest; and

**WHEREAS**, the City of Redmond is now recognized as a "Tree City USA" recipient for fostering programs which increase the number and health of our trees; and

**WHEREAS**, the City of Redmond recognizes April 24, 2015, as National Arbor Day; and

**WHEREAS**, the Oregon State Legislature has set aside an entire week to honor trees by designating the first full week of April as Arbor Week.

**NOW, THEREFORE BE IT RESOLVED THAT** Council hereby proclaims the week of April 5-11, 2015, to be ARBOR WEEK in the City of Redmond and citizens are encouraged through the City to become more involved with the planting and stewardship of the urban forest throughout the first full week of April in celebration of ARBOR WEEK.

**APPROVED** by the City Council and **SIGNED** by the Mayor this 24<sup>th</sup> day of March 2015.

The City of Redmond, Oregon

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George Endicott, Mayor

ATTEST:

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Kelly Morse, City Recorder

# City of Redmond PROCLAMATION

A proclamation designating April 2015, as

## **PARKINSON'S AWARENESS MONTH**

**WHEREAS**, Parkinson's disease is a chronic, progressive, neurological disease and is the second most common neurodegenerative disease in the United States; and

**WHEREAS**, there is inadequate data on the incidence and prevalence of Parkinson's disease, but it is estimated to affect 500,000 to 1,500,000 people in the United States and the prevalence will more than double by 2040; and

**WHEREAS**, Parkinson's disease is the 14<sup>th</sup> leading cause of death in the United States according to the Centers for Disease Control and Prevention; and

**WHEREAS**, it is estimated that the economic burden of Parkinson's disease is at least \$14.4 billion annually, including indirect costs to patients and family members of \$6.3 billion; and

**WHEREAS**, research suggests the cause of Parkinson's disease is a combination of genetic and environmental factors, but the exact cause and progression of the disease is still unknown; and

**WHEREAS**, there is no objective test or biomarker for Parkinson's disease and there is no cure or drug to slow or halt the progression of the disease; and

**WHEREAS**, the symptoms of Parkinson's disease vary from person to person and can include tremors; slowness of movement and rigidity; difficulty with balance, swallowing chewing, and speaking; cognitive impairment and dementia; mood disorders; and a variety of other non-motor symptoms; and

**WHEREAS**, volunteers, researchers, caregivers, and medical professionals are working to improve the quality of life of persons living with Parkinson's disease and their families;

**WHEREAS**, increased research, education, and community support services are needed to find more effective treatments and to provide access to quality care to those living with the disease today.

**NOW, THEREFORE BE IT RESOLVED THAT** the City Council hereby proclaims the month of April 2015, to be PARKINSON'S AWARENESS MONTH in the City of Redmond.

**APPROVED** by the City Council and **SIGNED** by the Mayor this 24<sup>th</sup> day of March 2015.

The City of Redmond, Oregon

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George Endicott, Mayor

ATTEST:

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Kelly Morse, City Recorder



**CITY OF REDMOND**  
Public Works Department  
Transportation Division

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## STAFF REPORT

**DATE:** March 24, 2015  
**TO:** Mayor and City Council  
**THROUGH:** Keith Witcosky, City Manager  
**THROUGH:** Bill Duerden, Public Works Director  
**FROM:** Robert Peters, Transportation Division Manager  
**SUBJECT:** Contract Award - Spring 2015 Asphalt Overlay & ADA Project

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### Addresses Council Goal:

Goal #3: Preserve and enhance City's infrastructure.

### Report in Brief:

Request for approval to award the Spring 2015 Asphalt Overlay & ADA Project to 7 Peaks Paving, LLC in the amount of \$137,151.60.

**Background:** Using the Metropolitan Transportation Commission (MTC) Pavement Management Program coupled with field verification by staff, sections of roadway indicated on the attached map are identified for overlay treatment. The scope of work for this contract consists of approximately 0.65 miles and is part of a multi-pronged pavement maintenance strategy.

### Discussion:

The City of Redmond publicly advertised and procured construction services per ORS Section 279C. Four bids were received and publicly read on March 12, 2015. Bids were received from the following contractors:

1. 7 Peaks Paving, LLC	\$137,151.60
2. High Desert Aggregate & Paving, Inc.	\$141,840.00
3. Knife River Corp.	\$145,223.00
4. Tri County Paving, LLC	\$150,464.50

7 Peaks Paving, LLC is the lowest responsible bidder. Engineer's estimate of \$113,000.00 is below the lowest bid, but the estimate did not take into account the high demand for concrete work. The Intent to Award Contract was issued on March 16, 2015 and the anticipated contract completion date is May 29, 2015.

**Fiscal Impact:** Funding for this expenditure is included in the FY 2014/2015 budget within the Transportation – Capital Maintenance sub-fund (see attached). The bid exceeded the estimate by \$24,147, but additional pavement maintenance scheduled outside of this contract will be deferred until next fiscal year to make up the difference.



**Courses of Action:**

1. Approve the contract.
2. Request additional information.
3. Reject all bids for asphalt overlay work.

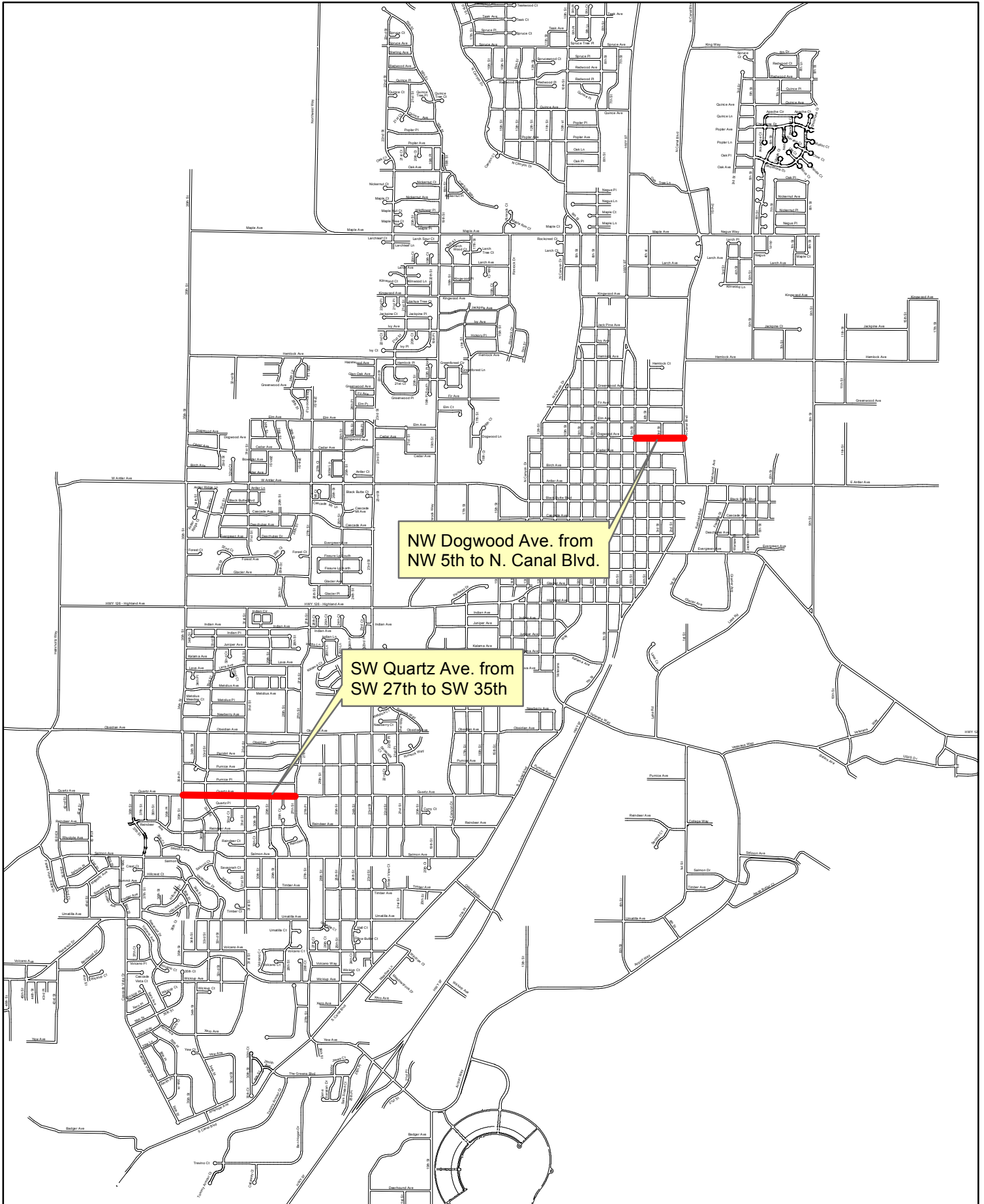
**Recommendation/Suggested Motion:**

"I move to authorize the City Manager to enter into a contract with 7 Peaks Paving, LLC for the Spring 2015 Asphalt Overlay & ADA Project in the amount of \$137,151.60.

Robert Peters  
Transportation Division Manager



# Spring 2015 A/C Overlay & ADA Ramps



NW Dogwood Ave. from  
NW 5th to N. Canal Blvd.

SW Quartz Ave. from  
SW 27th to SW 35th



Scale

1 inch = 2,646 feet



**City of Redmond**  
Public Works Infrastructure Map

**LIMITATION OF LIABILITY**  
There are no warranties that accompany this product. In no event shall the City of Redmond be liable to the customer or any third party for errors, omissions or positional accuracy of this product, regardless of the form of claim or action.



# BUDGET DETAIL

Transportation Fund		FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Budget	FY 2014/15 Proposed Budget	FY 2014/15 Approved Budget	FY 2014/15 Adopted Budget
22118-01-000-06-00-26	Postage	34	94	200	200	200	200
22118-01-000-06-00-56	Workers Comp Claim Deduct	139	-	-	-	-	-
22118-01-000-06-00-60	Dues, Subs, Memberships	655	251	500	1,000	1,000	1,000
22118-01-000-06-00-61	Travel & Training	875	2,986	4,000	4,000	4,000	4,000
22118-01-000-06-00-63	Books, Maps, Periodicals	288	119	500	500	500	500
22118-01-000-06-00-74	External Vehicle & Equip Maint	22,136	4,509	7,500	7,500	7,500	7,500
22118-01-000-06-00-75	Parts & Inventory	310,527	323,838	305,000	305,000	305,000	305,000
22118-01-000-06-00-77	Fuel	2,518	2,930	2,000	2,000	2,000	2,000
22118-01-000-06-00-79	External Vehicle Maint	12,203	29,937	20,000	20,000	20,000	20,000
22118-01-000-06-00-86	Licenses & Permits	-	212	250	250	250	250
22118-01-000-06-00-87	Employee Physicals	696	463	550	550	550	550
22118-01-000-06-00-90	Software Licenses	426	-	800	3,000	3,000	3,000
22118-01-000-06-00-98	Contractual Services	42,748	345	1,000	2,512	2,512	2,512
22118-01-000-06-01-90	Penalty & Fees	1	2	-	-	-	-
22118-01-000-06-85-05	ISF Central Services	58,212	62,676	50,942	60,624	60,624	60,624
22118-01-000-06-85-10	ISF IT	8,436	8,220	10,723	20,720	20,720	20,720
22118-01-000-06-85-15	ISF Risk Management	948	1,629	3,387	5,404	5,404	5,404
<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>476,927</b>	<b>487,725</b>	<b>424,504</b>	<b>459,560</b>	<b>459,560</b>	<b>459,560</b>
<b>Capital Outlay</b>							
22118-01-000-07-00-03	Machinery & Equipment	-	25,635	13,000	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>25,635</b>	<b>13,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL SUB-FUND EXPENDITURE</b>		<b>861,911</b>	<b>919,096</b>	<b>894,126</b>	<b>940,722</b>	<b>940,722</b>	<b>940,722</b>
<b>NET SUB-FUND</b>		<b>19,231</b>	<b>(96,973)</b>	<b>-</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>

## Sub-fund: Transportation - Capital Maintenance

Resources							
22161-01-000-04-80-10	Interest Revenue	-	(859)	-	-	-	-
22161-01-000-04-86-10	Intrafund Tfrs-from Operations	976,142	1,305,000	1,082,500	927,500	927,500	927,500
22161-01-000-04-99-00	Beginning Fund Balance	-	-	105,000	150,000	150,000	150,000
<b>TOTAL RESOURCES</b>		<b>976,142</b>	<b>1,304,141</b>	<b>1,187,500</b>	<b>1,077,500</b>	<b>1,077,500</b>	<b>1,077,500</b>
<b>Materials &amp; Services</b>							
22161-01-000-06-02-05	Asphalt Maintenance	290,882	430,793	500,000	400,000	400,000	400,000
22161-01-000-06-02-10	Bridge Maintenance	-	-	2,500	2,500	2,500	2,500
22161-01-000-06-02-15	Sign Maintenance	47,068	56,043	50,000	60,000	60,000	60,000
22161-01-000-06-02-20	Surface Seals	480,042	385,103	400,000	400,000	400,000	400,000
22161-01-000-06-02-25	Downtown Sidewalk Maint	11,980	13,125	15,000	15,000	15,000	15,000
22161-01-000-06-02-30	Striping	20,258	36,535	25,000	25,000	25,000	25,000
22161-01-000-06-02-35	Legend Painting	35,704	31,496	25,000	25,000	25,000	25,000
22161-01-000-06-02-40	Vegetation Maintenance	7,621	12,245	30,000	20,000	20,000	20,000
22161-01-000-06-02-45	Street Sweeping	4,450	5,852	15,000	15,000	15,000	15,000
22161-01-000-06-02-50	Shoulder Maintenance	19,055	20,213	25,000	25,000	25,000	25,000
22161-01-000-06-02-55	Concrete Repair	11,414	19,147	20,000	20,000	20,000	20,000
22161-01-000-06-02-60	Snow & Ice Maintenance	-	19,964	20,000	10,000	10,000	10,000
22161-01-000-06-02-70	Code Enforcement Abatemt	8,312	7,771	-	-	-	-
22161-01-000-06-02-75	ADA Sidewalk Maint/Repair	39,357	66,246	60,000	60,000	60,000	60,000
<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>976,142</b>	<b>1,104,534</b>	<b>1,187,500</b>	<b>1,077,500</b>	<b>1,077,500</b>	<b>1,077,500</b>
<b>NET SUB-FUND</b>		<b>-</b>	<b>199,607</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Sub-fund: Transportation - Capital Vehicle & Equipment

Resources							
22163-01-000-04-80-10	Interest Revenue	-	(198)	-	-	-	-
22163-01-000-04-86-10	Intrafund Tfr - from Operations	48,900	154,969	150,000	100,000	100,000	100,000
22163-01-000-04-99-00	Beginning Fund Balance	-	-	110,000	175,000	175,000	175,000
<b>TOTAL RESOURCES</b>		<b>48,900</b>	<b>154,771</b>	<b>260,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>
<b>Capital Outlay</b>							
22163-01-000-07-00-03	Machinery & Equipment	-	-	75,000	13,000	13,000	13,000
22163-01-000-07-00-04	Heavy Equipment	48,900	-	-	185,000	185,000	185,000
22163-01-000-07-00-06	Vehicles	-	44,969	-	25,000	25,000	25,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>48,900</b>	<b>44,969</b>	<b>75,000</b>	<b>223,000</b>	<b>223,000</b>	<b>223,000</b>
<b>Reserve</b>							
22163-01-000-12-00-20	Reserve for Future Expend	-	-	185,000	52,000	52,000	52,000
<b>TOTAL RESERVE</b>		<b>-</b>	<b>-</b>	<b>185,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>
<b>TOTAL SUB-FUND EXPENDITURE</b>		<b>48,900</b>	<b>44,969</b>	<b>260,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>
<b>NET SUB-FUND</b>		<b>-</b>	<b>109,802</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Sub-fund: Transportation - SDC

Resources							
22179-01-000-04-40-98	Refunds/Reimbursements	1,322	-	-	-	-	-
22179-01-000-04-80-10	Interest Revenue	19,181	107	18,268	25,500	25,500	25,500
22179-01-000-04-75-45	Installment Pymt-Int	3,827	-	-	-	-	-
22179-01-000-04-50-00	Rentals/Leases	10	-	-	-	-	-
22179-01-000-04-75-10	SDC's Improvement	495,547	216,630	167,736	170,000	170,000	170,000
22179-01-000-04-75-40	Installment Improve-Princ	12,553	2,174	-	-	-	-
22179-01-000-04-75-15	Disc. SDC's Improvement	148,335	728,416	231,853	270,000	270,000	270,000



**CITY OF REDMOND**  
Community Development Department

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## STAFF REPORT

**DATE:** March 24, 2015  
**TO:** Mayor and Council Members  
**THROUGH:** Keith Witcosky, City Manager  
**FROM:** Heather Richards, Community Development Director  
**SUBJECT:** Contract Award: Cascade Insulation, Inc.  
Asbestos Abatement, Redmond Evergreen Project (ND1301)

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**Addresses Council Goal:**

3. Preserve and Enhance the City's Infrastructure

C. Take the necessary steps to move forward with re-using the Evergreen Elementary School (School) as a new location for Redmond City Hall (Redmond Evergreen Project) in conjunction with other compatible uses and tenants.

**Report in Brief:**

This is the consideration of a contract award to Cascade Insulation, Inc. for asbestos abatement in the main structure of the School site in preparation for the City's rehabilitation of the structure for a new Redmond City Hall.

**Background:**

The School has asbestos throughout the building in the floor tiles and tile mastic, as well as in many of the pipes. One of the early steps in the Redmond Evergreen Project is asbestos abatement. This contract achieves that goal and prepares the building for future inhabitants.

**Discussion:**

The City conducted a formal bidding process for this contract award. Bids were opened on March 10, 2015.

Bids were received from the following firms:

Contractor	Amount of Bid	Unit Prices
Cascade Insulation, Inc.	\$188,868.00	\$15.00/foot pipe \$8.00/sf tile and mastic
IRS Environmental	\$212,000.00	\$22.00/foot pipe \$4.50/sf tile and mastic
Northstar Contracting Group	\$247,273.00	\$31.00/foot pipe \$5.60/sf tile and mastic
PMG	\$400,000.00	\$25.00/foot pipe \$20.00/sf tile and mastic

The City requested unit prices as part of the bid in case there are additional discoveries during the abatement work.

The lowest responsive bidder is Cascade Insulation, Inc. with a bid of \$188,868.00

Construction estimate was \$200,000.00.

**Fiscal Impact:**

Money is allocated in the FY 14/15 budget for this project.

The total cost for the entire Redmond Evergreen Project is currently estimated to be approximately \$9,000,000 per the table below. This is based on a Construction Cost Estimate from a third party conducted in April, 2011 and then indexed to 2015. Sources for the project will come from a combination of General Fund reserves, an existing City Hall Capital Fund, Urban Renewal Bond Funds (site work only) and a Full Faith and Credit Bond.

<b>Improvement</b>	<b>Hard Costs (Provided by CCE)</b>	<b>Soft Costs (20% of HC)</b>	<b>FFE (10% of HC)</b>	<b>Total</b>
<b>Main Structure</b>	<b>\$5,691,648</b>	<b>\$1,138,330</b>	<b>\$569,165</b>	<b>\$7,399,143</b>
<b>Site Work (120,500 s.f.)</b>	<b>\$1,156,433</b>	<b>\$231,286</b>	<b>\$115,643</b>	<b>\$1,503,362</b>

**Alternative Courses of Action:**

1. Authorize the City Manager to sign the contract with Cascade Insulation, Inc. for Asbestos Abatement for the Redmond Evergreen Project.
2. Request more information; or
3. Decline at this time to award a contract with Cascade Insulation, Inc. for Asbestos Abatement for the Redmond Evergreen Project.

**Recommendation/Suggested Motion:**

"I move to authorize the City Manager to sign a contract with Cascade Insulation, Inc. in the amount of \$188,868.00 for Asbestos Abatement as part of the Redmond Evergreen Project: New City Hall / Civic Center."

Heather Richards  
Community Development Director