

**REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD MARCH 10, 2015, IN THE CITY COUNCIL CHAMBERS.**

**COUNCIL MEMBERS PRESENT:** Tory Allman – Joe Centanni – George Endicott – Anne Graham – Camden King – Ginny McPherson – Jay Patrick

**STAFF PRESENT:** City Manager Keith Witcosky – City Attorney Steve Bryant – Airport Director Jeff Tripp – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Deputy Director of Central Services Jason Neff – Water Division Supervisor Dustan Campbell

**MEDIA PRESENT:** Beau Eastes, Bend Bulletin – COTV

Mayor Endicott called the meeting to order at 6:30 p.m.

**BLESSING**

Pastor Mike Ferry from Cornerstone Christian Fellowship led the blessing.

**PLEDGE OF ALLEGIANCE**

Councilor Centanni led the Pledge of Allegiance.

**COMMENTS FROM CITIZENS AT THE MEETING**

Butler Aircraft Services General Manager Kurt Newton addressed the Council with a statement regarding their Fixed Base Operation application. Mr. Newton discussed their service to the airport, letters of customer satisfaction, and summary of Butler's intent moving forward in terms of servicing the airport. Mr. Newton provided a copy of his statement which was added to the Council packet for the record.

**MAJOR REDMOND STREET CONSTRUCTION UPDATE**

City Engineer Mike Caccavano updated the Council on the 2014 Stormwater project, American Legion Park Dry Canyon Gateway project, and the North Rim subdivision waterline project.

**CONSENT AGENDA**

- A. Minutes of January 27, 2015 P.M. Council Meeting (Exhibit 1)**
- B. Minutes of February 10, 2015 Joint Workshop with the Deschutes County Board of Commissioners (Exhibit 2)**
- C. Minutes of February 17, 2015 Special P.M. Council Meeting (Exhibit 3)**
- D. Minutes of February 24, 2015 P.M. Council Meeting (Exhibit 4)**

**Councilor Graham moved, seconded by Councilor Centanni, to approve the Consent Agenda as presented, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

**PRESENTATIONS**

- A. Housing Works Update, Tom Kemper**

Housing Works Executive Director Tom Kemper provided the Council with an update on activities at Housing Works. Areas highlighted included a brief history of Housing Works, their mission, servicing jurisdiction, local housing statistics, core program centers, and 2015 work plan.

**BID AWARDS/BID REJECTIONS**

- A. Backflow Testing (Exhibit 5)**

Water Division Supervisor Dustan Campbell requested approval of a bid award to Olson LLC for annual testing of residential irrigation backflow assemblies. Informal quotes were solicited from four qualified

contractors; two proposals were received. The selection committee determined Olson LLC would “best serve the interests of the City taking into account cost of service, ability to complete assembly testing within the required time frame and proven experience in the industry.” The estimated annual cost of the two year contract ending January 1, 2017, is \$60,170.50.

**Councilor King moved, seconded by Councilor Graham, to authorize the City Manager to award a two-year service contract for residential backflow testing to Olson LLC in the amount of \$10.50 per test, \$20.00 per repair and \$5.00 per retest, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

#### **B. Financial Advisory Services (Exhibit 6)**

Deputy Director of Central Services Jason Neff requested approval of a three-year contract with Public Financial Management (PFM) for financial advisory services. The contract contains two optional one-year extensions. Mr. Neff explained why the City needs a Financial Advisor and described the scope of work. The City solicited proposals in late 2014; three proposals were received. Each proposal was evaluated on seven categories: firm experience, financial innovation/problem solving, financial planning advice, financial feasibility support, financial policy support, key personnel/structure, and fee structure. PFM ranked highest or tied for the highest in 6 of 7 categories. There will be no material financial impacts to the City in terms of debt issuance fees; however, non-debt issuance fees are anticipated to be \$10,000-\$20,000 annual with \$10,000 from the FY 14/15 budget).

**Councilor McPherson moved, seconded by Councilor Patrick, to authorize the City Manager to award a three-year contract with two optional one-year extensions for financial advisory services to Public Financial Management, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

#### **PUBLIC HEARING**

##### **A. Special Events Permit: Street Closure for Diego’s Annual Spring Fling Car Show (Exhibit 7)**

Mayor Endicott opened the public hearing.

Community Development Director Heather Richards requested approval of a Special Events Permit and street closure for Diego’s Annual Spring Fling Car Show. The event is scheduled for April 25, 2015, and would close SW 6<sup>th</sup> Street from Cascade Avenue to Forest Avenue and SW 7<sup>th</sup> Street from Deschutes Avenue to Evergreen Avenue if approved. The applicant has also requested a reduction in the fee requirements associated with the permit as well as permission to park their motorhome in the City Hall Public Parking lot due to health and mobility issues. Ms. Richards provided staff’s recommendation and answered questions from Councilor Patrick.

Diego’s Annual Spring Fling volunteer Bernie Delpit requested signage for trailers parking outside Evergreen School.

There being no further testimony, Mayor Endicott closed the public hearing.

**Councilor Graham moved, seconded by Councilor King, to approve the Public Assembly Permit for the Diego’s Annual Spring Fling Car Show, maintaining the fee schedule and denying the applicant’s request for any reduction in fees but approving one motor home, yet absolutely no vending, in the City Hall parking lot due to ADA issues, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

##### **B. Special Events Permit: Street Closure for Redmond Street Festival (Exhibit 8)**

Mayor Endicott opened the public hearing.

Ms. Richards commented on noticing of both Special Events Permit public hearings. The applicant for the Redmond Street Festival is requesting closure of SW 6<sup>th</sup> Street from Black Butte Avenue to Forest Avenue from 4:00 p.m. on Friday June 26, 2015, through 9:00 p.m. on Sunday, June 28, 2015. Ms. Richards answered questions from Council King regarding removal of vehicles from the closed off area.

There being no testimony, Mayor Endicott closed the public hearing.

**Councilor King moved, seconded by Councilor Allman, to approve the Public Assembly Permit for the Redmond Street Festival, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

**C. Second Reading – Ord. #2015-02 – An ordinance amending the Redmond City Development Code Chapter 8, Article V, Sign Standards; Sections 8.4110, 8.4070, and 8.4180. (Exhibit 9)**

Ms. Richards provided a brief update on the purpose of the ordinance adding that the public hearing was held on Tuesday, February 24, 2015.

Mayor Endicott acknowledged the Deschutes County Fairgrounds request was for a sign and not a billboard.

**Councilor King moved, seconded by Councilor Centanni, to have a second reading of Ord. #2015-02 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

City Attorney Steve Bryant read the second reading of Ord. #2015-02 by title only.

**Councilor King moved, seconded by Councilor Centanni, to approve Ord. #2015-02, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-no)**

#### **ACTION ITEMS**

**A. Res. #2015-002 – A resolution setting fees and charges imposed by the City of Redmond. (Exhibit 10)**

Ms. Richards requested a Redmond Fee Schedule amendment to create fees for Master Development Planning and Partial Master Development Planning. The request also makes reductions to costs of master planning and annexing into the City.

There were no comments from the public.

**Councilor King moved, seconded by Councilor Patrick, to adopt Res. #2015-02.**

Mayor Endicott stated that Comprehensive Plan and Test Amendments are very complicated process.

**Motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

#### **MAYOR'S COMMENTS**

**Mayor Endicott** added the appointment of William Hilton to the Urban Area Planning Commission with a term expiring December 31, 2018, to the agenda.

**Mayor Endicott recommended the appointment of William Hilton to the Urban Area Planning Commission with a term expiring December 31, 2018, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, Graham-yes, King-yes, McPherson-yes, Patrick-yes)**

Mayor Endicott shared details on the Central Oregon Cities Organization's (COCO) Day in Salem noting the Oregon Water Resources Department is extremely concerned over the lack of snow pack.

### **COUNCIL COMMENTS**

**Councilor Graham** also commented on her experience and legislative happenings at COCO Day in Salem. Ms. Graham shared the top three priorities on newly appointed Governor Kate Brown.

**Councilor King** reported on the Redmond Chamber of Commerce board meeting and COCO Day in Salem.

**Councilor Centanni** stated that the time change affects the position of the sun during peak driving times so he urged drivers to use extra caution. Councilor Centanni encouraged people to attend the St. Patrick's Day Festival taking place in Centennial Park and to shop locally.

**Councilor Patrick** commented on the proposed bill to eliminate Daylight Savings Time and questioned why it would not take until 2021 to implement if passed.

**Councilor McPherson** announced that there are a few volunteer positions still available on various commissions and committees. The City will be sponsoring the community Easter egg hunt on Saturday, April 4, 2015, in Sam Johnson Park.

**Councilor Allman** stated the region is approximately 11-14 percent below our average snow pack and suggested that people should start conserving water now.

Mayor Endicott also shared information on Senate Bill 120.

Councilor Graham commented on the Read Across America event which took place at Vern Patrick Elementary.

### **CITY MANAGER COMMENTS**

**City Manager Keith Witcosky** reported that staff is working on scheduling an informational work session for the Council on marijuana. Staff is also beginning the negotiation period with CourseCo on their contract to manage Juniper Golf Course. Mr. Witcosky will participate with staff from the Police Department in the one-on-six volleyball match for charity. Mr. Witcosky thanked Redmond Chamber of Commerce Executive Director Eric Sande for his assistance on a personal matter.

### **ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING**

There were no additional comments from citizens at the meeting.

### **EXECUTIVE SESSION**

Mayor Endicott convened the Council into Executive Session at 8:10 p.m. in accordance with ORS 192.660(2)(f) authorizing executive sessions to consider information or records that are exempt by law from public inspection and ORS 192.660(2)(h) authorizing executive sessions to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Mayor Endicott closed the Executive Session portion of the meeting at 8:20 p.m.

The regular portion of the meeting was called to order at 8:20 p.m.

### **MOTIONS AS A RESULT OF EXECUTIVE SESSION**

There were no motions as a result of Executive Session.

There being no further business, the meeting was adjourned at 8:20 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 24<sup>th</sup> day of March, 2015.

/s/ George Endicott  
George Endicott, Mayor

ATTEST:

                  /s/ Kelly Morse  
Kelly Morse, City Recorder