



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
City Hall 716 SW Evergreen Avenue Conference Room A
Friday April 10, 2015
9:00am – 10:30am

Agenda

RHLC MEMBERS	MEETING OBJECTIVES	TIME	ITEM
Trish Pinkerton, Chair			<ul style="list-style-type: none"> • Discuss historic preservation plan • Continue with Preservation Month planning • Adopt Work Plan for 2015/16
	PROPOSED AGENDA	9:00 AM	CALL TO ORDER / INTRODUCTIONS
Tonia Cain		9:00 AM	LIAISON COMMENTS
Judy Fessler		9:05 AM	CITIZEN COMMENTS
			DISCUSSION / ACTION ITEMS
Leaha Moon		9:10 AM	A. Approval of Minutes a. March 13, 2015 (Exhibit 1)
		9:15 AM	B. Adopt 2015/16 Work Plan (Exhibit 2)
Jane Schroeder		9:30 AM	C. Historic Preservation Plan Discussion: Barriers and Opportunities
Vacant Youth Ex Officio		10:00 AM	D. Preservation Month Planning
		10:25 AM	STAFF COMMENTS
		10:30 AM	ADJOURN

*Please note that these documents are also available on the City's website www.ci.redmond.or.us; click on City Government, hover on Commissions and Committees, click on Redmond Historic Landmarks Commission. You may also request a copy at City Hall from Heather Richards at 923-7756 or Jackie Abslag at 923-7763.

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REDMOND HISTORIC LANDMARKS COMMISSION

Minutes

Friday, March 13, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Trish Pinkerton, Vice-Chair Judy Fessler, Tonia Cain, Leah Moon
(excused: Jane Schroeder)

Youth Ex Officio: Vacant

City Staff: Heather Richards, *Community Development Director*; Scott Woodford, *Associate Planner*;
Cameron Prow, *TYPE-Write II*

Visitors: Ginny McPherson, *Council Liaison*; Kerry Davis, *Preservation Solutions, Inc.*

Media: None

*(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.
The three digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)*

CALL TO ORDER

Chair Pinkerton opened the meeting at 9:09 a.m. with a quorum of commissioners (4 of 5) present.

LIAISON COMMENTS

None.

CITIZEN COMMENTS

None.

DISCUSSION/ACTION ITEMS

A. Approval of Minutes – February 13, 2015

Ms. Fessler requested two changes: (1) Discussion/Action Item B (Discuss 2015-2016 Work Plan), Paragraph 2, Sentence 2, to read: "Ms. Fessler said she could talk with a homeowner about offering a tour of her historic home if the Landmarks Commission wanted her to do so." and (2) add 7th paragraph to Discussion/Action Item C (May Preservation Month Planning) to read: "Commissioners agreed by consensus to move the start/end of the historic home tour from Homestead Park to Centennial Park."

Motion 1 (4/0/0): Commissioner Fessler moved to approve the minutes of February 13, 2015, as amended. Commissioner Cain seconded the motion which passed unanimously.

B. Historic Survey Project and Historic Preservation Plan

Ms. Richards reported that the City hosted a public open house on March 12 to launch the two preservation projects as part of the Certified Local Grant (CLG) program. The City has hired Ms. Davis to do a reconnaissance-level survey (60 properties) and an intensive-level survey (10 properties) and to work with the commission and City to develop a preservation plan.

Ms. Davis summarized (PowerPoint) what Redmond has achieved to date (preservation integrated into planning, independent CLG status, current grant-funded survey project) plus scope of work, survey activities/products, presentation plan, products and milestones, benefits of preservation, public outreach, and potential strategies (conservation vs. preservation).

Commissioner concerns included Ms. Davis's recommendation about the level of preservation appropriate, development code guidelines for alterations, if a National Register listing automatically triggers local designation and requirements for design review of proposed alterations, survey questions, district integrity, community support for historic preservation, and potential impact of heritage tourism on the Redmond economy.

Due to the tight timeframe of the grant under which she is working, Ms. Davis requested commissioner input about hurdles, concerns, and potential tools within the next four to six weeks.

C. Preservation Month Planning

Vice-Chair Fessler discussed the potential May 16 historic tour route and presented a draft letter and address list for informing property owners about the historic tour.

Chair Pinkerton reported that Associate Planner Scott Woodford informed her he had submitted an application to St. Charles for sponsorship of this year's event.

Commissioner concerns included tour route signage, posters, mapping coordination (historic preservation tour and scavenger hunt), prizes, assistance from Redmond Bike and Pedestrian Advisory Committee, planning and publicity timelines, publicity outlets (Mayor's News Corner in monthly utility newsletter, Deschutes County historic preservation planning), and event setup assistance in Centennial Park.

Vice-Chair Fessler volunteered to serve as the "point" person for marketing and design concerns.

Ms. Richards said she would schedule Centennial Park for this event and order extra Redmond "hub" logo pins as prizes for the scavenger hunt. She suggested retaining the "Then and Now" theme used for the 2014 event and volunteered Heather Cassaro's design services for posters and lawn signs. City staff will issue a survey (electronic and hard copy) by March 20. She recommended an interim work session on this topic before the next regular meeting on April 10.

Following discussion, commissioners agreed to meet at 9 a.m. on April 3, 2015.

COMMISSIONER COMMENTS

None.

STAFF COMMENTS

Ms. Richards thanked commissioners for their willingness to work on logistics planning for the May 2015 event in a separate meeting before their next regular meeting.

2015 preservation event:

- * March 19: Deschutes County historic preservation meeting

ADJOURN

A logistics planning meeting for the May Preservation Event is scheduled for April 3, 2015, 9 a.m.

The next regular meeting is scheduled for April 10, 2015, 9 a.m.

With no further business, Chair Pinkerton adjourned the meeting at 10:39 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this _____ day of _____, 2015.

ATTEST:

Trish Pinkerton
Chair

Heather Richards
Community Development Director



Redmond Historic Landmarks Commission (HLC) –Proposed 2015/2016 Work Plan

GOAL: Preserve Redmond’s Architectural Heritage

STRATEGY	Action	Priority	Time-frame	Responsibility
IMPLEMENT THE HISTORIC PRESERVATION PLAN	Begin implementation of the recommendations of the City’s historic preservation plan	High	6/30/16	City of Redmond (COR), Historic Landmarks Commission (HLC)
EXPLORE VIABILITY OF NATIONAL REGISTER HISTORIC DISTRICTS	Consider pursuing a Downtown Historic District	Medium	6/30/16	COR, HLC
	Rewrite Art Moderne Historic District	Medium	6/30/16	COR, HLC

GOAL: Increase Awareness and Appreciation of Redmond’s Historic Heritage

EDUCATE COMMUNITY ABOUT HISTORIC PRESERVATION	May Historic Preservation Month Planning	High	5/16/16	COR, HLC
CREATE PARTNERSHIPS	Reach Out to Redmond School District, Greater Redmond Historical Society, RCAPP, BPAC, etc.	High	6/30/16	COR, HLC
CONDUCT AN AWARENESS CAMPAIGN	Tours, Newspaper Articles, etc.	High	6/30/16	COR, HLC

GOAL: Create a Strong Commission

TRAINING	Work with the Oregon State Historic Preservation Office on Training	High	1/30/16	COR, HLC
	Attend Historic Preservation Conferences/Training (State)	Medium	4/30/16	COR, HLC