



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION
Minutes

Friday, April 10, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Trish Pinkerton, Vice-Chair Judy Fessler, Tonia Cain, Leaha Moon, Jane Schroeder

Youth Ex Officio: Vacant

City Staff: Scott Woodford, *Associate Planner*; Cameron Prow, *TYPE-Write II*

Visitors: None

Media: None

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)

CALL TO ORDER

Chair Pinkerton opened the meeting at 9:05 a.m. with all commissioners (5 of 5) present.

LIAISON COMMENTS

None.

CITIZEN COMMENTS

None.

DISCUSSION/ACTION ITEMS

A. Approval of Minutes

Motion 1 (5/0/0): Commissioner Schroeder moved to approve the minutes of March 13, 2015. Commissioner Moon seconded the motion which passed unanimously.

B. Adopt 2015-2016 Work Plan

Mr. Woodford presented the draft work plan for the next fiscal year and provided progress reports on the actions.

Following discussion, Commissioners recommended the following changes:

- * Goal 2, Strategy 2/Create Partnerships, Action 1: Replace "Redmond School District" with "local schools."
- * Goal 2, Strategy 3/Conduct an Awareness Campaign: Add new Action 2 to update walking tour brochure by 1/31/16.
- * Reword Goal 3 to read: "Create a Stronger Commission."
- * Goal 3, Strategy 1/Training, Action 2: Increase priority to "High."

Motion 2 (5/0/0): Commissioner Cain moved to approve the 2015-2016 Work Plan with the changes discussed at today's meeting. Commissioner Schroeder seconded the motion which passed unanimously.

C. Historic Preservation Plan Discussion: Barriers and Opportunities

Following discussion, Commissioners agreed by consensus to:

- * Request that Ms. Davis explore economic incentives to preserve and/or enhance City-designated historic properties.
- * Ask Ms. Davis to update the commission before she completes the draft plan.

Mr. Woodford said he would check with Kerry Davis, *Preservation Solutions* (City consultant working on the historic preservation plan) about providing an update to commissioners. He requested commissioners' help to promote the survey (paper and electronic).

D. May Preservation Month Planning

Mr. Woodford summarized how the scavenger hunt on May 16, 2015, would be conducted. He expected to hear by next week about the amount of the St. Charles grant.

Commissioners reviewed plans for the scavenger hunt, photos taken by Commissioners Fessler and Moore, and Commissioner Moore's suggested clues. Additional concerns included the prize number/categories, number/times of drawings, prize ideas (bike accessories, Fred Meyer gift cards, history-related items, Jennifer Lake prints, Redmond Centennial coloring books with crayons, St. Charles water bottles), and collateral materials (number, printing deadlines).

Following discussion, Commissioners agreed to:

- * **Scavenger hunt clue packet:** Delete the Chad Irvin House which was not on the tour route. Correct the Milton Odem House clue from "two" to "three" businesses. Include "eyebrow windows." Take higher-resolution photos of architectural details. Omit addresses next to photos. Add note to the hunt brochure, instructing tour participants to "respect private property by viewing historic structures from the street."
- * **Tour route:** Obtain property owners' permission to include their homes on the route. Make sure historic plaques are visible from the sidewalk. Ask Walt Taylor to assist on the "dry run."
- * **Public safety:** Protect safety of scavenger hunt participants.
- * **Landmarks Commission booth:** Print more walking tour brochures. Provide paper copies of the historic preservation plan survey.

COMMISSIONER COMMENTS

Commissioners recommended beginning review at their May 2015 meeting of the City's historic preservation code. This review is intended as preparation for suggesting code changes to remove barriers and take advantage of opportunities to preserve historic resources.

STAFF COMMENTS

Mr. Woodford provided a brief progress report on the Evergreen Elementary renovation. Anyone interested in the use of space (floorplan) inside the new City Hall should send an official letter to City Council.

Mr. Woodford requested confirmation from commissioners interested in attending the Coos Bay/North Bend conference. Commissioner Moon said she was looking forward to the conference. Commissioner Cain was undecided.

Ms. Schroeder left the meeting at 10:30 a.m.

