



PARKS COMMITTEE • AGENDA

20th May 2015 (Wednesday) • 6:00 p.m.

Redmond Public Works • Transportation Conference Room
243 E. Antler

AGENDA

COMMITTEE MEMBERS

Gary Parks
Chair

Richard Lance
Vice-Chair

James Cook
Member

Linda Nolte
Member

Paul Nolan
Member

Rena Meeks
Member

Rand Hill
Member

Luke Purkey
Youth Ex-Officio

Ginny McPherson
Council Liaison

CALL TO ORDER/INTRODUCTIONS

PUBLIC COMMENTS (Items not on Agenda)

ANNOUNCEMENTS

APPROVAL OF MINUTES

1. Approval of Minutes from April 15, 2015 Meeting

DISCUSSION/ACTION ITEM

1. Review the Parks Committee Work Plan for 2014-15
2. Begin Discussion of 2015-16 Work Plan
3. Discuss the Parks Capital Improvement Plan (CIP)
4. Discuss Potential Disc Golf Event in the Dry Canyon

UPDATES/PRESENTATIONS

- Dry Canyon Master Plan Update
- Pickleball Update

COMMITTEE MEMBER UPDATES/COMMENTS

ADJOURN

Next Scheduled Meeting June 17, 2015

Meeting documents are available on the City's web site at www.ci.redmond.or.us

Anyone needing accommodation to participate in the meeting must notify Mike Viegas, ADA Coordinator, at least 48 hours in advance of the meeting at 541-504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



PARKS COMMITTEE • MEETING MINUTES

April 15, 2015

Redmond Public Works, Transportation Conference Room
243 East Antler Avenue, Redmond, Oregon

Parks Committee Members Present: Chair Paul Nolan, Vice-Chair Gary Parks, James Cook, Rand Hill, Richard Lance (absent: *Rena Meeks, Linda Nolte*)

Youth Ex Officio: *Luke Purkey* (absent)

City Staff: Bill Duerden, *Public Works Director*; Curt Petersen, *Manager of Parks, Facilities, and Cemetery*; Annie McVay, *Parks and Public Works Administration Division Manager*; Cameron Prow, *TYPE-Write II*

Visitors: Katie Hammer, *Redmond Area Park and Recreation District (RAPRD)*; Fred Steele, Janelle Schissel, Mary Ann Steele, Todd Neville

Media: None

(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.

The three digits after a motion title show the number of Committee members voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Chair Nolan opened the regular meeting at 6:05 p.m. with a quorum of members (5 of 7) present.

ANNOUNCEMENTS

None.

PUBLIC COMMENTS

There were no comments about items not on the agenda.

APPROVAL OF MINUTES

Committee members requested that "Averil ____" be shown as "Averil ?" in the list of visitors present at the March meeting.

Motion 1 (3/0/2): Mr. Parks moved to approve the minutes from the March 4, 2015, meeting as amended Mr. Hill seconded the motion which passed with Mr. Cook, Mr. Hill, and Mr. Parks voting in favor and Mr. Lance and Mr. Nolan abstaining due to their absence from the March meeting.

DISCUSSION/ACTION ITEMS

1. Discuss Options to Accommodate Pickleball

Ms. McVay presented her staff report. Included in her summary were the background of pickleball in Redmond, City goals, decision criteria, budget realities (\$3.5 million backlog in capital improvements), project plans/budget to resurface Sam Johnson Park tennis courts in summer 2015, alternative courses of action, fiscal impacts, public comments from pickleball and tennis enthusiasts, and feedback from National Parks and Recreation Association list-serv members. Prevailing options were identified as converting Valley View tennis courts to pickleball-only courts, dual-striping 2-4 tennis courts at Sam Johnson Park for 2-8 pickleball courts, constructing dedicated pickleball courts in the Dry Canyon or elsewhere, or no action.

Chair Nolan stated he did not believe he had a conflict of interest, but that he would abstain from voting due to trying to help both sides reach a compromise.

Public comments from citizens included a video about Bend's pickleball program, lack of pickleball scholarships for kids, pickleball player demographics, times of play, lifelong activity, use of Redmond tennis courts by non-Redmond residents, seniors' need for physical and social outlets, factors encouraging more pickleball play (dedicated facilities, indoor courts), fund-raising, facility improvements needed at Valley View (windscreens, restrooms), tennis season (six months) vs. pickleball season (year-round), confusion caused by dual-striping courts, and options to accommodate both pickleball and tennis needs.

Parks Committee concerns included fence heights, how much tennis courts are used, length of tennis season, life expectancy of court surfaces, physical capability of adding windscreening to Valley View, funding sources, impact of facilitating pickleball in Sam Johnson Park to the Parks Department budget, feasibility and cost to convert a slab behind the softball fields at Redmond High School to pickleball-only courts, and incentives for tennis and pickleball players to work together for a permanent solution.

Staff concerns included potential pickleball sites and impact of windscreening at Valley View courts on surrounding residents' viewshed.

Motion 2 (3/1/1): Mr. Nolan moved that the City dual-stripe three of Sam Johnson Park's eight tennis courts at the end of the tennis season and acquire six temporary pickleball nets. Mr. Parks seconded the motion.

Motion 3 (4/0/1): Mr. Lance moved to amend Motion 2 to require the dual-striping to be done as soon as feasible after the end of the tennis season. Mr. Hill seconded Motion 3 which passed with Mr. Cook, Mr. Hill, Mr. Lance, and Mr. Parks voting in favor and Mr. Nolan abstaining.

Motion 2 as amended passed with Mr. Cook, Mr. Hill, and Mr. Lance voting in favor, Mr. Parks opposed, and Mr. Nolan abstaining.

Ms. McVay stated that, even if dual-striped, the Sam Johnson Park courts will remain available to tennis players first through the end of the tennis season.

Following additional discussion, Parks Committee members agreed by consensus to request that staff research the cost and effectiveness of wind screens for Valley View courts for discussion at the May 20 meeting, add discussion of windscreening to the Parks Master Plan agenda for April 28, and clean portable toilets at Valley View more often.

Ms. McVay reminded committee members Mr. Cook is the liaison to the Parks Master Plan review process.

Chair Nolan called a temporary break at 7:38 p.m. and reopened the meeting at 7:48 p.m.

2. Consider Moving Meeting Start Time to 4:30 p.m.
Following discussion, committee members agreed by consensus to table this idea indefinitely.

UPDATES – PRESENTATIONS

1. Dry Canyon Gateway Project
Mr. Petersen said the contractor's part of the project should be done within the next month. Cost of Phase 1 was about \$75,000. Ms. McVay stated tree planting was scheduled to be done by Arbor Week. A flyer about Arbor Week activities (first week of April) will go out in the next couple of weeks.
2. Tree Board Update
Mr. Duerden announced that City staff are planning to remove trees on Black Butte Avenue and on Deschutes Avenue between 5th and 6th Streets to resolve safety hazards on sidewalks. New trees planted will be encouraged to grow down rather than out. Life expectancy for a street tree is about 20 years. Transplanting these trees would not be practical due to the way they have been growing since they were installed about 25 years ago.

3. Sustainable Cities Initiative – Potential Parks Projects

Ms. McVay provided an overview. Projects affecting parks that University of Oregon students may be helping with included a City tree inventory, engaging neighbors about plans for the central Dry Canyon, rehabilitation of Quince Park, stormwater issues in the Dry Canyon, and a feasibility study for a regional sports complex. Mr. Duerden said budget was a consideration, since the City has to pay for students' and instructor's time.

4. Information on May Meeting Agenda Items

* **Capital Improvements List:** Mr. Duerden said he will request an extra \$150,000 at next week's Budget Committee meeting for the Sam Johnson Park tennis court project. Additional funds are needed to address safety hazards and will bring the total invested in this project to \$400,000. Mr. Petersen noted that attempts to repair the cracks during the resurfacing project five years ago did not hold. Following discussion, Committee members agreed by consensus with Mr. Duerden's reasoning for seeking a long-term solution to the tennis court safety problem.

* **Parks Committee Work Plan:** Ms. McVay said she will send this to members before the May meeting.

* **Budget Update:** Staff will present an update on the City's budgeting process.

* **City Council Presentation:** Staff will make its annual presentation to Council in June. Chair Nolan volunteered to assist with preparation.

5. Sam Johnson Playground

Ms. McVay reported that Council awarded the bid last night for the new playground equipment and surfacing options; another award will be made for the site preparation. Construction is expected to start this summer and the project is still on target for a July 4 ribbon-cutting. Two weeks before the ribbon-cutting, the community will have an opportunity to help build the playground. Most of the trees will be kept.

Mr. Duerden reported receiving a bid of \$840 to purchase this surplus equipment, which will include its removal from the current site.

6. Earth Day

Ms. McVay said the Earth Day celebration will be on April 18. This is the first year the Parks Department has used the Volunteer Connect website to publicize this annual event. At last count, 56 people have volunteered to help clean up throughout the Dry Canyon, starting at American Legion Park; she is expecting more volunteers by Saturday. On April 24, the Parks Department will partner with the Heart of Oregon and Americorps to do thinning projects and trash pickup on the north end of the canyon and install the disc golf signs.

7. Parks Master Plan

Ms. McVay announced the kickoff meeting will be at City Hall on April 28, 3 p.m., and is open to the public.

COUNCIL LIAISON COMMENTS

None.

STAFF UPDATES

None.

COMMITTEE MEMBER UPDATES/COMMENTS

Ms. McVay reported the last meeting attended by member Rena Meeks was in February 2014.

Motion 4 (5/0/0): Mr. Parks moved to recommend that City Council remove Rena Meeks from the Parks Committee due to her lack of participation. Mr. Lance seconded the motion which passed unanimously.

Mr. Lance requested an update on the Dry Canyon Master Plan process.

ADJOURN

The next meeting is scheduled for Wednesday, May 20, 2015, 6 p.m.

Motion 5 (5/0/0): Mr. Cook moved to adjourn the meeting. Mr. Parks seconded the motion which passed unanimously.

With no further business, Chair Nolan adjourned the meeting at 8:13 p.m.

APPROVED by the Redmond Parks Committee and SIGNED by me this _____ day of _____, 2015.

ATTEST:

Paul Nolan
Chair

Annie McVay
Parks and Administration Division Manager

Priority Work Plan 2014-15

Parks Commission

Mission Statement: The Redmond Parks Commission acts in an advisory capacity to plan, develop and provide stewardship for City of Redmond's parks and open spaces while preserving natural areas and maximizing public enjoyment.

Action/Project Name	Brief Description	Council Goal	Redmond Dev Plan Goal
Parks Master Plan Update	Coordinate with staff on the update to the Parks Master Plan.	3A; 6B,D	I.1.B, I.2.B,C
Dry Canyon Master Plan	Coordinate with staff on the Dry Canyon Master Plan process.	3A; 6B,D	I.1.B, I.2.B,C
Data Gathering/ Citizen Input	Develop and record additional avenues for data gathering and citizen input of residents concerning parks		7A
History of Redmond Parks	Document history of Redmond Parks.		
Annual or Reoccurring Events:			
Council Update	Provide annual presentation to City Council		
Annual Commission Tour	Participate in the Annual Park Tour		6C
Planning Project Update	Update on Parks Division planning projects: Parks Commission provides recommendation or action on proposed plans.		1.c.ii
Grants & Programs Update	Update on Parks Division grants and programs: Parks Commission provides recommendation or action on proposed grants and programs.		6B
Capital Projects Budget Submission	Commission reviews the Parks Division Capital Projects Annual Budget		
Mid-Year Capital Projects Budget Review	Commission does a mid-year review of the Capital Projects Budget		6B
Parks Foundation Update	Update from the Parks Foundation on projects, programs, donations and activities		1B.vi
RAPRD Update	Update from the RAPRD on projects, programs and activities		
Tree Board Update	Update on Tree City and Arbor Week activities and Tree Board requirements		6A
Volunteer Program Update	Update on the Parks Division Volunteer Program (Adopt-A-Park, events, etc.)		
Vandalism Report	Provide annual summary of vandalism with associated costs and response time in the park system		

Parks Division

Project Name	Brief Description	2014-15 Budget	Council Goal	Redmond Dev. Plan Goal
Sam Johnson Park				
Trail Realignment		\$90,000	3A	IV.1.D, F; IV.2.A
Playground Area			3A, G	IV.1.B,D; IV.2.A
Amenities/bathroom		\$120,000	3A, G	IV.1.B,D; IV.2.A
Tennis Court		\$250,000	3A	IV.1.B,D; IV.2.A
Dry Canyon Premiere Gateway	Finalize construction plans and begin development.	\$200,000	3A, G	IV.1.E, F
Homestead Canal Trail	Phase I: Quince to Maple	\$126,000 grant/ \$31,000 SDC match	3A	IV.3.A,D
Standardized Amenities Plan	Develop a standardized amenities plan for quality and consistency throughout parks and trails city-wide.			V.2.A
Park City Code Revisions	Review and update park related city codes for relevancy and potential needed additions.			
Playground Maintenance Prioritization Plan	Develop a prioritization plan for upgrades and maintenance to existing park playgrounds.	\$250,000 /year for park after plan	3A	IV.1.A
Volunteer Coordination				
Earth Day			6A	
Develop Bench Program			6A	IV.1.G

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Parks	Description	Cost Estimate	SDC Eligible	Priority	Fiscal Year
Sustainable Cities	1 -2 projects (Central Dry Canyon	\$ 20,000	yes		2015-16
Central Dry Canyon Plan		\$ 15,000		1	2015-16
Park Upgrade: Quince	Update playground structures, improve amenities, pot	\$ 250,000+		1	2016-17
Becky Johnson Plan/ Improvements	Basic clean-up and start plan	\$ 10,000	yes	1	2016-17
Sam Johnson	Overlay parking lot	\$ 8,000		5	2016-17
Skate Park	Resurface cement on going	\$ 5,000		1	2015-16
All Parks	GPS Sprinklers systems and amenities			5	2015-16
American Legion	Cement pad for bleachers	\$ 10,000		2	
Canyon Trail	Maple Bridge Canyon Access (Staircase)	\$ 300,000	yes	5	
Park Upgrade: Bowlby	Concession/Restroom/ADA/Parking Area	\$ 300,000		2	2016-17
Canyon Trail	Overlay	\$ 150,000		5	2017-18
Central Dry Canyon Implementation	Spud Bowl Parking, New uses proposed in Master Plan	\$ 1,000,000	yes		2017-18- 19-20
Park Upgrade: Kalama	Update playground structures, improve amenities, pot	\$ 250,000		3	2017-18
Diamond Bar Ranch	Complete trails/fencing around park	\$ 10,000		5	2018-19
Fairhaven	Phase 2/Picnic Shelter			5	2018-19
Park Upgrade: Baker	Update playground structures, improve amenities, pot	\$ 250,000		4	2018-19
Umatilla Park	Basketball court			3	2018-19
Park Upgrade: Forked Horn Butte	Update playground structures, improve amenities, pot	\$ 250,000		5	2019-20
Park Upgrade: Hayden Park	Update Park: Replace toy structure, curb, more ameni	\$ 250,000			2020-21
American Legion	Phase 3- Basketball court- Volleyball	\$ 130,000			
Fireman's Pond	Rebuild fishing piers, restroom, walking path	\$ 250,000		5	
Homestead Canal Trail	Pending grant project/Connect Oregon	\$ 650,000	yes	2	
Security Cameras	Priorities - Umatilla, Sam Johnson, Becky Johnson	\$ 40,000		4	

Park Improvement Order (Five Year)

- Quince
- Bowlby
- Kalama
- Baker
- Forked Horn Butte

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